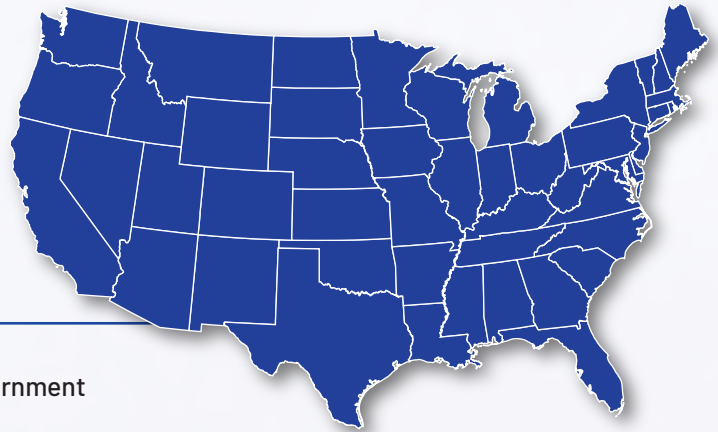


STATE PUBLIC RECORD LISTINGS



WEST VIRGINIA

State Public Record Listings (SPRLs) enable you to quickly reach government agencies and institutions that house public records.

SPRLs are an ideal tool for returning citizens looking to identify sources and repositories of public record documents and those seeking to conduct legal research.

State Public Record Listings Includes 28,000+ Agencies:

- **Agency Facts:** office hour; time zone; web sites, types of records held.
- **Search and Access Facts:** all methods of access; indexing; search requirements; how far back records are kept and available, online availability with comments on accuracy; when public access terminals are onsite; turnaround times.
- **Privacy Facts:** restrictions imposed on searchers or types of searchers; if signed releases or notarized statements are required.
- **All Fees:** access, copy; certification; expedited; if credit cards are accepted; if personal or business checks accepted.
- **Searching Tips and Idiosyncrasies:** inside information on what you need to know about a particular agency holding records.
- Plus Much More!

SPRLs are your direct connection to these six comprehensive categories:

1. County and Local Courts

- 75% of criminal and civil courts provide online access to an historical docket index - but how good are these sites? SPRLs includes analyzation of all state online judicial systems; if statewide, if on-site equivalent; all access methods.
- Nearly 80% of the courts now offer an onsite public access terminal (PAT).
- Know which courts will or will not perform a clerk name search.
- Besides criminal and civil, find out about probate, eviction, small claims, traffic, town infractions, and family court records, etc. - and more!

2. Federal Courts

- The counties assigned to each Federal Court - or when not assigned.
- How to obtain online records.
- All about Multi-Voice Case Information Systems (VCIS & McVCIS), Electronic Case Files (CFE), and Federal Record Centers, EDGAR, etc. - and more!

3. Local Recorder and Assessor Offices

- Which agencies provide online document images.
- When you need to hire your own onsite retriever.
- Direct phone lines to county/city/parish agencies, etc. - and more!

4. State Agencies with Public Records

- Permit purchase of databases or customized lists.
- Offer online access to records.
- Offer record access by phone.
- Require a signed release, offer expedited services, accept business checks, permit requesters to set up an account, etc. - and more!

5. Occupational Licensing Boards

- 5,466 Web sites with credential lookups by name.
- Direct phone lines for license status to complaints, violations, or disciplinary actions.

6. The County Locator

- Identifies the correct county location for 159,000 ZIP Code and place/city name combinations.
- Identifies 9,000+ ZIPs that cross county lines.

Thank You for relying on Reentry Essentials for your reentry needs. Reentry Essentials does not endorse, takes no responsibility for, and exercises no control over any linked organization or its views, or contents, nor does it vouch for the accuracy or accessibility of the information contained within this document. Reentry Essentials also cannot authorize the use of copyrighted materials contained herein and/or in linked websites. Users must request such authorization from the copyright holder or sponsor of the linked material/website.

Reentry Essentials is designated as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and is a publicly supported charity under Section 509(a)(1) and qualifies for the maximum charitable contribution deduction allowed to donors.

STATE PUBLIC RECORD LISTINGS - LEGAL AND PUBLIC RECORD RESEARCH MADE EASY!

State Public Record Listings include thousands of local contacts for county, state and Federal agencies in every state. Each listing is divided into 6 individual categories to ensure ease of use. The below listing of categories and sub-categories is an example of the types of information provided and does not represent the entirety of each category or listing.

1. County and Local Courts

2. Federal Courts

3. Local Recorder and Assessor Offices

4. State Agencies with Public Records

- Criminal Records
- Sexual Offender Registry
- Incarceration Records
- Statewide Court Records
- Corporation, LP, LLC, LLP, Trade Names, Trademarks/Service Marks
- Uniform Commercial Code, Federal & State Tax Liens
- Sales Tax Registrations
- Birth Certificates
- Death Records

- Marriage Certificates
- Divorce Records
- Workers' Compensation Records
- Driver Records
- Vehicle Ownership & Registration
- Legislation Records
- Voter Registration, PACs, Lobbyists
- GED Certificates

5. State Occupational Licensing Boards

- Licensing Quick Finder
- Licensing Agency Information

6. County Locator

- City/County Cross Reference
- Zip/City Cross Reference

AVAILABLE STATE PUBLIC RECORD LISTINGS & PRICING

State Public Record Listings are available for the following states and territories. Each SPRL contains the aforementioned categories. However, due to variations in how state and territories manage their records, listings vary in size and complexity.

LOCATION	PRICE	ITEM #	LOCATION	PRICE	ITEM #	LOCATION	PRICE	ITEM #
Alabama	\$13.08	ALSPRL	Kentucky	\$14.68	KYSPRL	North Dakota	\$11.68	NDSPRL
Alaska	\$10.20	AKSPRL	Louisiana	\$12.28	LASPR	Ohio	\$16.76	OHSPRL
Arizona	\$12.28	AZSPRL	Maine	\$10.76	MESPR	Oklahoma	\$12.28	OKSPRL
Arkansas	\$14.12	ARSPRL	Maryland	\$11.12	MDSPRL	Oregon	\$11.24	ORSPRL
California	\$15.60	CASPR	Massachusetts	\$13.20	MASPR	Pennsylvania	\$14.44	PASPR
Colorado	\$11.80	COSPR	Michigan	\$15.96	MISPR	Rhode Island	\$9.84	RISPR
Connecticut	\$12.60	CTSPRL	Minnesota	\$13.52	MNSPR	South Carolina	\$12.04	SCSPRL
Delaware	\$9.16	DESPRL	Mississippi	\$12.96	MSSPR	South Dakota	\$11.92	SDSPRL
District of Columbia	\$8.60	DCSPRL	Missouri	\$14.68	MOSPR	Tennessee	\$13.64	TNSPR
Florida	\$13.52	FLSPRL	Montana	\$11.36	MTSPRL	Texas	\$23.32	TXSPRL
Georgia	\$16.64	GASPR	Nebraska	\$14.56	NESPR	Utah	\$10.44	UTSPRL
Hawaii	\$9.16	HISPR	Nevada	\$10.76	NVSPRL	Vermont	\$11.80	VTSPRL
Idaho	\$11.00	IDSPRL	New Hampshire	\$11.24	NHSPRL	Virginia	\$16.52	VASPR
Illinois	\$14.44	ILSPRL	New Jersey	\$11.68	NJSPRL	Washington	\$13.64	WASPR
Indiana	\$13.76	INSPRL	New Mexico	\$11.12	NMSPRL	West Virginia	\$12.72	WVSPRL
Iowa	\$13.52	IASPR	New York	\$16.64	NYSPRL	Wisconsin	\$12.84	WISPR
Kansas	\$13.20	KSSPR	North Carolina	\$13.64	NCSPRL	Wyoming	\$10.32	WYSPRL

ORDER YOUR PRINTED STATE PUBLIC RECORD LISTING TODAY!

Placing your order is quick and easy! Simply submit payment (specific to the state or territory requesting) along with your personal and mailing details to Reentry Essentials! Once processed, you'll receive your requested SPRL by USPS in 7 to 10 business days. All prices include postage.

☎ 347.973.0004

✉ info@ReentryEssentials.org

🌐 www.ReentryEssentials.org

Reentry Essentials, Inc., 2609 East 14 Street, Suite 1018, Brooklyn, NY 11235-3915

General Information:

Capital: Charleston, Kanawha County

Time Zone: EST

Number of Counties: 55

Population: 1,854,304

Official State Website: www.wv.gov



Governor's Office

Office of the Governor
1900 Kanawha Blvd, East
Charleston, WV 25305-0370
www.governor.wv.gov

304-558-2000
Fax 304-342-7025
8AM-6PM M-TH;
8AM-5PM F

Legislative Records

West Virginia State Legislature
State Capitol, Documents
Charleston, WV 25305
www.legis.state.wv.us

304-347-4836
Fax 304-347-4901
8:30AM-4:30PM

Attorney General's Office

1900 Kanawha Blvd. Rm 26E
Charleston, WV 25305-9924
www.ago.wv.gov

304-558-2021
Fax 304-558-0140
8:30AM-5PM

State Archives

Archives & History Section
1900 Kanawha Blvd E
Charleston, WV 25305-0300 9AM-8PM M-TH, 9-6 F-SA
www.wvculture.org/history/wvsamenu.html

304-558-0230 x168
Fax 304-558-4193

State Agencies

Criminal Records

WV State Police, Criminal Records Section, 725 Jefferson Rd, South Charleston, WV 25309; 304-746-2498 (Records), 855-766-7746 (MorphoTrust USA), Fax- 304-746-2402; 8:30AM-4:30PM.

www.wvsp.gov/Pages/default.aspx

All requests for criminal record checks are outsourced to IdentoGo Services - aka MorphoTrust USA. (www.identogo.com). The information below reflects how to order from this entity. The data is still held by the WV State Police.

Indexing & Storage: Records available from 1938 on computer or until person reaches 80. New records available for inquiry in 3 days.

Searching: All searches require fingerprints. Include in request- subject's signature, SSN, DOB, race, sex, and full fingerprints set. Fingerprints must be secured from a location found at www.l1enrollment.com/. 100% of the records are fingerprint-supported. L-1 accepts hard cards and converts them into an electronic submission which are sent to WVSP for processing. All records are released, including those without dispositions. 90% of all arrests in database have final dispositions recorded.

Fee & Payment: Fee is \$28.85; a "Central Abuse Check" is \$18.85; a NCPA/VCA Check which includes the WVSP and FBI is \$33.85. A state and federal background check for authorized agencies only is \$45.35. Fee payee: L-1 Identity Solutions Prepayment required or Escrow account Personal checks not accepted. Credit cards accepted.

Mail search: Turnaround time: 10-15 business days. Address is L-1 Enrollment, West Virginia Card Scan Dept, 3051 Hollis Drive, Springfield, IL 62704. Their phone is 217-793-2080.

Sexual Offender Registry

State Police Headquarters, Sexual Offender Registry, 725 Jefferson Rd, South Charleston, WV 25309; 304-746-2133, 304-746-2100, Fax- 304-746-2402; 6AM-10PM.

www.wvsp.gov/Pages/default.aspx

Email questions to registry@wvsp.state.wv.us.

Indexing & Storage: Records available from 1993. New records available for inquiry in 30 days.

Searching: This data not released: ten-year registrations

Access by: mail, online.

Mail search: The agency will send quarterly mailings for a county of residence upon request. Requests for individual look-ups are not accepted.

Online search: Online searching is available from website, search by county or name, or by most wanted. Email questions to registry@wvsp.state.wv.us. Direct link is <https://apps.wv.gov/StatePolice/SexOffender>.

Search the offender database to determine if a specific email address or username used on the internet belongs to a registered sex offender and has been reported.

Incarceration Records

West Virginia Division of Corrections, Records Room, 1409 Greenbrier St, Charleston, WV 25311; 304-558-2037, 304-558-2036 (Parole Svcs), Fax- 304-558-8430; 8AM-5PM.

www.wvdoc.com/wvdoc/

Indexing & Storage: Records available on current and former inmates. New records available for inquiry in up to 4 days.

Searching: Include in request- full name, DOB and SSN. Location, conviction and sentencing information, and release dates are provided.

Access by: mail, phone, fax, online.

Mail search: Turnaround time: 2 to 4 weeks. SASE is required.

Phone search: Name searching permitted.

Fax search: Same criteria as mail.

Online search: This agency offers a free search for active inmates and parolees at www.wvdoc.com/wvdoc/OffenderSearch/tabid/117/Default.aspx. This site shows offenders who are under active supervision, in prison or on parole status only, with WVDOC. Those that have discharged or have moved from the custody of the WVDOC will NOT appear in the search.

Statewide Court Records

Administrative Office, State Supreme Court of Appeals, 1900 Kanawha Blvd, Bldg I, Rm E 100, Charleston, WV 25305-0830; 304-558-0145, Fax- 304-558-1212; 9AM-5PM.

www.courts.wv.gov/

Except for certain online research capabilities, all court record access must be done at the local level.

Online search: Supreme Court of Appeals Opinions/Calendar is available at the web page. There is a vendor that is widely used, at least 38 Circuit Courts provide details of record dockets at <https://www.wvcircuitexpress.com/Default.aspx>. There is a \$125 sign-up fee and a monthly flat fee of \$38.00 plus connect charge of \$1.00 a minute. Records are available from 02/1997. Only public information can be accessed, such as Civil and Criminal matters. Sensitive court cases such as Juvenile, Mental Hygiene, Divorces and some others are not available. Also the WV Supreme Court prohibits court-related websites from displaying personal identifiers

Corporation, LLC, LP, LLP, Trademarks/Service marks

Sec. of State - Business Organizations Division, 1900 Kanawha Blvd E, State Capitol Bldg 1, Room 157 K, Charleston, WV 25305-0770; 304-558-8000, Fax- 304-558-0900; 8:30AM-5PM.

www.sos.wv.gov/business-licensing/Pages/default.aspx

Individuals, sole proprietorships, general partnerships and unincorporated non-profit associations register trade names by filing a certification of trade name with the County Clerk. Otherwise, trade names are found here.

Indexing & Storage: Records available for current active companies. New records available for inquiry in 24 hours.

Searching: Send record questions to business@wvsos.com. In addition to the initial organizing documents, business records include: Annual Reports, Officers, Directors, Prior (merged) names, Reserved names, mergers and amendments, agents of process, dissolutions and capital stock allocation of corporations. A Request Form for Trademarks is at www.sos.wv.gov/Pages/TrademarkRequestForm.aspx. The Trademark Division is in Suite 157-K. Their fax is 304-558-8381. Include in request- full name of business.

Access by: mail, phone, fax, in person, online.

Fee & Payment: Copy fee is \$1.00 for the first page and \$.50 each additional page. Certification is \$15.00 plus \$5.00 for each amendment. An Officer search is \$5.00 plus \$.50 per page when over 5 pages. Add \$10.00 for off-site searching. Fee payee: Secretary of State. Prepayment required. Personal checks accepted. Major credit cards accepted.

Mail search: Turnaround time: 24 hours. SASE not required.

Phone search: They will confirm if a company is active, they will only do three searches per phone call.

Fax search: Fax searching available.

In person search: Simple requests may be processed while you wait.

Online search: Corporation and business types records on the Secretary of State Business Organization Information System are free online at <http://apps.sos.wv.gov/business/corporations/>. Search by organization name.

Other access: Bulk sale of records is available in CD or DVD format, retrievable in CSV, Access or XML. Monthly or weekly updates are offered. Call

304-414-0265 for further details or visit <https://apps.wv.gov/sos/bulkdata/Help/Default.aspx>.

Uniform Commercial Code

Sec. of State - UCC Division, Bldg 1, Suite 157-K, 1900 Kanawha Blvd. East, Charleston, WV 25305-0440; 304-558-6000, 304-558-8000 (Business Services), Fax- 304-558-0900; 8:30AM-5PM.

www.sos.wv.gov/business-licensing/uniformcommercialcode/Pages/default.aspx

Email questions to ucc@wvsos.com.

Indexing & Storage: Records available from July 1, 1964. New records available for inquiry in 1 day.

Searching: Use search request form UCC-11. All tax liens are filed at the county level. Terminated filings are researched upon request. Include in request- debtor name.

Access by: mail, phone, fax, in person, online.

Fee & Payment: The fee is \$10.00 per debtor name searched and \$1.00 per page for copies. Fee payee: Secretary of State. Prepayment suggested. Pre-paid accounts are accepted, but do not send excess amount-search request may be returned. Personal checks accepted. Major credit cards accepted.

Mail search: Turnaround time: 1 day. A SASE is requested.

Phone search: They will bill for telephone searches.

Fax search: Same fees as phone or mail searches. Turnaround time in 24 hours.

In person search: Simple requests may be processed while you wait.

Online search: There is a free service to search, and the website also gives the ability to order copies. Search the database free at <https://apps.wv.gov/sos/ucc/Search/UccSearch.aspx> to determine if a specific individual/organization has active, expired or terminated liens filed. Results give UCC number, secured party, debtor and status. Online record requesters can be ordered by email - E-mail to ucc@wvsos.com.

Other access: Bulk sale of records is available in CD or DVD format, retrievable in CSV, Access or XML. Monthly or weekly updates are offered. Call 304-414-0265 for further details or visit <https://apps.wv.gov/sos/bulkdata/RegistrationInformation.aspx>.

Federal & State Tax Liens

Records not maintained by a state level agency.

All tax liens are filed at the county level with the County Clerk's Office.

Sales Tax Registrations

WV State Tax Department, Office of Business Registration, 1001 Lee St E, Charleston, WV 25301; 304-558-3333; 8:30AM-4:30PM.

<https://www.business4wv.com/B4WVPublic/default.aspx>

Indexing & Storage: Records available for the current year plus four years. New records available for inquiry in 4 to 6 weeks.

Searching: Will not disclose any information unless you provide a waiver form signed by the

taxpayer. Without a waiver, this agency will provide only confirmation if business registered. The waiver form is available at the web page. Include in request- business name. This agency will also search by tax business number.

Access by: mail, phone, fax, in person, .

Mail search: Turnaround time: 2 weeks or less. A SASE is requested. No fee for mail request.

Phone search: No fee for telephone request.

Fax search: Fax searching available.

In person search: No fee for request. Records are still returned by mail.

Expedited service: Will expedite if requested.

Birth Certificates

Bureau for Public Health, Health Statistics Center/Vital Records, 350 Capitol St, Rm 165, Charleston, WV 25301-3701; 304-558-2931, 304-558-9100, 877-448-3953 (Orders/Customer Service only), Fax- 304-558-1051; 8:30AM-5PM.

www.wvdhhr.org/bph/hsc/Vital/

Forward questions to vitalreg@wvdhhr.org. Fax number for fax order only is 866-870-8723. Birth records request form found at www.wvdhhr.org/bph/hsc/Vital/forms/birthfm.pdf.

Indexing & Storage: Records available from 1917 to present. For older records see www.wvculture.org/vrr/. New records available for inquiry immediately.

Searching: This is a restricted record state. Records released to immediate family members only and others who can demonstrate a legal and tangible interest. Records forms are available at the webpage. Include in request- full name, names of parents, mother's maiden name, date of birth, place of birth. Online ordering is available from an approved vendor at www.vitalchek.com.

Access by: mail, phone, fax, in person, .

Fee & Payment: The fee is \$12.00 per name (non-refundable) and covers a searching range of three years. Fee payee: Vital Registration. Prepayment required. Personal checks accepted. Credit cards accepted only by the vendor vitalchek.com.

Mail search: Turnaround time: about 5 business days.

Phone search: Turnaround time about 2-10 business days. See expedited service.

Fax search: Access is provided by VitalChek. Use 866-870-8723 for the fax number. Use of credit card required.

In person search: Turnaround time 15 minutes.

Expedited service: Expedited service is available for fax, phone and online requests via www.vitalchek.com. To order by credit card and have returned by mail, add \$10.95. For overnight shipping add \$26.95. Add \$5.00 to have your ordered processed within one day.

Death Records

Bureau for Public Health, Health Statistics Center/Vital Records, 350 Capitol St, Rm 165, Charleston, WV 25301-3701; 304-558-2931, 304-558-9100, Fax- 302-343-2169; 8:30AM-5PM.

www.wvdhhr.org/bph/hsc/Vital/birthcert.asp

Forward questions to vitalreg@wvdhhr.org. Fax number for fax ordering only is 866-870-8723. Death record request form found at www.wvdhhr.org/bph/hsc/Vital/forms/Deathfm.pdf.

Indexing & Storage: Records available from 1917 to present. For older records see www.wvculture.org/vrr/. New records available for inquiry immediately.

Searching: This is a restricted record state. Records released to immediate family members only and others who can demonstrate a legal and tangible interest. Records forms are available at the webpage. Include in request- full name, date of death, place of death, names of parents, Social Security Number. Online ordering is available from an approved vendor at www.vitalchek.com.

Access by: mail, phone, fax, in person, .

Fee & Payment: The fee is \$12.00 per name and covers a searching range of three years. Fee payee: Vital Registration. Prepayment required. Personal checks accepted. Major credit cards accepted.

Mail search: Turnaround time: about 5 business days.

Phone search: Turnaround time about 2-10 business days. See expedited service.

Fax search: Access is provided by VitalChk. Use 866-870-8723 for the fax number. Use of credit card is required.

In person search: Turnaround time 15 minutes.

Expedited service: Expedited service is available for fax, phone and online requests via www.vitalchek.com. To order by credit card and have returned by mail, add \$10.95. For overnight shipping add \$26.95. Add \$5.00 to have your ordered processed within one day.

Marriage Certificates

Bureau for Public Health, Health Statistics Center/Vital Records, 350 Capitol St, Rm 165, Charleston, WV 25301-3701; 304-558-2931, Fax- 304-343-2169; 8:30AM-5PM.

www.wvdhhr.org/bph/hsc/Vital/birthcert.asp

Forward questions to vitalreg@wvdhhr.org. Fax number for fax ordering only is 866-870-8723. Marriage record request form found at www.wvdhhr.org/bph/hsc/Vital/forms/marriage.pdf.

Indexing & Storage: Records available from 1917 to present. For older records see www.wvculture.org/vrr/. New records available for inquiry immediately.

Searching: This is a restricted record state. Records released to immediate family members only and others who can demonstrate a legal and tangible interest. Records forms are available at the webpage. Include in request- names of husband and wife, date of marriage, place or county of marriage. Online ordering is available from an approved vendor at www.vitalchek.com.

Access by: mail, phone, fax, in person, .

Fee & Payment: The fee is \$12.00 per name and covers a searching range of three years. Fee payee: Vital Registration. Prepayment required. Personal checks accepted. Major credit cards accepted.

Mail search: Turnaround time: about 5 business days.

Phone search: Turnaround time about 2-10 business days. See expedited service.

Fax search: Available from VitalChk. Use of credit card required.

In person search: Turnaround time 15 minutes.

Expedited service: Expedited service is available for fax, phone and online requests via www.vitalchek.com. To order by credit card and have returned by mail, add \$10.95. For overnight

shipping add \$26.95. Add \$5.00 to have your ordered processed within one day.

Divorce Records

Records not maintained by a state level agency.

Records are maintained by the Clerk of Court in the county of divorce.

Workers' Compensation Records

Access to Records is Restricted.

WV Offices of Insurance Commissioner, Document and Imaging Services, PO Box 50541, Charleston, WV 25305; 304-558-1966 x3132, Fax- 304-558-8948; 8AM-5PM.

wvinsurance.gov/WorkersCompensation.aspx

Driver License Information, Driver Records

Division of Motor Vehicles, Driving Records, PO Box 17020, Charleston, WV 25317; 800-642-9066, 304-926-3802, Fax- 304-926-3899; 8:30AM-5PM.

www.transportation.wv.gov/dmv/Drivers-Licenses/Pages/default.aspx

Indexing & Storage: Records available for 5 years for all convictions, 10 years for suspensions and revocations. New records available for inquiry in 1 week to 3 months (DULs immediately).

Searching: Casual requesters must have notarized consent of subject to receive records with personal information. Include in request- name, DL# or SSN. DOB is helpful. All requests for a driving record on an employee or client must have a completed DMV 101 PS 2 form. This data not released: accidents, speeding 10 mph or less over limit on interstate.

Access by: mail, in person, online.

Fee & Payment: The fee for mail or in person is \$5.00 per record including no record found reports. Add \$1.00 for certification. If the DL is not submitted with the request, submit the SSN and/or DOB with an additional \$1.00. Fee payee: Division of Motor Vehicles. Prepayment required. Personal checks accepted. Credit cards accepted.

Mail search: Turnaround time: 3 days. SASE not required.

In person search: Physical address is 5707 MacCorkle Ave SE, Driver Services Window, Charleston 25317 Up to five requests may be received immediately at the counter of this office. Branch offices in at least 24 locations can issue an instant record for the subject-requestor.

Online search: The designated service manager for online access to WV driving records is at WV.gov (handled by WV Interactive, an NIC affiliate). All requesters must complete three agreement documents necessary for account approval. The system processes requests on an interactive basis. The fee is \$9.00 per record; there is a \$100.00 subscription fee that permits 10 users. Subscribers have access to other information services. For more info call WV.gov at 304-414-0265. West Virginia offers a free Driver's License Status Check at www.transportation.wv.gov/dmv/Pages/DL_Verify.aspx. Check the points at https://apps.wv.gov/dmv/selfservice/dl.

Other access: This agency will sell its DL file to commercial vendors, but records cannot be re-sold.

Vehicle, Vessel Ownership & Registration

Division of Motor Vehicles, Vehicle Records - Box 17150, 5707 MacCorkle Ave SE, Ste 200, Charleston, WV 25317; 304-926-3909, Fax- 304-926-3881; 8:30AM-5PM.

transportation.wv.gov/dmv/Pages/default.aspx

The DMV maintains records for vehicles, boats, and unattached mobile homes.

Indexing & Storage: Records available from early 1960s for vehicle data, from 1975 for boat data. All motorized boats and all sailboats must be registered and titled. New records available for inquiry in 1 to 3 days.

Searching: High volume requesters must be approved after stating purpose of requests. Use of the Request for Vehicle Information Form (available from web) is required. Casual requesters cannot receive personal information without consent of subject. Include in request- name or VIN or title # or plate #. All requesters need to provide a copy of a government issued photo ID. Boat records can be searched by hull number or WV number. If a requester does not have a DPPA permissible use, the agency provides a Message Forwarding Service Form DMV 102 to enable the request. The DMV forwards the request to the subject for approval. This data not released: SSNs or medical information.

Access by: mail, in person, .

Fee & Payment: The fee is \$1.00 for registration information, \$5.00 per vehicle for lien information, \$5.00 per title copy, \$10.00 if certified, \$25.00 for a complete title history (which includes lien information), and \$5.00 for message forwarding. Fee payee: Division of Motor Vehicles. Prepayment required. Do not overpay, they do not have the capacity to refund. Personal checks accepted. No credit cards accepted.

Mail search: Turnaround time: 3 to 5 business days. Return address must appear clearly on the request. A SASE is requested.

In person search: Turnaround time is while you wait if the record is on computer, or 2 days for photocopies. Requester must show state issued photo ID.

Other access: The entire state's vehicle file can be purchased by approved entities. Costs for customized runs depend on programming time. Call Joyce Abbott at 304-926-0730 for more information.

Accident Reports

WV State Police, Traffic Records Section, 725 Jefferson Rd, South Charleston, WV 25309-1698; 304-746-2128, Fax- 304-746-2206; 8AM-5PM.

www.wvsp.gov/Pages/default.aspx

It is suggested to send a letter explaining purpose of request and state if involved in some manner.

Indexing & Storage: Records available of incidents investigated by the state police for the past 10 years. New records available for inquiry in 1 to 3 weeks.

Searching: If the State Police did not investigate the incident, the report must be obtained from the local investigating jurisdiction. Include in request- name, date of accident, location of accident. Use of the agency's request form is suggested, see

www.wvsp.gov/forms/Documents/crashReportRequestForm.pdf. This data not released: juvenile records.

Access by: mail, phone, fax, in person, .

Fee & Payment: The fee is \$20.00 per record. If certified or sent by fax the cost is \$25.00. Fee payee: Superintendent, Division of Public Safety. Prepayment required. Personal checks accepted. No credit cards accepted.

Mail search: Turnaround time: 2 to 3 weeks. A SASE is requested.

Phone search: Records are available by phone.

Fax search: For total of \$25.00 per record, the agency will send data by fax.

In person search: Turnaround time is same day, if record is readily available.

Legislation Records

West Virginia State Legislature, State Capitol Complex, Documents - Rm MB-27, Bldg 1, Charleston, WV 25305; 304-347-4836, 877-565-3447, Fax- 304-347-4901; 8:30AM-4:30PM.

www.legis.state.wv.us/

Sessions start 2nd Wed. in January.

Indexing & Storage: Records available for three sessions before extensive research is needed.

Online search: The Internet site allows one to search for status and/or text of bills back to 1993. To view the West Virginia Code visit www.legis.state.wv.us/WVCODE/Code.cfm.

Voter Registration, PACs, Campaign Finance Reports,

Sec of State - Election Division, Bldg 1 #157-K, 1900 Kanawha Blvd E, Charleston, WV 25305; 304-558-6000, Fax- 304-558-0900; 8:30AM-5PM.

www.sos.wv.gov/elections/Pages/default.aspx

Records are open to the public, but lists are only sold for political purposes. There is an online look-up. Direct questions to elections@wvsos.com. Voter registration cards are found at the county level.

Indexing & Storage: New records available for inquiry in seconds.

Searching: Voter records are open to the public, but lists are only sold for political purposes. Direct questions and requests to elections@wvsos.com. Voter registration cards are found at the county level. Include in request- name. Complete data request form and provide payment. The DOB is released on voter records. This data not released: phone numbers and SSNs on voter records.

Access by: mail, fax, in person, online.

Fee & Payment: The fee depends on the extent of the search or order. Fee payee: WV Secretary of State. Prepayment required. Personal checks accepted.

Mail search: Turnaround time: 24 hours. SASE not requested. Records are available by mail.

Fax search: Records are available by fax.

In person search: Over-the-counter service is available.

Online search: Search who is registered to vote at <https://apps.sos.wv.gov/elections/voter/>. Must know DOB. This shows the voter's polling place. Access campaign finance reports and PACs, at www.sos.wv.gov/elections/campaignfinance/Pages/default.aspx.

Other access: Voter lists are available for political purposes. A complete statewide list is approx. \$500. Turnaround time is generally 48 hours. Call for further information.

GED Certificates

WV Dept of Education, High School Equivalency Office, 1900 Kanawha Blvd E, Bldg 6, Rm 728, Charleston, WV 25305-0330; 304-558-6315, Fax- 304-558-4874; 8AM-4PM.

<http://wvde.state.wv.us/ged/>

Indexing & Storage: Records available from 1946. New records available for inquiry in 4 weeks.

Searching: Include in request- a signed release, name, year of test, date of birth, SSN, city of test, and a copy of or presentation of a current photo ID and daytime phone number. The web page has a number of excellent links including a GED Release Form at <http://static.k12.wv.us/ged/docs/GEDReleaseofInformationForm061611.pdf>.

Access by: mail, fax, in person, .

Fee & Payment: There is no fee for a simple verification (pass fail with date test). Copies of transcripts are \$10.00 each. Fee payee: WV DOE Vocational Division. Prepayment required. Personal checks and money orders accepted. No credit cards accepted.

Mail search: Turnaround time: 7 to 10 days. An SASE is requested.

Fax search: Only if verification is for job position.

In person search: In person search requests are processed in order received along with mail requests. Depending on workload, one may have to return to pick up results.

Expedited service: The agency will expedite requests if for job verification only.

West Virginia State Licensing Agencies

For details about the agency responsible for licensing/certifying/registering an item below or in the Agency Quick Finder section, match an item's number with the number of the agency in the *Licensing Agency Information* section.

West Virginia Licenses Searchable Online

Accountant-CPA #01	https://apps.wv.gov/accountancy/licensure/LicenseVerification/Default.aspx
Aesthetician #03	www.wvbbc.com/Home/LicenseeLookup/tabid/1856/Default.aspx
Amusement Ride Inspections #24	www.wvlabor.com/newwebsite/Pages/Amusement_ride_inspectionsNEW.cfm
Amusement Ride Inspector #24	www.wvlabor.com/newwebsite/Pages/Amusement_ride_inspectorNEW.cfm
Animal Technician #22	www.wvbm.org/Veterinary_Licenses.html
Architect #02	http://wvbrdarch.org/findarchitect.html
Asbestos Air Monitor-Clearance #42	www.wvdhhr.org/rtia/allair.cfm
Asbestos Contractor #42	www.wvdhhr.org/rtia/allcon.cfm
Asbestos Inspector #42	www.wvdhhr.org/rtia/allinsp.cfm
Asbestos Laboratory #42	www.wvdhhr.org/rtia/licensing.asp
Asbestos Project Designer/Planner #42	www.wvdhhr.org/rtia/alldesign.cfm
Asbestos Supervisor #42	www.wvdhhr.org/rtia/allsup.cfm
Asbestos Worker #42	www.wvdhhr.org/rtia/allwork.cfm
Athlete Agent #36	http://apps.sos.wv.gov/business/licensing/
School Athletic Trainer #26	https://wveis.k12.wv.us/certcheck/
Athletic Trainers-BOC #19	www.wvbop.com/documents/BOC%20listing%20-%20WV%20residents%20only4.pdf
Barber #03	www.wvbbc.com/Home/LicenseeLookup/tabid/1856/Default.aspx
Charitable Organization #36	http://apps.sos.wv.gov/business/charities/help.html
Chiropractor #04	www.boc.wv.gov/Pages/License-Search.aspx
Contractor, General #24	www.wvlabor.com/newwebsite/Pages/contractor_searchNEW.cfm
Cosmetologist #03	www.wvbbc.com/Home/LicenseeLookup/tabid/1856/Default.aspx
Counselor, LPC, Professional #10	www.wvbec.org/verificationoflicensure/namesofwvlp.html
Crane Operator #24	www.wvlabor.com/newwebsite/Pages/crane_searchNEW.cfm
Cremation Education Providers #05	www.wvfuneralboard.com/LinkClick.aspx?fileticket=cWNPacHMLk4%3d&tabid=652
Dentist, Hygienist #06	www.wvdentalboard.org/verification%20instructions.htm
Educational Audiologist #26	https://wveis.k12.wv.us/certcheck/
Elevator Inspectors #24	www.wvlabor.com/newwebsite/Pages/Safety_elevators_private_inspectorsRESULTS1.cfm
Engineer #33	www.wvpebd.org/Home/LicenseVerification/ProfessionalEngineer/tabid/812/Default.aspx
Engineering Authorized Co. #33	www.wvpebd.org/Home/LicenseVerification/AuthorizedCompanyCOA/tabid/813/Default.aspx
Forester/Forestry Technician #20	www.wvlicensingboards.com/foresters/roster.cfm
Insurance Agent/Agency/ Adjuster #30	www.wvinsurance.gov/LicensePrint/tabid/317/Default.aspx
Landscape Architect #13	www.wvlaboard.org/Portals/WVLABoard/docs/Roster%20Feb%2014%202014.pdf
Lead Abatement Contractor #42	www.wvdhhr.org/rtia/lead_contractors.cfm
Lobbyist/Lobbying Employer #39	www.ethics.wv.gov/lobbyist/Pages/ListsandForms.aspx
Manicurist #03	www.wvbbc.com/Home/LicenseeLookup/tabid/1856/Default.aspx
Manufactured Housing #24	www.wvlabor.com/newwebsite/Pages/MH_contractor_license_search_NEW.cfm
Medical Corporation/Company #15	www.wvbom.wv.gov/licenseSearch.asp
Medical License, Special Volunteer #15	www.wvbom.wv.gov/licenseSearch.asp
Milk Shipper #23	www.wvdhhr.org/phs/milk/records.asp
Mine Electrician #32	www.wvminesafety.org/PDFs/CERTS%20ELECTRICAL.pdf
Mine Surveyor/Foreman #32	www.wvminesafety.org/PDFs/SUPERCERTS.pdf
Miner, Underground/Surface #32	www.wvminesafety.org/certificationlists.htm
Minister License #36	http://apps.sos.wv.gov/business/licensing/
Notary Public #36	http://apps.sos.wv.gov/business/notary/
Nurse-LPN #08	https://apps.wv.gov/Nursing/RNSearch/
Nursing Schools #08	www.wvmbboard.com/default2.asp?active_page_id=86
Occupational Therapist/Assistant/Practitioner #16	http://wvbot.org/dharris/members.pdf
Optometrist #41	www.wvbo.org/verify-license.php
Osteopathic Physician/Assistant/Corp #17	https://www.wvbdosteo.org/verify/
Pesticide Application Business (RPAB) #25	www.kellysolutions.com/WV/RPAB/index.htm
Pesticide Applicator #25	www.kellysolutions.com/WV/Applicators/index.htm
Pesticide Applicator-Business #25	www.kellysolutions.com/WV/Business/index.htm
Pesticide Dealer, Restricted Use #25	www.kellysolutions.com/wv/Dealers/index.htm
Pesticide Registration #25	www.kellysolutions.com/WV/pesticideindex.htm
Pharmacist/ Pharmacies #18	www.wvbop.com/index.php?option=com_wrapper&view=wrapper&Itemid=97
Physical Therapist/Assistant #19	www.wvbop.com/licensesearch.cfm
Physician/Medical Doctor/Assistant #15	www.wvbom.wv.gov/licenseSearch.asp

Plumbers #24	www.wvlabor.com/newwebsite/Pages/plumber_searchNEW.cfm
Podiatrist #15	www.wvbom.wv.gov/licenseSearch.asp
Private Investigator/Agency #36	http://apps.sos.wv.gov/business/licensing/
Psychologist #11	www.wvpsychbd.org/license_verification.htm
Radiologic Technologist #09	www.wvrtboard.org/LICENSESEARCH/tabid/358/Default.aspx
Radiologic Technology Schools #09	www.wvrtboard.org/LinkClick.aspx?fileticket=uyn4ZEu%2bXtA%3d&tabid=326
Radon Contractor/Trainer #42	www.wvdhhr.org/rtia/radon_contractor.cfm
Real Estate Appraiser (WV list) #34	www.appraiserboard.wv.gov/Roster/Pages/default.aspx
Respiratory Care Practitioner #28	www.wvborc.org/Home/LicenseVerifications/tabid/1117/Default.aspx
School Principal/Counselor/Super'nt #26	https://wveis.k12.wv.us/certcheck/
School Psychologist #11	www.wvpsychbd.org/license_verification.htm
School Psychologist/Nurse #26	https://wveis.k12.wv.us/certcheck/
School Social Svcs/Invest'r #26	https://wveis.k12.wv.us/certcheck/
Security Guard #36	http://apps.sos.wv.gov/business/licensing/
Service of Process #36	http://apps.sos.wv.gov/business/service-of-process/
Shot Firer #32	www.wvminesafety.org/PDFs/CERTS%20TASK.pdf
Social Worker #21	www.wvsocialworkboard.org/License/LicenseVerification.aspx#x.UoEYxidPDVo
Speech/Language Pathologist #26	https://wveis.k12.wv.us/certcheck/
Supervisor of Instruction #26	https://wveis.k12.wv.us/certcheck/
Surveyor, Land/Business #07	www.wvbps.wv.gov/Pages/default.aspx
Teacher #26	https://wveis.k12.wv.us/certcheck/
Veterinarian #22	www.wvbvm.org/Veterinary_Licenses.html
Water Brands, Bottled #23	www.wvdhhr.org/phs/bottledwater/records3.asp

West Virginia Licensing Quick Finder

Accountant-CPA #01	304-558-3557	Forester/Forestry Technician #20	304-415-3952	Pesticide Applicator-Bus/Dealer #25 ...	304-558-2209
Aesthetician #03	304-558-2924	Fund Raiser, For-Profit Prof. #37	800-982-8297	Pharmacist/ Pharmacies #18	304-558-0558
Amusement Ride Inspections #24	304-380-9343	Funeral Director; Funeral Home #05	304-558-0302	Physical Therapist/Assistant #19	304-558-0367
Amusement Ride Inspector #24	304-558-7890 x122	Hearing Aid Dealer #12	304-558-3527	Physician/Medical Doctor/Assist #15 ...	304-558-2921
Animal Technician #22	304-776-8032	Hearing Aid Specialist/Trainee #12	304-558-3527	Plumbers #24	304-558-7890 x10473
Architect #02	304-528-5825	Home Inspector #40	304-558-2191	Podiatrist #15	304-558-2921
Asbestos Related #42	304-356-4273	Insurance Adjuster #30	304-558-0610	Polygraph Examiner #24	304-558-7890 x122
Athlete Agent #36	304-558-8000	Insurance Agent/AgencyCo. #30	304-558-0610	Pool Operator #23	304-356-4328
Athletic Trainers-BOC #19	304-558-0367	Investment Advisor/Rep #38	304-558-2261	Private Investigator/Agency #36	304-558-8000
Attorney #14	304-558-7815	Landscape Architect #13	855-226-1273	Psychologist #11	304-558-3040
Barber #03	304-558-2924	Lead Abatement Contractor #42	304-356-4273	Radiologic Technologist #09	304-787-4398
Barber/Beauty Culture School #03	304-558-2924	Lobbyist/Lobbying Employer #39	304-558-0664	Radiologic Technology Schools #09 ...	304-787-4398
Boat/Canoe Expedition Provider #29	304-558-2784	Manicurist #03	304-558-2924	Radon Contractor/Trainer #42	304-356-4273
Boating Business, Whitewater #29	304-558-2784	Manufactured Housing #24	304-558-7890	Rafting Outfitter, Whitewater #29	304-558-2784
Body Piercer #23	304-356-4328	Marriage Registration #36	304-558-8000	Real Estate Agent/Broker/Sales #35 ...	304-558-3555
Charitable Organization #36	304-558-8000	Medical Corporation #15	304-558-2921	Real Estate Appraiser #34	304-558-3919
Chiropractor #04	304-746-7839	Medical License, Volunteer #15	304-558-2921	Respiratory Care Practitioner #28	304-558-1382
Contractor, General #24	304-558-7890	Medical Professional Firm #15	304-558-2921	Sanitarian, Registered/In-Training #23	304-356-4328
Cosmetologist #03	304-558-2924	Midwife #08	304-558-3596	School Principal/Counselor/Super #26	304-558-7010
Counselor, Professional #10	304-733-5494	Milk Shipper #23	304-356-4328	School Psychologist #11	304-558-3040
Crane Operator #24	304-558-7890 x161	Mine Electrician #32	304-558-1425	School Psychologist/Nurse #26	304-558-7010
Credit Service Organization #36	304-558-8000	Mine Surveyor/Foreman #32	304-558-1425	School Social Svcs/ Invest'r #26	304-558-7010
Cremation Education Providers #05	304-558-0302	Miner, Underground/Surface #32	304-558-1425	Securities Agent/Broker/Dealer #38	304-558-2261
Dentist, Hygienis #06	304-252-8266	Minister License #36	304-558-8000	Security Guard #36	304-558-8000
Educational Audiologist #26	304-558-7010	Notary Public #36	304-558-8000	Service of Process #36	304-558-8000
Electrician #40	304-558-2191	Nurse Anesthetist #08	304-558-3596	Shooting Reserve #29	304-558-2784
Elevator Inspectors #24	304-558-7890	Nurse-LPN #08	304-558-3572	Shot Firer #32	304-558-1425
Embalmer #05	304-558-0302	Nursing Home Administrator #31	304-586-4070	Social Worker #21	304-558-8816
Emergency Med. Tech.-Paramedic #27	304-558-3956	Nursing Schools #08	304-558-3596	Speech/Language Pathologist #26	304-558-7010
EMS Agency #27	304-558-3956	Occupation'l Therap/Ass't/Practit'r #16	304-285-3150	Supervisor of Instruction #26	304-558-7010
Engineer #33	304-558-3554	Optometrist #41	304-558-5901	Surveyor, Land/Business #07	304-765-0315
Engineer, Retired #33	304-558-3554	Osteopathic Corporation #17	304-558-6095	Teacher #26	304-558-7010
Engineering Authorized Co. #33	304-558-3554	Osteopathic Physician/ Assist #17	304-558-6095	Telemarketer #37	304-558-0211
First Responder #27	304-558-3956	Pesticide Applicat'n Firm (RPAB) #25	304-558-2209	Veterinarian #22	304-776-8032
Fishing Guide #29	304-558-2784	Pesticide Applicator #25	304-558-2209	Water Brands, Bottlee #23	304-356-4328

West Virginia Licensing Agency Information

#01 Board of Accountancy, 106 Capitol St, #100, Charleston, WV 25301-2610; 304-558-3557, Fax- 304-558-1325.
www.boa.wv.gov/Pages/default.aspx

#02 Board of Architects, PO Box 9125, Huntington, WV 25704-0125; 304-528-

5825, Fax- 304-528-5826.
<http://wvbrdarch.org/>

#03 Board of Barbers & Cosmetologists, 1201 Dunbar Ave, Dunbar, WV 25064-; 304-558-2924, Fax- 304-558-3450. Hours- 8AM-5PM. www.wvbbc.org/

#04 Board of Chiropractic, PO Box 8532 (415 1/2 D St, #6), South Charleston, WV 25303-; 304-746-7839, Fax- 304-746-0794. Hours- 9AM-3PM.
www.boc.wv.gov/Pages/default.aspx

#05 Board of Embalmers & Funeral Directors, 179 Summers St, #305,

Charleston, WV 25301-2131; 304-558-0302, Fax- 304-558-0660. Hours- 8AM-4PM. www.wvfuneralboard.com

#06 Board of Dentistry, PO Box 1447 (1319 Robert C Byrd Dr), Crab Orchard, WV 25827-; 877-914-8266, Fax- 304-253-9454. Hours- 8AM-4PM. www.wvdentalboard.org

#07 Board of Examiners for Land Surveyors, 738 Airport Rd, Sutton, WV 26601-; 304-765-0315, Fax- 304-765-0316. www.wvbps.wv.gov/Pages/default.aspx

#08 Board of Examiners for Reg. Prof. Nurses, 101 Dee Dr, #102, Charleston, WV 25311-1620; 304-558-3596, or 1-877-743-6877, Fax- 304-558-3666. Hours- 8AM-5PM. www.wvrnboard.com/default.asp

#09 Board of Examiners for Radiologic Technology, PO Box 638 (1715 Flat Top Rd), CoolRidge, WV 25825-; 304-787-4398, Fax- 304-787-3030. Hours- 9AM-3PM. www.wvrtboard.org/

#10 Board of Examiners in Counseling, 815 Quarrier St, Ste 212, Charleston, WV 25301-; 304-558-5494; 800-520-3852, Fax- 304-558-5496. Hours- 9AM-5PM. www.wvbec.org

#11 Board of Examiners of Psychologists, PO Box 3955 (1205 Quarrier St, Rm 200-25301), Charleston, WV 25339-3955; 304-558-3040, Fax- 304-558-0608. Hours- 8:30AM-5PM. www.wvpsychbd.org

#12 Board of Hearing-Aid Dealers & Fitters, Commissioner's Office, 179 Summers St, 703 Peoples Bldg, Charleston, WV 25301-; 304-558-3527. Hours- 9AM-2PM. www.wvdhhr.org/wvvhad/f/

#13 Board of Landscape Architects, 522 Ashebrooke Sq, Morgantown, WV 26508-; 855-226-1273, Fax- 304-594-1482. www.wvlaboard.org/

#14 Board of Law Examiners, 4700 MacCorkle Ave SE, City Ctr E, #1200B, Charleston, WV 25304-; 304-558-7815; 800-841-6212, Fax- 304-558-0831. www.courtswv.gov/legal-community/board-of-law-examiners.html

#15 Board of Medicine, 101 Dee Dr, #103, Charleston, WV 25311-1620; 304-558-2921 x224, Fax- 304-558-2084. Hours- 8:30AM-4:30PM. www.wvbom.wv.gov/

#16 Board of Occupational Therapy, 3041 University Ave, 2nd Fl, #6, Kingwood, WV 26505-; 304-285-3150. Hours- 8AM-2PM M-TH. www.wvbot.org

#17 Board of Osteopathic Medicine, 405 Capitol St, #402, Charleston, WV 25301-; 304-558-6095; 800-206-6625, Fax- 304-558-6096. Hours- 9AM-5PM. <https://www.wvbdosteo.org/>

#18 Board of Pharmacy, 2310 Kanawha Blvd E, Charleston, WV 25311-; 304-558-

0558, Fax- 304-558-0572. www.wvbop.com

#19 Board of Physical Therapy, 101 Dee Dr, Charleston, WV 25311-; 304-558-0367, Fax- 304-558-0369. Hours- 7:30AM-4PM. www.wvbopt.com

#20 Board of Registration for Foresters, PO Box 1032, Ripley, WV 25271-; 304-415-3952, Fax- 304-372-1957. Hours- 9AM-5PM. www.wvlicensingboards.com/foresters/

#21 Board of Social Work, PO Box 5459 (State Capitol Complex, Main Bldg - Rm WB9-25305), Charleston, WV 25361-; 304-558-8816, Fax- 304-558-4189. Hours- 9AM-5PM. www.wvsocialworkboard.org

#22 Board of Veterinary Medicine, 5509 Big Tyler Rd, #3, Cross Lanes, WV 25313-; 304-776-8032, Fax- 304-776-8256. www.wvbvm.org/

#23 Office of Environmental Health Services, Board of Registration for Sanitarians, 350 Capitol St, Rm 313, Charleston, WV 25301-3713; 304-356-4328, Fax- 304-558-1071. Hours- 8AM-5PM. www.wvdhhr.org/phs/bors/

#24 Contractor Licensing Board, Division of Labor, 749-B Bldg 6, Capitol Complex, Charleston, WV 25305-; 304-558-7890 x10473, Fax- 304-558-2415. www.wvlabor.com/newwebsite/Pages/contractor_licensing.html

#25 Department of Agriculture, Pesticide Applicator Licensing, 1900 Kanawha Blvd E, State Capitol, Charleston, WV 25305-0190; 304-558-2209, Fax- 304-558-2228. Hours- 8AM-4PM. www.wvagriculture.org

#26 Department of Education, 1900 Kanawha Blvd E, Charleston, WV 25305-; 802-479-1700, Fax- 802-479-4313. Hours- 7AM-4PM. <http://wvde.state.wv.us>

#27 Office of EMS, Bureau of Public Health, 350 Capitol St, #425, Charleston, WV 25301-3716; 304-558-3956; 888-747-8367, Fax- 304-558-8379. www.wvoems.org/

#28 Board of Respiratory Care, PO Box 40329 (106 Dee Dr, #1-25311), Charleston, WV 25364-; 304-558-1382, Fax- 304-558-1383. www.wvborc.org/

#29 Division of Natural Resources, Law Enforcement, 324 4th Ave, South Charleston, WV 25303-; 304-558-2784, Fax- 304-558-1170. www.wvdnr.gov/enforce/law.shtm

#30 Insurance Commissioner, PO Box 50540 (1124 Smith St, Rm 102-25301), Charleston, WV 25305-; 304-558-0610, Fax- 304-558-4966. Hours- 8AM-5PM. www.wvinsurance.gov

#31 Nursing Home Administrators Licensing Board, PO Box 522, Winfield, WV 25213-;

304-586-4070, Fax- 304-586-4079. www.state.wv.us/wvnha/dspcontactus.cfm

#32 Office of Miners Health Safety & Training, #7 Players Club Dr, #2, Charleston, WV 25311-1626; 304-558-1425, Fax- 304-558-1282. www.wvminesafety.org

#33 Board of Registration for Professional Engineers, 300 Capitol St, #910, Charleston, WV 25301-2703; 304-558-3554, Fax- 304-558-6232. www.wvpebd.org

#34 Real Estate Appraiser Licensing & Certification Board, 2110 Kanawha Blvd E, #101, Charleston, WV 25311-; 304-558-3919, Fax- 304-558-3983. Hours- 8AM-5PM. www.appraiserboard.wv.gov/Pages/default.aspx

#35 Real Estate Commission, 300 Capitol St, Ste 400, Charleston, WV 25301-2315; 304-558-3555, Fax- 304-558-6442. www.wvrec.org

#36 Secretary of State, 1900 Kanawha Blvd E, Bldg 1, #157-K, Charleston, WV 25305-0770; 304-558-8000, Fax- 304-558-0900. Hours- 8:30AM-5PM. www.sos.wv.gov/Pages/default.aspx

#37 Department of Tax & Revenue, Tappay Services, Telemarketing Registration, PO Box 2666, Charleston, WV 25330-; 304-558-3333, Fax- 304-558-2324. Hours- 8AM-5PM. www.wvtax.gov/index.html

#38 State Auditor's Office, Securities Commission, 1900 Kanawha Blvd E, Bldg 1, Rm W-100, Charleston, WV 25305-; 304.558.2251, 877-982-9148, Fax- 304-558-4211. www.wvsao.gov/SecuritiesCommission/Default.aspx

#39 Ethics Commission, 210 Brooks St, #300, Charleston, WV 25301-; 866-558-0664, 304-558-0664, Fax- 304-558-2169. Hours- 8:30AM-5PM. www.ethics.wv.gov/Pages/default.aspx

#40 State Fire Marshall, 1207 Quarrier St, 2nd Fl, Charleston, WV 25301-; 304-558-2191, Fax- 304-558-2537. www.firemarshal.wv.gov/Pages/default.aspx

#41 Board of Optometry, 179 Summers St, Ste 231, Charleston, WV 25301-; 304-558-5901, Fax- 304-558-5908. www.wvbo.org/index.html

#42 Office of Environmental Health Services, Radiation, Toxics and Indoor Air Division, 350 Capitol St, Rm 313, Charleston, WV 25301-3713; 304-356-4273, Fax- 304-558-0524. www.wvdhhr.org/rtia/

West Virginia Federal Courts

The following list indicates the district and division name for each county in the state. If the bankruptcy court location is different from the district court, then the location of the bankruptcy court appears in parentheses.

West Virginia County/Court Cross Reference

Barbour.....	Northern.....	Elkins (Wheeling)	Mineral.....	Northern.....	Martinsburg (Wheeling)
Berkeley.....	Northern.....	Martinsburg (Wheeling)	Mingo.....	Southern.....	Charleston
Boone.....	Southern.....	Charleston	Monongalia.....	Northern.....	Clarksburg (Wheeling)
Braxton.....	Northern.....	Clarksburg (Wheeling)	Monroe.....	Southern.....	Bluefield (Charleston)
Brooke.....	Northern.....	Wheeling	Morgan.....	Northern.....	Martinsburg (Wheeling)
Cabell.....	Southern.....	Huntington (Charleston)	Nicholas.....	Southern.....	Charleston
Calhoun.....	Northern.....	Clarksburg (Wheeling)	Ohio.....	Northern.....	Wheeling
Clay.....	Southern.....	Charleston	Pendleton.....	Northern.....	Elkins (Wheeling)
Doddridge.....	Northern.....	Clarksburg (Wheeling)	Pleasants.....	Northern.....	Clarksburg (Wheeling)
Fayette.....	Southern.....	Charleston	Pocahontas.....	Northern.....	Elkins (Wheeling)
Gilmer.....	Northern.....	Clarksburg (Wheeling)	Preston.....	Northern.....	Clarksburg (Wheeling)
Grant.....	Northern.....	Elkins (Wheeling)	Putnam.....	Southern.....	Huntington (Charleston)
Greenbrier.....	Southern.....	Beckley (Charleston)	Raleigh.....	Southern.....	Beckley (Charleston)
Hampshire.....	Northern.....	Martinsburg (Wheeling)	Randolph.....	Northern.....	Elkins (Wheeling)
Hancock.....	Northern.....	Wheeling	Ritchie.....	Northern.....	Clarksburg (Wheeling)
Hardy.....	Northern.....	Elkins (Wheeling)	Roane.....	Southern.....	Charleston
Harrison.....	Northern.....	Clarksburg (Wheeling)	Summers.....	Southern.....	Beckley (Charleston)
Jackson.....	Southern.....	Charleston	Taylor.....	Northern.....	Clarksburg (Wheeling)
Jefferson.....	Northern.....	Martinsburg (Wheeling)	Tucker.....	Northern.....	Elkins (Wheeling)
Kanawha.....	Southern.....	Charleston	Tyler.....	Northern.....	Wheeling
Lewis.....	Northern.....	Elkins (Wheeling)	Upshur.....	Northern.....	Elkins (Wheeling)
Lincoln.....	Southern.....	Charleston	Wayne.....	Southern.....	Huntington (Charleston)
Logan.....	Southern.....	Charleston	Webster.....	Northern.....	Elkins (Wheeling)
Marion.....	Northern.....	Clarksburg (Wheeling)	Wetzel.....	Northern.....	Wheeling
Marshall.....	Northern.....	Wheeling	Wirt.....	Southern.....	Charleston
Mason.....	Southern.....	Huntington (Charleston)	Wood.....	Southern.....	Charleston
McDowell.....	Southern.....	Bluefield (Charleston)	Wyoming.....	Southern.....	Beckley (Charleston)
Mercer.....	Southern.....	Bluefield (Charleston)			

Searching Standards for Federal Courts:

District Courts indexed by defendant, plaintiff, and by case number. Bankruptcy Courts usually index by debtor and case number. Most case files created prior to 1999 were maintained in paper format only. Since 2006, all cases are filed electronically. Paper case files may be stored at the courthouse or forwarded to a designated Federal Records Center (see <http://archives.gov/frc>), the timeframe determined by the Court. These case files may be obtained via the Court or directly from the FRC.

Case data may be viewed PACER, the online public access program. An account is required, the fee is \$.10 per page; there is no fee if a usage does not exceed \$15.00 in a quarter. For details about PACER see the Appendix or go to <https://www.pacer.gov> or call 800-676-6856.

The copy fee is \$.50; \$.10 if electronic document is printed from terminal. Certification fee is \$11.00 per document and \$21.00 for exemplification, if available. If a case is still available from the individual federal court, the search fee is \$30.00. If the case is at the Archives, the case can be ordered from the court. The fee to retrieve a paper file is \$64.00 for the first box and \$39.00 ea add'l box. Also, the public can order copies direct online from the National Archives. Copies can be delivered by mail, fax, or email. See more information, including fees, at www.archives.gov/research/court-records/55.

US District Court West Virginia Northern Dist.

Clarksburg Division Court Clerk, PO Box 2857, Clarksburg, WV 26302-2857 (In person: 500 W Pike St, Rm 301, Clarksburg, WV 26301), 304-622-8513; Fax- 304-623-4551. Hours- 8:30AM-5PM. www.wvnd.uscourts.gov

Counties/Note: Braxton, Calhoun, Doddridge, Gilmer, Harrison, Marion, Monongalia, Pleasants, Preston, Ritchie, Taylor.

Searches/Indexing: No identifiers other than name are included in records. Results do not include SSN or DOB. Civil cases on computer back to 10/1994; criminal to 10/1995. Only docket info is available by phone. In person: 1 public terminal available. No self-serve copier.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnd.uscourts.gov>. **Opinions Online:** <https://ecf.wvnd.uscourts.gov/cgi-bin/Opinions.pl>. Opinions go back to 2005.

Elkins Division Court Clerk, PO Box 1518, Elkins, WV 26241 (In person: 300 3rd St, 2nd Fl, Elkins, WV 26241), 304-636-1445; Fax- 304-636-5746. Hours- 8:30AM-5PM.

www.wvnd.uscourts.gov

Counties/Note: Barbour, Grant, Hardy, Lewis, Pendleton, Pocahontas, Randolph, Tucker, Upshur, Webster. At one time Lewis was in the Clarksburg Division, and Preston was in this Division.

Searches/Indexing: No identifiers other than name are included in records. Results do not include SSN or DOB. Civil cases on computer and docket sheets back to 10/1994; criminal back to 10/1995. District-wide searches available here. Only docket info is available by phone. In person: 1 public terminal available. Self-serve copies \$.50 each.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnd.uscourts.gov>. **Opinions Online:** <https://ecf.wvnd.uscourts.gov/cgi-bin/Opinions.pl>. Opinions go back to 2005.

Martinsburg Division W. Craig Broadwater Federal Building & United States Courthouse, 217 W King St, Room 102, Martinsburg, WV 25401 304-267-8225; Fax- 304-264-0434. Hours- 8AM-5PM. www.wvnd.uscourts.gov

Counties/Note: Berkeley, Hampshire, Jefferson, Mineral, Morgan.

Searches/Indexing: No identifiers other than name are included in records. Results do not include SSN or DOB. Limited docket info is available by phone. In person: 1 public terminal available. No self-serve copier.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnd.uscourts.gov>. **Opinions Online:** <https://ecf.wvnd.uscourts.gov/cgi-bin/Opinions.pl>. Opinions go back to 2005.

Wheeling Division Clerk of Court, PO Box 471, Wheeling, WV 26003 (In person: 1125 Chapline St, Wheeling, WV 26003), 304-232-0011; Fax- 304-233-2185. Hours- 8:30AM-5PM. www.wvnd.uscourts.gov

Counties/Note: Brooke, Hancock, Marshall, Ohio, Tyler, Wetzel. At one time, Tyler was in the Clarksburg Division.

Searches/Indexing: No identifiers other than name are included in records. Results do not include SSN or DOB. Civil cases on computer back to 10/1994; criminal to 10/1995. info that is not sealed is available for release via phone. **In person:** 1 public terminal available. Copies printed from public terminal- \$.10 per page.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnd.uscourts.gov>. **Opinions Online:** <https://ecf.wvnd.uscourts.gov/cgi-bin/Opinions.pl>. Opinions go back to 2005.

US Bankruptcy Court West Virginia Northern Dist.

Wheeling Division Court Clerk, PO Box 70, Wheeling, WV 26003 (In person: 1125 Chapline St, Wheeling, WV 26003), 304-233-1655. Hours- 8:30AM-5PM. www.wvnb.uscourts.gov

Counties/Note: Barbour, Berkeley, Braxton, Brooke, Calhoun, Doddridge, Gilmer, Grant, Hampshire, Hancock, Hardy, Harrison, Jefferson, Lewis, Marion, Marshall, Mineral, Monongalia, Morgan, Ohio, Pendleton, Pleasants, Pocahontas, Preston, Randolph, Ritchie, Taylor, Tucker, Tyler, Upshur, Webster, Wetzel. Clarksburg location is 324 Main St, Clarksburg, 26302, phone- 304-623-7866.

Searches/Indexing: Include name and SSN in search request. Results include last 4 SSN digits. Only docket info available by phone. McVCIS available: 866-222-8029. **In person:** 2 public terminals available. self-serve copies \$.10 each.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnb.uscourts.gov>. **Opinions Online:** www.wvnb.uscourts.gov/judges-info/opinions/. **Online Note:** Court calendar available free at <https://ecf.wvnb.uscourts.gov/cgi-bin/PublicCalendar.pl>.

US District Court West Virginia Southern Dist.

Beckley Division Court Clerk, PO Drawer 5009, Beckley, WV 25801 (In person: 110 N. Heber, #119, Beckley, WV 25801), 304-253-7481; Fax- 304-253-3252. Hours- 8:30AM-5PM. www.wvnsd.uscourts.gov

Counties/Note: Greenbrier, Raleigh, Summers, Wyoming.

Searches/Indexing: In criminal search request, SSN and DOB are helpful. Results do not include SSN or DOB. Only docket info is available by phone. **In person:** 1 public terminal available. Self-serve copies \$.50 each.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnsd.uscourts.gov>. **Opinions Online:** www.wvnsd.uscourts.gov/judges-info/opinions. **Online Note:** Judges' calendars free at www.wvnsd.uscourts.gov/court-calendar.

Bluefield Division Clerk's Office, 601 Federal St, Rm 2303, Bluefield, WV 24701 (In person: Use mail address for courier delivery.), 304-327-9798; Fax- 304-327-6668. Hours- 8:30AM-5PM. www.wvnsd.uscourts.gov

Counties/Note: McDowell, Mercer, Monroe.

Searches/Indexing: In criminal search request. Results do not include SSN or DOB. One name may be searched by phone. **In person:** 1 public terminal available. Self-serve copies \$.50 each.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnsd.uscourts.gov>. **Opinions Online:** www.wvnsd.uscourts.gov/judges-info/opinions. **Online Note:** Judges' calendars free at www.wvnsd.uscourts.gov/court-calendar.

Charleston Division Court Clerk, PO Box 2546, Charleston, WV 25339 (In person: US Courthouse, 300 Virginia St E, #2400, Charleston, WV 25301), 304-347-3000. Hours- 8:30AM-5PM. www.wvnsd.uscourts.gov

Counties/Note: Boone, Clay, Fayette, Jackson, Kanawha, Lincoln, Logan, Mingo, Nicholas, Roane, Wirt, and Wood.

Searches/Indexing: Search request requires name only. Results do not display SSN or DOB. Only

docket info is available by phone. **In person:** 2 public terminals available. No self-serve copier.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnsd.uscourts.gov>. **Opinions Online:** www.wvnsd.uscourts.gov/judges-info/opinions. **Online Note:** Judges' calendars free at www.wvnsd.uscourts.gov/court-calendar.

Huntington Division Clerk of Court, Christie Federal Building, 845 Fifth Ave, Rm 101, Huntington, WV 25701 (In person:), 304-529-5588; Fax- 304-529-5131. Hours- 8:30AM-5PM. www.wvnsd.uscourts.gov

Counties/Note: Cabell, Mason, Putnam, Wayne.

Searches/Indexing: Search request requires name only. Results do not include SSN or DOB. Only docket info is available by phone. **In person:** 1 public terminal available. No self serve copier.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnsd.uscourts.gov>. **Opinions Online:** www.wvnsd.uscourts.gov/judges-info/opinions. **Online Note:** Judges' calendars free at www.wvnsd.uscourts.gov/court-calendar.

US Bankruptcy Court West Virginia Southern Dist.

Charleston Division Court Clerk, 300 Virginia St E, Rm 3200, Charleston, WV 25301 304-347-3003. Hours- 8:30AM-5PM. www.wvnsb.uscourts.gov

Counties/Note: Boone, Cabell, Clay, Fayette, Greenbrier, Jackson, Kanawha, Lincoln, Logan, Mason, McDowell, Mercer, Mingo, Monroe, Nicholas, Putnam, Raleigh, Roane, Summers, Wayne, Wirt, Wood, Wyoming.

Searches/Indexing: Include full name in search request. Results include last 4 SSN digits. Only docket info available by phone. McVCIS available: 866-222-8029. **In person:** 2 public terminals available. No self-serve copier.

E-Services: Document images available on PACER/ECF. ECF at <https://ecf.wvnsb.uscourts.gov>. **Opinions Online:** www.wvnsd.uscourts.gov/judges-info/opinions. **Online Note:** Access the court calendar at www.wvnsd.uscourts.gov/newcalendar/Calendar/Main.aspx.

West Virginia Courts

Administration

Administrative Office, Supreme Court of Appeals, 1900 Kanawha Blvd, Bldg 1, Rm E 100, State Capitol, Charleston, WV, 25305; 304-558-0145, Fax: 304-558-1212 www.courtswv.gov

The Supreme Court

The Supreme Court of Appeals is West Virginia's highest court and the court of last resort. West Virginia is one of only 11 states with a single appellate court. Supreme Court of Appeals Opinions and Calendar are available at the web page.

Administration

Administrative Office, Supreme Court of Appeals, 1900 Kanawha Blvd, Bldg 1, Rm E 100, State Capitol, Charleston, WV, 25305; 304-558-0145, Fax: 304-558-1212

The Supreme Court

The Supreme Court of Appeals is West Virginia's highest court and the court of last resort. West Virginia is one of only 11 states with a single appellate court. Supreme Court of Appeals Opinions and Calendar are available at the web page.

Courts and Jurisdictions

Court	Type	How Organized	Jurisdiction Highpoints
Circuit*	General	55 Courts in 31 Circuits	Felony, Misdemeanor, Civil over \$300, Juvenile, (Probate records are found with the County Clerk)
Magistrate*	Limited	55 Courts in 55 Counties	Misdemeanor, Civil Actions under \$5,000, Eviction, Traffic, Small Claims
Family		55 Courts in 27 Circuits	Family, Divorce, Child Custody
Probate	General	55 County Clerks	Probate records are found with the County Clerk
Municipal	Limited	122 Courts	Traffic, Ordinance

* Profiled in this Sourcebook.

Details on the Court Structure

The trial courts of general jurisdiction are the **Circuit Courts** which handle civil cases at law over \$300 or more or in equity, all civil cases in equity, felonies and misdemeanor and appeals from the Family Courts and Magistrate Court cases. Probate is generally handled by the County Clerk, who is often at the same address as the Circuit Court.

The **Magistrate Courts**, which are akin to small claims courts, issue arrest and search warrants, hear misdemeanor cases, conduct preliminary examinations in felony cases, civil cases with \$5,000 or less in dispute, and eviction cases. Magistrates also issue emergency protective orders in cases involving domestic violence.

Family Courts hear cases involving divorce, annulment, separate maintenance, family support, paternity, child custody, and visitation. Family Court judges also conduct final hearings in domestic violence cases.

Municipal Courts are administered locally and are constitutionally limited to those cases involving ordinance violations.

Record Searching Facts You Need to Know

Fees and Record Searching Tips

There is a statewide requirement that search turnaround times not exceed five business days. However, most courts do far better than that limit. The search fees range from \$5.00 to \$25.00. The copy fee is generally \$1.00 per page. Release of public information is governed by WV Code Sec.29B-1-1 et seq. Find court forms at <http://www.courtswv.gov/lower-courts/mlp/forms.html>.

Online Access is Limited

The Administrative Office of the Courts does not offer an online program to the case information from trial courts. Note the Judiciary is installing a new case file computer system in the Magistrate Courts, so there may be access at some time in the future.

There is a vendor that is widely used in WV. At least 38 Circuit Courts provide details of court record dockets at <https://www.wvcircuitexpress.com/Default.aspx>. There is a \$125 sign-up fee and a monthly flat fee of \$ 38.00 plus connect charge of \$ 1.00 a minute. Records are available from 02/1997. Subscribers can locate cases by last name, first name, middle initial or partial name. All of the computerized case information for a particular court is available for viewing and printing to your local printer. Only public information can be accessed, such as Civil and Criminal matters. Sensitive court cases such as Juvenile, Mental Hygiene, Divorces and some others are not available. The docket entries with the scanned images are updated nightly from each Circuit Court. Search by name or case number.

A number of details are provided, **however no identifiers are provided beyond the name**, limited images are available. This is because the **WV Supreme Court prohibits court-related websites from displaying personal identifiers**, so no identifiers are shown on Circuit Express.

Barbour County

Circuit Court 8 N Main St, Philippi, WV 26416; 304-457-3454; fax: 304-457-2790; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.* www.barbourcounty.wv.gov

General Information: Probate is handled by the County Clerk. No sealed, juvenile, adoptions, mental health, guardianship, expunged records released. No fee to fax documents if one or two pages only. Court makes copy: \$1.00 per page. Certification fee: \$1.00 per cert plus copy fee. Payee: Barbour County Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE requested. **Civil Search:** Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records some on microfiche from 1843 to 1980s, on index cards back to 1862, on dockets back to 1960. Mail turnaround 1 day. Civil PAT goes back to 2001. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Computerized records to 2000, paper/microfilm to 1960. Mail turnaround 1 day. Criminal PAT goes back to 2001. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 541, Philippi, WV 26416; 304-457-3676; fax: 304-457-4999; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: All mail requests must be on letterhead. Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Court will bill for copies, but no further searches until paid in full. Certification fee: \$.50 per page. Payee: Barbour County Magistrate Clerk. No personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: Name, DOB, SSN, and any other personal identifiers. Records go back 10 years, computerized since 1997. Mail turnaround varies. Civil PAT goes back to 7 years. Terminal shows no identifiers - only the name. Records may be purged from public terminal, so records are not the full index.

Criminal Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: name, years to search. Records go back 10 years, computerized since 1997. Mail turnaround varies. Criminal PAT goes back to 7 years. Only identifier shown on terminal is the name. Records may be purged from public terminal, so records are not the full index.

Probate (County Clerk) 8 N Main St, Courthouse, Philippi, WV 26416; 304-457-2232; fax: 304-457-5983; 8:30AM-4:30PM (EST). *Probate.*

Berkeley County

Circuit Court 380 W South St, #2200, Attn: Circuit Court Clerk, Martinsburg, WV 25401; 304-264-1918; criminal phone: x4; civil phone: x3; fax: 304-262-3139; 9AM-5PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.* www.berkeleycountycomm.org/officials/circuit-clerk.cfm

General Information: Fiduciary Records Clerk handles probate (known as the "optional procedure") estate settlement, they aid and assist county commissions in the administration of wills and estates. No sealed, juvenile, adoptions, mental health, guardianship records released. Will fax specific case file \$2.00 per page if prepaid. There is a 20 page limit. Court makes copy: \$1.00 per page. Self serve copy: \$1.00 per page. No certification fee. Payee: Clerk of Circuit Court. Business checks accepted; no personal checks. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil records on computer from 1/1990, on index books from 1863. Civil PAT goes back to 1990.

Criminal Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 1/1990, on index books from 1800s. Criminal PAT goes back to 1990.

Fiduciary Records Clerk 100 W King St, 2nd Fl, Ste 12, Martinsburg, WV 25401; 304-267-3001; fax: 304-267-7830; 9AM-5PM (EST). *Probate.* www.berkeleycountycomm.org/services/fiduciary.cfm

General Information: Fiduciary Records Clerk handles probate (known as the "optional procedure") estate settlement, they aid and assist county commissions in the administration of wills and estates.

Magistrate Court Berkeley County Judicial Center, 380 W South St, #3100, Martinsburg, WV 25401; 304-264-1957; fax: 304-267-1373; 9AM-5PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Berkeley County Magistrate Court. No personal checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: In person only. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Records stored since 2000. Civil PAT goes back to 1997. Terminal results include DOB.

Criminal Search: Access: In person only. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name if the court has to do search. Required to search: name, years to search; also helpful: address, DOB, SSN. Records stored since 2000. Criminal PAT goes back to 1997. Terminal results show DOB.

Boone County

Circuit Court 200 State St, Madison, WV 25130; 304-369-3925; fax: 304-369-7326; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: Probate is handled by County Clerk. No sealed, guardianship, juvenile, adoptions, mental health, expunged records released. Fee to fax out file \$5.00; 30 pg limit. Court makes copy: \$1.00 per page. No certification fee. Payee: Circuit Clerk. Business checks accepted; no personal checks. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE requested.

Civil Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer from 1984 to present, on index books 1956 to present, on dockets back to 1900. Mail turnaround 1 day. Civil PAT goes back to 1984. Only the last 4 numbers of SSN appear on results. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search, signed release. Criminal records computerized from 1984 to present, on index books 1956 to present, on dockets back to 1864. Mail turnaround 1 day. Criminal PAT goes back to 1984. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 200 State St, Madison, WV 25130; 304-369-7364; fax: 304-369-1932; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. No certification fee. No personal checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: In person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per search. Civil records go back to 1977; computerized since 1996. Civil PAT goes back to 1996.

Criminal Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1977; computerized records since 1996. PAT goes back to 1996.

Probate (County Clerk) 200 State St, Rm 104, Madison, WV 25130; 304-369-7336; fax: 304-369-7329; 8AM-4PM (EST). *Probate.*

Braxton County

Circuit Court 300 Main St, Sutton, WV 26601; 304-765-2837; fax: 304-765-2947; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: Probate is located across the hall in the same building, with the County Clerk No adoption, juvenile, mental hygiene records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. No certification fee. Payee: Susan Lemon, Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, fax, in person, email. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on microfiche 1806 to 1910, on dockets back to 1810; on computer back to 1993. Note: If a search is done by this office, a notarized release sign by subject is required. Mail turnaround 2-3 days. Civil PAT goes back to 1993. Terminal shows no identifiers - only the name.

Criminal Search: Access: Mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search, notarized signed release. Criminal records on microfiche 1806 to 1910, on dockets back to 1810. Note: If a search is done by this office, a notarized release sign by subject is required. Mail turnaround 2-3 days. Criminal PAT goes back to 1987. Only identifier shown on terminal is the name.

Magistrate Court 307 Main St, Sutton, WV 26601; 304-765-7362; fax: 304-765-2612; 8:30AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Fee to fax out file \$2.00 per page. Court makes copy: \$.50 per page. Self serve copy: same. Certification fee: included as part of copy fee. Payee: Braxton County Magistrate Court. Personal checks accepted. Major credit cards accepted; no debit cards. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: name, years to search. Records go back 10 years; on computer back to 1999. Mail turnaround up to 10 days. Civil PAT goes back to 1999.

Criminal Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: name, years to search, DOB; also helpful: address, SSN, signed release. Paper go back to 1998, except minor traffic which are destroyed and stored electronically; on computer back to at least 1999. Note: Court will not perform criminal record searches and suggests researchers contact State Police, 304-746-2180. Mail turnaround up to 10 days. Criminal PAT goes back to 1999.

Probate (County Clerk) PO Box 486, 300 Main Street, Sutton, WV 26601; 304-765-2833; fax: 304-765-2093; 8AM-4PM (EST). *Probate.*

www.braxtoncounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Brooke County

Circuit Court Brooke County Courthouse, PO Box 474, Wellsburg, WV 26070; 304-737-3662; fax: 304-737-0352; 9AM-5PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No divorce, juvenile, mental hygiene, adoption records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Brooke County Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person, online. Search fee: \$5.00 per name. Required to search: name; also helpful: years to search. Civil records on dockets and files from prior to 1960 to present, in boxes back to 1800s; computerized records since 1997. Mail turnaround same day, longer if in archives. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Mail, in person, online. Search fee: \$5.00 per name. Required to search: name; also helpful: years to search, DOB, SSN. Criminal records on dockets and files from prior to 1960 to present, in boxes back to 1800s; computerized records since 1997. Mail turnaround same day, longer if in archives. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 744 Charles St, #4, Wellsburg, WV 26070; 304-737-1321; fax: 304-737-1509; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per seal plus copy fee. No personal checks or 3rd party checks accepted. Visa/MC accepted. Prepayment required.

Civil Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Civil records go back to 1977; computerized back to 1996. PAT goes back to 1996. Terminal shows no identifiers, only the name.

Criminal Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: name; also helpful: DOB, SSN, signed release. Criminal records go back to 1977; computerized back to 1996. Criminal PAT goes back to 1996. Only identifier shown on terminal is the name.

Probate (County Clerk) 201 Courthouse Sq (mailing), 632 Main St (Physical), Wellsburg, WV 26070; 304-737-3661; fax: 304-737-4023; 9AM-5PM; 9AM-11st & last Sat (EST). *Probate.*

www.brookewv.org

Cabell County

Circuit Court PO Box 0545, 750 Fifth Ave, Rm 114, Huntington, WV 25710-0545; 304-526-8622; fax: 304-526-8699; 8:30AM-4:30PM (EST).

Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.

General Information: Probate is separate at the County Clerk's office. No sealed, juvenile, adoptions, mental health, guardianship records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Clerk of Circuit Court. Business checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search. Civil records on computer from 1990 to present. On index books back to 1854. Mail turnaround 1 day. Civil PAT goes back to 1990.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search; also helpful: address, DOB, SSN. Criminal records computerized from 1990 to present. On index books back to 1854. Mail turnaround 1 day. Criminal PAT goes back to 1990.

Magistrate Court 750 5th Ave, Basement, Rm B 113 Courthouse, Huntington, WV 25701; 304-526-8642; fax: 304-526-8646; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax specific case file \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Cert fee includes copy fee. Payee: Magistrate Court Clerk. Personal in-state checks accepted (no out-of-state checks accepted). Visa/MC accepted. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Main, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: name. Records go back to 1997; on computer back to 1991. Mail turnaround 1-2 days. Civil PAT goes back to 1991.

Criminal Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: Name only. Records go back to 1998; on computer back to 1991. Mail turnaround 1-2 days. Criminal PAT goes back to 1991.

Probate (County Clerk) 750 5th Ave, Rm 108, Cabell County Courthouse, Huntington, WV 25710-0545; 304-526-8625; fax: 304-526-8632; 8:30AM-4:30PM (EST). *Probate.*

www.cabellcountyclerk.org

Calhoun County

Circuit Court PO Box 266, Grantsville, WV 26147; 304-354-6910; fax: 304-354-6173; 8:30AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No adoption, juvenile, divorce, domestic relations, guardianship/conservatorship records released. Will fax documents \$3.00 1st page, \$.50 each add'l. Court makes copy: \$1.00 per page. Self serve copy: same. Certification fee: \$1.00 per page plus copy fee. Payee: Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE helpful.

Civil Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required

to search: name, years to search. Civil index on docket books from 1800s. Mail turnaround same day received. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal docket index from 1900s. Mail turnaround same day received. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 186, 363 Main St, #103, Grantsville, WV 26147; 304-354-6698; civil phone: 304-354-6844; fax: 304-354-9041; 8:30AM-N; 1-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Domestic violence records restricted. Will fax out documents \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page plus copy fee. Payee: Calhoun Magistrate Court. Personal checks accepted. Visa/MC accepted. Prepayment required. Mail requests: SASE helpful.

Civil Search: Access: Phone, fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Civil records computerized since 1999. Mail turnaround 1 week. Civil PAT goes back to 1999.

Criminal Search: Access: In person, fax, mail, phone. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name; also helpful: years to search, DOB, SSN, alias or maiden name. Criminal records computerized since 1999. Mail turnaround 1 week. Criminal PAT goes back to 1999.

Probate (County Clerk) PO Box 230, 363 main St, Ste 201, Grantsville, WV 26147; 304-354-6725; fax: 304-354-6447; 8:30AM-4PM (EST). *Probate.*

www.calhouncounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Clay County

Circuit Court PO Box 129, Clay, WV 25043; 304-587-4256; fax: 304-587-4346; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, guardianship, conservatorship or mental health records released. Fee to fax document \$.75 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Clerk of the Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required for criminal.

Civil Search: Access: In person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search, address. Civil index on docket books and index books back to 1962, computerized back to 1998. Civil PAT goes back to 1970s. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search, address, DOB, SSN. Criminal docket on books and index books back to 1962, computerized back to 1998. Note: Court will do name only searches if time allows. Mail turnaround approx. 3 days. Criminal PAT goes back to 1980s, some to 1977. Online

access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 393, 225 Main St, Clay, WV 25043; 304-587-2131; fax: 304-587-2727; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: They change over to the new court case system in May 2014. Will fax documents for a fee of \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Paper civil records go back to 1999; computerized since 2000. Mail turnaround 5 days. PAT goes back to 10 years.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, offense; also helpful: years to search, DOB, SSN. paper criminal records go back to 1999; computerized since 2000. Mail turnaround 5 days. Criminal PAT goes back to 10 years.

Probate (County Clerk) County Clerk, PO Box 129, Clay, WV 25043; 304-587-4256; fax: 304-587-4346; 8AM-4PM (EST). *Probate.*

www.claycounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Doddridge County

Circuit Court 118 E. Court St, Rm 104, West Union, WV 26456; 304-873-2331; probate phone: 304-873-2631; fax: 304-873-2260; 8:30AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, adoption, mental, domestic records released. Will fax documents to local or toll free number. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Clerk of Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books 1960 to present, archived from 1845 to 1960; computerized records go back to 1999. Mail turnaround 1-5 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, fax, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Criminal docket on books and files from 1845; computerized records go back to 1999. Mail turnaround 1-5 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 207, West Union, WV 26456; 304-873-2694; fax: 304-873-2643; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page plus copy fee. Payee: Magistrate Court. Checks accepted. Major credit cards accepted. Prepayment required. SASE requested.

Civil Search: Access: In person, mail. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, DOB, years to search; also helpful: signed release, SSN. Civil records go back to 1977; on computer back to 1999. Records from 1994 back are at Archives. Mail turnaround 5 days. Civil PAT goes back to 1999.

Criminal Search: Access: In person, mail, fax. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search DOB, SSN, signed release; also helpful: offense. Criminal records go back to 1977; on computer back to 1999. Records from 1994 back are at Archives. Mail turnaround 5 days. Criminal PAT goes back to 1999.

Probate (County Clerk) 118 E Court St, Rm 102, West Union, WV 26456; 304-873-2631; fax: 304-873-1840; 8:30AM-4PM (EST). *Probate.*

www.doddridgecounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Fayette County

Circuit Court 100 N Court St, Fayetteville, WV 25840; criminal phone: 304-574-4303/4250; civil phone: 304-574-4249; fax: 304-574-4314; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No divorce, adoption, mental, juvenile records released. Will fax documents to local or toll-free number. Court makes copy: \$1.00 per page. Self serve copy: same. Certification fee: \$.50 per doc plus copy fee. Payee: Circuit Clerk of Fayette County. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: In person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name; also helpful: years to search. Civil records on computer since 1995; prior records on file 1832 to present. Civil PAT goes back to 1995. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: In person, online. Visitors must perform in person searches themselves. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records on computer since 1995; prior records on file 1832 to present. Criminal PAT goes back to 1995. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 100 Church St, Fayetteville, WV 25840; 304-574-4279; fax: 304-574-2458; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Domestic Violence Petitions are restricted from the public. Will fax search-specific case file for \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page plus copy fee. Payee: Magistrate Court. Personal checks accepted. Credit cards accepted. Prepayment required. SASE required for mail return of any copies.

Civil Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: None. Required to search: name. Civil records on computer back to 1997, records in-house since 1997. Civil PAT goes back to 1997.

Criminal Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: name, years to search. Criminal records computerized from part of 1997, records in-house since 1997. Mail turnaround- processed same day. Criminal PAT goes back to 1997.

Probate (County Clerk) PO Box 569, Fayetteville, WV 25840; 304-574-4227; fax: 304-574-4335; 8AM-4PM (EST). *Probate.*

Gilmer County

Circuit Court Gilmer County Courthouse, 10 Howard St, Glenville, WV 26351; 304-462-7241; fax: 304-462-7038; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, mental, confidential records released. Fee to fax out file \$1.50 per page, \$3.00 minimum. Court makes copy: \$1.00 per page. Certification fee: Copy fee includes certification. Payee: Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Mail requests: SASE not required.

Civil Search: Access: Phone, mail, fax, in person, online. Only the court performs in person name searches; visitors may not. Search fee: None. Required to search: name, years to search. Civil records on dockets and files from 1845 to present; computerized back to 1999. Mail turnaround 1 day. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, fax, in person, online. Only the court performs in person name searches; visitors may not. Search fee: None. Required to search: name, years to search. Criminal records on dockets and files from 1845 to present; computerized back to 1999. Mail turnaround 1 day. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court Courthouse Annex, 201N Court St, Glenville, WV 26351; 304-462-7812; fax: 304-462-8582; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Fee to fax out file \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page plus copy fee. Payee: Gilmer County Magistrate Court. Certified and personal checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per search. Required to search: name, DOB, years to search, other names used; also helpful: case number, address, signed release. Civil records on computer back to 2000; other records back to 1997. Mail turnaround 1-5 days. Civil PAT goes back to 2000. Terminal results include DOB.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per search. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 07/00. Mail turnaround 1-5 days. Criminal PAT goes back to 2000. Terminal results show DOB.

Probate (County Clerk) 10 Howard St, Courthouse, Glenville, WV 26351; 304-462-7641; fax: 304-462-8855; 8AM-4PM (EST). *Probate.*

www.gilmercounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Grant County

Circuit Court 5 Highland Ave, Petersburg, WV 26847; 304-257-4545; probate phone: 304-257-4550; fax: 304-257-2593; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.courtswv.gov/lower-courts/circuit-courts.html

General Information: No juvenile, guardianship, adoptions, mental, domestic violence order records released. Fee to fax out file \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. Certification fee: \$1.50. Payee: Circuit Clerk.

Business checks or in state personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. SASE required.

Civil Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: address. Computerized records from 1999, on books from 1983, archived back to 1866. Mail turnaround 1-2 days. Civil PAT goes back to 1999. Terminal may be down. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search, DOB, SSN; also helpful: address. Computerized records from 1999, on books to 1988, archived back to 1866. Mail turnaround 1-2 days. Criminal PAT goes back to 1999. Terminal results show DOB. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 4 North Main St, Petersburg, WV 26847; 304-257-1289/4637; fax: 304-257-9501; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Domestic Violence Petitions restricted. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Grant County Magistrate Court. Personal checks accepted. Credit cards accepted. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: Include DOB and SSN. Records on computer back to 1994; prior records go back to 1977. Mail turnaround 2 days. Civil PAT goes back to 1994. Terminal shows no identifiers - only the name.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search, DOB, SSN. Records on computer back to 1994; prior back to 1977. Mail turnaround 1-2 days. Criminal PAT goes back to 1994. Only identifier shown on terminal is the name.

Probate (County Clerk) 5 Highland Ave, Petersburg, WV 26847; 304-257-4550; fax: 304-257-4207; 8:30AM-4:30PM (EST). *Probate.*

www.grantcounty.wv.gov/agencies/county-clerk.php

Greenbrier County

Circuit Court PO Drawer 751, Lewisburg, WV 24901; 304-647-6626; fax: 304-647-6666; 8AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, adoptions, mental health records released. Fee to fax out file \$2.50 per page. Court makes copy: \$1.00 per page. Self serve copy: same. Certification fee: \$.50 per doc (authenticated copies). Payee: Clerk of Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records indexed by general and docket books from 1800s; computerized back to 1994. Mail turnaround 1-2 days.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN,

signed release. Criminal records indexed by general and docket books from 1800s; computerized back to 1995. Note: No information given over the telephone on criminal matters except to authorized personnel. Mail turnaround 1-2 days.

Magistrate Court 203 Green Ln, Lewisburg, WV 24901; 304-647-6632; fax: 304-647-6668; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: The court sends the requester of record searches to WV State for record searches. Phone # of WV State Police is 304-746-2179. Fee to fax out file \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 plus copy fee. Payee: Greenbrier County Magistrate Court. Personal checks accepted. Visa/MC accepted. Prepayment required.

Civil Search: Access: Phone, fax, mail, in person. Visitors must perform in person searches themselves. Search fee: None. Civil records on computer back 10 years, active civil indefinitely. Mail turnaround 1-2 days. Civil PAT available.

Criminal Search: Access: In person. Both court and visitors may perform in person name searches. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized for 10 years, older dockets to 1998. Note: The court prefers to send the requester of background checks to the WV State Police - 304-746-2179. Otherwise public must do search themselves. Criminal PAT available. Not all results show DOB, sometimes SSN.

Probate (County Clerk) PO Box 506, 200 Court St N, Lewisburg, WV 24901; 304-647-6602; fax: 304-647-6694; 8:30AM-4:30PM (EST). *Probate.*

<http://www.greenbriercounty.net/departments/county-clerk/>
General Information: Fiduciary Records Clerk handles probate-304-647-6689 x701.

Hampshire County

Circuit Court PO Box 343, 50 S Hight Street, Romney, WV 26757; 304-822-5022; fax: 304-822-8257; 8AM-5PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, divorce or adoption records released. Court makes copy: \$1.00 per page. No certification fee. Payee: Clerk of Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on index files from 1957 to present, on index cards in storage 1885 to 1957. Mail turnaround 1 week. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Criminal records on index files from 1957 to present, on index cards in storage 1885 to 1957. Mail turnaround 1 week. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 881, 50 S High Street, Ste 3, Romney, WV 26757; 304-822-4311; fax: 304-822-3981; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Domestic violence records are restricted from public view, unless in final order from Circuit Court. Will fax to toll-free numbers no charge.

Court makes copy: \$.25 per page. Self serve copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Magistrate Court Clerk. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name prepaid. Required to search: name; also helpful-DOB, SSN, years to search, signed release, other names used. Civil records go back to 1977; on computer back to 1995. Mail turnaround 15 days. Civil PAT goes back to 1995. Terminal shows no identifiers - only the name.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name prepaid. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1977; on computer back to 1995. Mail turnaround 15 days. Criminal PAT goes back to 1995. Only identifier shown on terminal is the name.

Probate (County Clerk) 19 East Main St, Romney, WV 26757; 304-822-5112; fax: 304-822-4039; 8AM-4PM (EST). *Probate.*
www.hampshirewv.com

Hancock County

Circuit Court PO Box 428, New Cumberland, WV 26047; 304-564-3311; fax: 304-564-5014; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

<http://hancockcountywv.org/circclerk.html>

General Information: No adoption, juvenile, mental hygiene released. Fee to fax a file is \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: \$1.50. Payee: Clerk of Circuit Court. No personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$.50 per name. Required to search: name, years to search; also helpful: address. Civil records on computer since 1972, record books go back further. Mail turnaround same day. Civil PAT goes back to 1972. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$.50 per name. Required to search: name, years to search, signed release; also helpful: address, DOB, SSN. Criminal records on computer since 1972, files kept for 75 years. Mail turnaround same day. Criminal PAT goes back to 1972 (index only). Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 110 Court St, New Cumberland, WV 26047; 304-564-3355; fax: 304-564-3852; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Alternative fax number is 304-564-5357. Information on search warrants is restricted. Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Personal checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: Name, and years to search: records only go back 10 years. Civil records on computer since 1996, older records have been destroyed. Note: Phone, fax or mail access is limited, call ahead for turnaround

time. Mail turnaround 1-2 days. Civil PAT goes back to 1996. Terminal shows no identifiers - only the name.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records on computer since 1996, older records have been destroyed. Note: Phone, fax and mail access limited, but available. Mail turnaround 1-2 days. Criminal PAT goes back to 1996. Only identifier shown on terminal is the name.

Probate (County Clerk) PO Box 367, New Cumberland, WV 26047; 304-564-3311 x279, 267, 280; fax: 304-564-5941; 7:30AM-4:30PM (recording till 4PM, Probate till 3:30) (EST). *Probate.* <http://hancockcountywv.org>

General Information: The County Clerk also handles the duties as the county's recorder for liens, judgments, births, marriages, death, and military discharges.

Hardy County

Circuit Court 204 Washington St, Rm 237, Moorefield, WV 26836; 304-530-0230; fax: 304-530-0231; 9AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

<http://hardywcircuitcourt.com/>

General Information: No juvenile, mental, domestic records released. Will not fax out case files. Court makes copy: \$1.00 per page. Self serve copy: same. Certification fee: \$1.00. Payee: Clerk of Circuit Court. No personal checks accepted. Prepayment required.

Civil Search: Access: Mail, fax, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books back to 1960 (chromo index in front of book). Computerized records go back to 1995. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Mail, fax, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search, DOB; SSN helpful. Criminal docket on books back to 1960 (chromo index in front of book). Computerized records go back to 1995. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 204 Washington St, Moorefield, WV 26836; 304-530-0212; fax: 304-530-0213; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Hardy County Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE helpful.

Civil Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Civil records on computer back to 1990; others back to 1977. Mail turnaround 10 days, 5 days if records on computer. Civil PAT goes back to 1990. Terminal shows no identifiers - only the name.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 1990; others back to 1977. Mail turnaround 10 days, 5 if record on computer. Criminal PAT goes back to 1990. Only identifier shown on terminal is the name.

Probate (County Clerk) 204 Washington St, Rm 111, Moorefield, WV 26836; 304-530-0250; fax: 304-530-0251; 9AM-4PM (EST). *Probate.*

www.hardycounty.com/hardy-county-clerk

General Information: Note: This info is NOT pertaining to Circuit Court documents.

Harrison County

Circuit Court 301 W. Main, Ste 301, Clarksburg, WV 26301-2967; 304-624-8640; fax: 304-624-8710; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.courtswv.gov/lower-courts/counties/harrison.html

General Information: No adoption, juvenile, guardianship, mental health records released. Court makes copy: \$1.00 per page. No certification fee. Payee: Harrison County Circuit Clerk. Only cashiers checks and money orders accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil records on computer from 1990 to present. On index books back to mid-1800s. Civil PAT goes back to 1990.

Criminal Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: DOB, SSN (not available for search). Criminal records computerized from 1990 to present. On index books back to mid-1800s. Criminal PAT goes back to 1990.

Magistrate Court 306 Washington Ave, Rm 222, Clarksburg, WV 26301; 304-624-8648; fax: 304-624-8740; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

www.courtswv.gov/lower-courts/counties/harrison.html

General Information: No domestic violence records released except to defendant or plaintiff with ID. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Magistrate Court. Personal checks accepted. Major credit cards accepted with ID. Prepayment required.

Civil Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Civil records computerized 10 years. Mail turnaround 5 days. Civil PAT goes back to 1997. Terminal shows no identifiers - only the name.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized for 10 years, storage since 1997. Mail turnaround 5 days. Criminal PAT goes back to 1997. Only identifier shown on terminal is the name.

Probate (County Clerk) 301 W Main St, Courthouse, Clarksburg, WV 26301-2967; 304-624-8675; fax: 304-624-8575; 8:30AM-4:30PM (EST). *Probate.*

www.harrisoncountywv.com/default.aspx

General Information: Email questions to stomas@harrisoncountywv.com.

Jackson County

Circuit Court PO Box 427, 100 Court St, Ripley, WV 25271; 304-373-2210; fax: 304-372-6237; 8:30AM-N, 1PM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.jacksoncountywv.gov/court/governmentagency/Pages/circuitclerk.aspx

General Information: No juvenile, mental, adoption, domestic records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. No certification fee. Payee: Clerk of Circuit Court. Only cashiers checks and money orders accepted. No credit

cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books back to 1800s. Computerized records back to 1999. Mail turnaround 1-2 days. Civil PAT goes back to 1999. Terminal results may include SSN. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books back to 1800s. Computerized records back to 1999. Mail turnaround 1-2 days. Criminal PAT goes back to 1999. Terminal results may include SSN. No sexual cases on public access terminals. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 368, 100 Court St, Ripley, WV 25271; 304-373-2313; fax: 304-372-7155; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will not fax out documents. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Jackson County Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Records available for 10 years or unless active. Mail turnaround 1-3 days. Civil PAT goes back to 10 years.

Criminal Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Records available for 10 years or unless active. Mail turnaround 1-3 days. PAT goes back to 10 years.

Probate (County Clerk) County Clerk, 100 Court Street North, Ripley, WV 25271; 304-373-2251; fax: 304-373-0245; 9AM-5PM M-F (EST).

Probate. www.jacksoncountywv.gov/

Jefferson County

Circuit Court PO Box 1234, 119 N George St, Ste 100, Charles Town, WV 25414; 304-728-3231; fax: 304-728-3398; 9AM-5PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.jeffcowvcircuitclerk.com/index.html

General Information: No juvenile, guardianship, adoption, or mental health records released. Will fax specific case file to local or toll-free number, if all prepaid - \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: \$.50 per page; triple seal \$3.00. Payee: Circuit Clerk. No personal checks accepted, money orders and cashiers checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: In person, Online. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil records on computer back to 1940s; index books 1960 to 1985. 1960-1800s in storage. Civil PAT goes back to 1940s. Terminal shows no identifiers - only the name. Daily Circuit Ct dockets free at www.jeffcowvcircuitclerk.com/Circuit_Court_Doc_ket.pdf. Also, certified or non-certified documents may be ordered online at <https://www.clerkpass.com/FormsePass/Jefferson/>. This is not a name search - the document number must be provided.

Criminal Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: name, years to search. Criminal records computerized from 1940s; index books 1960 to 1985. 1960-1800s in storage. Criminal PAT goes back to 1940s. Only identifier shown on terminal is the name. Daily Circuit Ct dockets free at www.jeffcovecircuitclerk.com/Circuit_Court_Doc_ket.pdf. Also, certified or non-certified documents may be ordered online at <https://www.clerkpass.com/FormsePass/Jefferson/>. This is not a name search - the document number must be provided.

Magistrate Court PO Box 607, 110 N George St, Charles Town, WV 25414; 304-728-3233; fax: 304-728-3235; 7:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

www.jeffersoncountywv.org/

General Information: Will fax documents to local or toll-free number. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Magistrate Clerk. Personal checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Civil records held 10 years or if active. Civil PAT goes back to 1996. Terminal shows no identifiers - only the name.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search, DOB; also helpful: SSN, signed release. Criminal records held 10 years or if active. Mail turnaround is 5 days. Criminal PAT goes back to 1996. Only identifier shown on terminal is the name.

Probate (County Clerk) 100 E Washington St, Courthouse, Charles Town, WV 25414; 304-728-3215; fax: 304-728-1957; 9AM-5PM (EST). *Probate.* www.jeffersoncountyclerkwv.com/

Kanawha County

Circuit Court PO Box 2351, 111 Court St, Charleston, WV 25328; 304-357-0440; fax: 304-357-0473; 8AM-5PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.courtswv.gov/lower-courts/circuit-courts.html

General Information: No juvenile, neglect, adoption, domestic, guardianship, mental health or conservatorship records released. Will fax documents for \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: \$.50 per page. Payee: Kanawha Circuit Clerk. Business checks accepted, personal checks are not. Visa/MC accepted. Prepayment required.

Civil Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: address. Civil records on computer from 7/1989 to present. On microfiche back to 1800s. Civil PAT goes back to 1989. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Also, certified or non-certified documents may be ordered online at <https://www.clerkpass.com/FormsePass/Kanawha/>. There are added fees which depend on the type of document ordered. Per state law, online does not show personal identifiers.

Criminal Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: address, DOB, SSN. Criminal records computerized from 7/1989 to present. On microfiche back to 1800s. Criminal PAT goes back to 1989. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with

\$1.00 per minute connect time. Also, certified or non-certified documents may be ordered online at <https://www.clerkpass.com/FormsePass/Kanawha/>. There are added fees which depend on the type of document ordered. Per state law, online does not show personal identifiers.

Magistrate Court 111 Court St, Charleston, WV 25333; 304-357-0400; fax: 304-357-0431; 8:30AM-5PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

www.courtswv.gov/lower-courts/magistrate-courts.html

General Information: Will fax documents to local or toll free line. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Kanawha Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Civil records go back to 1998, are computerized. Mail turnaround 14 days. Civil PAT goes back to 1998. Results include address if entered. The court converted its record database to the new computer system and data is available on the terminal.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per search. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1998, are computerized. Mail turnaround 14 days. Criminal PAT goes back to 1998. Terminal results show DOB. Terminal results do not include SSN. The court converted its record database to the new computer system and data is available on the terminal.

Probate (County Clerk) Office of the Fiduciary Supervisor, 407 Virginia Street East, Charleston, WV 25301; 304-357-0125; fax: 304-357-0426; 8AM-5PM M,T,W,F; 8AM-7PM TH (EST). *Probate.*

<http://kanawha.us/county-commission/fiduciary-probate/>

Lewis County

Circuit Court PO Box 69, Weston, WV 26452; 304-269-8210; fax: 304-269-8249; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No adoption, juvenile, domestic records released. Fee to fax out file \$2.00 per page, \$10.00 if for a criminal name search. Court makes copy: \$1.00 per page. Certification fee: \$1.00 per case plus copy fee. Payee: Clerk of Circuit Court. Business checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Phone, fax, mail, in person. Only the court performs in person name searches; visitors may not. Search fee: None. Required to search: name, years to search. Civil index on docket books 1977 to 1992; on computer back to 1984. No index for chancery books back to 1800s. Mail turnaround 2 days.

Criminal Search: Access: Phone, fax, mail, in person. Only the court performs in person name searches; visitors may not. Search fee: None unless faxed, then \$10.00 fee. Required to search: name, years to search; also helpful: SSN. Criminal records indexed in books 1977 to 1992; on computer back to 1984. No index for chancery books back to 1800s. Mail turnaround 2 days.

Magistrate Court 111 Court St, PO Box 260, Weston, WV 26452; 304-269-8230; fax: 304-269-8239; 8:30AM-N, 1-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Juvenile and domestic violence records restricted. Will fax documents \$2.00 per sheet. Court makes copy: \$.25 per page. Self

serve copy: same. Certification fee: \$.50 per page plus copy fee. Payee: Lewis County Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: In person, mail, fax. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, DOB, SSN, years to search. Civil records computerized since 1991, indexed since 1977. Mail turnaround 5 days. Civil PAT goes back to 1997.

Criminal Search: Access: In person, mail, fax. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized since 1992. Mail turnaround 5 days. Criminal PAT goes back to 1992.

Probate (County Clerk) PO Box 87, Weston, WV 26452; 304-269-8215; fax: 304-269-8202; 8AM-4PM (EST). *Probate.*

Lincoln County

Circuit Court PO Box 338, 8000 Court Av, #205, Hamlin, WV 25523; 304-824-7887 x239; fax: 304-824-2011; 9AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.lincolncountywv.org/

General Information: No juvenile, adoption, guardianship, drug court, divorce or mental hygiene records released. Will fax back documents for \$5.00 per fax. Court makes copy: \$1.00 per page. No certification fee. No personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: In person only. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records computerized since 1991, on index books 1971 to present, on docket books back to 1909.

Criminal Search: Access: In person only. Only the court performs in person name searches; visitors may not. Search fee: None. Required to search: name, years to search, DOB, SSN; also helpful: address. Criminal records computerized since 1998, on index books 1971 to present, on docket books back to 1909.

Magistrate Court PO Box 573, 8000 Court Ave, Hamlin, WV 25523; 304-824-5001 x235; fax: 304-824-5280; 9AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax out documents \$2.00 per page. Court makes copy: \$.50 per page criminal; civil- \$.25 per page. Self serve copy: same. Payee: Magistrate Court. Personal checks accepted. Prepayment required. Mail requests: SASE requested.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, DOB, SSN. Mail turnaround 1-14 days.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Mail turnaround 1-14 days.

Probate (County Clerk) PO Box 497, Hamlin, WV 25523; 304-824-7887 x233; fax: 304-824-2444; 9AM-4:30PM (EST). *Probate.*

www.lincolncountywv.org/CountyClerk/tabid/93/Default.aspx

Logan County

Circuit Court Logan County Courthouse, Rm 311, Logan, WV 25601; 304-792-8550; criminal phone: 304-792-8562/3; fax: 304-792-8589; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No adoption, juvenile, domestic records released. Fee to fax out file \$1.00 per page. Court makes copy: \$1.00 per page. Certification fee: \$1.50 plus \$.50 per page after first 2.

Payee: Clerk of Circuit Court. Only cashiers checks and money orders accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Will bill to attorneys. Mail requests: SASE not required.

Civil Search: Access: In person, online. Only the court performs in person name searches; visitors may not. Search fee: none. Required to search: name, years to search. Civil index on docket books back to 1800s, on computer from 1995. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Mail, fax, in person, online. Only the court performs in person name searches; visitors may not. Search fee: \$25.00 per name. Required to search: name, years to search, SSN. Criminal records indexed in books back to 1800s, on computer from 1995. Mail turnaround 1-2 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Logan Magistrate Court Logan County Courthouse, 300 Stratton St, Logan, WV 25601; 304-792-8651; fax: 304-752-0790; 8:30AM-N; 1-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*
General Information: Domestic violence petitions are restricted from view. Will fax back doc \$2.00 per page paid up front. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Logan Magistrate Court. Personal checks accepted. Visa/MC accepted. Prepayment required. Prepayment required for copies. Mail requests: SASE requested.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Records are computerized since 2004. Mail turnaround 2-3 days. Civil PAT goes back to 2004. Terminal shows no identifiers - only the name.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: address, DOB, SSN. Records go back to 2004. Mail turnaround 2-3 days. Criminal PAT goes back to 2004. Only identifier shown on terminal is the name.

Probate (County Clerk) Stratton & Main St, Rm 101, Courthouse, Logan, WV 25601; 304-792-8600; probate phone: 304-792-8613; fax: 304-792-8611/8246; 8:30AM-4:30PM (EST). *Probate.*

Marion County

Circuit Court 217 Adams St, #211, Fairmont, WV 26554; 304-367-5360; fax: 304-367-5374; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No adoption, juvenile, mental or guardianship records released. Will fax back documents, no fee. Court makes copy: \$1.00 per page. Certification fee: \$.50 per page. Payee: Clerk of Circuit Court. Attorney checks only accepted, no personal checks. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE requested.

Civil Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer from 1/1988 to present. On docket books from 1849 to 1988. Mail turnaround 2-3 days. Civil PAT goes back to 1988.

Criminal Search: Access: In person, mail, fax. Visitors must perform in person searches themselves. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 1/1988 to

present. On docket books from 1849 to 1988. Note: The court refers all written requests to the Dept of Public Safety. Mail turnaround 2-3 days. Criminal PAT goes back to 1988.

Magistrate Court 200 Jackson St, Fairmont, WV 26554; 304-367-5330; fax: 304-367-5336; 8:30AM-4:30PM M-T-W-F; 8:30AM-7PM TH (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents for \$2.00, pre-payment required. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Marion County Magistrate Clerk. Personal checks accepted. Credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Civil record hard copies go back to 2003; computerized since 1998. Mail turnaround 5-15 days. Civil PAT goes back to 1996.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1998; computerized since 1998. Mail turnaround 5-15 days; ASAP for phone requests, as time permits. Criminal PAT goes back to 1996.

Probate (Fiduciary Supervisor) PO Box 1267, 219 Adams St, 1st Fl (26554), Fairmont, WV 26555; 304-367-5440; fax: 304-367-5448; 8:30AM-4:30PM (EST). *Probate.*

www.marioncountywv.com/departments/court_clerk/index.php

General Information: Above phone number is the County Clerks Records Room phone number (all records held in this office). Fiduciary Supervisor is David A Glance at 304-367-5457.

Marshall County

Circuit Court Marshall County Courthouse, 7th St, Moundsville, WV 26041; 304-845-2130; fax: 304-845-3948; 8:30AM-4:30PM M-TH; 8:30AM-5:30PM F (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, mental, adoption, sealed, conservatorship, guardianship or divorce records released. Fee to fax out file \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. Certification fee: \$1.00. Payee: Clerk of Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Will bill to attorneys. Mail requests: SASE not required.

Civil Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer since 1/98; prior records on index books and in files from 1836 to present. Mail turnaround 1-2 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records on computer since 1/98; prior records on index books and in files from 1836 to present. Mail turnaround 1-2 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Probate (County Clerk) PO Box 459, Moundsville, WV 26041; 304-845-1220; fax: 304-845-5891; 8:30AM-4:30PM M,T,W,TH; 8:30AM-5:30PM F (EST). *Probate.*

www.marshallcountywv.org/court.asp

Mason County

Circuit Court Mason County Courthouse, Point Pleasant, WV 25550; 304-675-4400; fax: 304-675-7419; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile records released and only final orders of divorces. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Circuit Court Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil records on computer from 1994. No time limit on open cases. Index books with data back to 1800s. Civil PAT goes back to 1994. Terminal results include DOB, address if entered, also include SSN. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: name, years to search. Criminal records computerized from 1994. No time limit on open cases. Index books with data back to 1800s. Note: Results also include address. Criminal PAT goes back to 1994. Terminal results usually include DOB and address. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 200 6th St, 3rd Fl, Point Pleasant, WV 25550; 304-675-6840; fax: 304-675-5949; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Magistrates offices- Ross 304-675-6400 and Roush 304-675-6636. Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Civil records hardcopy go back ten years; computerized since 1998. Mail turnaround 3-4 days. Civil PAT goes back to 1998.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Required to search: name, years to search. Criminal records hardcopy go back ten years; computerized since 1998. Note: The court personnel will not do background checks. Mail turnaround 3-4 days. Criminal PAT goes back to 1998.

Probate (County Clerk) 200 6th St, Point Pleasant, WV 25550; 304-675-1997; fax: 304-675-2521; 8:30AM-4:30PM (EST). *Probate.*

McDowell County

Circuit Court 90 Wyoming St, Ste 201, Welch, WV 24801; 304-436-8535; fax: 304-436-6994; 9AM-5PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No sealed, juvenile, adoption, mental health, guardianship records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: \$1.00 per page. Payee: Clerk of Circuit Court. Business checks accepted. No

credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books back to 1800s; on computer back to 1999. Mail turnaround 1 week. Civil PAT goes back to 1998. Terminal shows no identifiers - only the name. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books back to 1800s; on computer back to 1999. Mail turnaround 1 week. Criminal PAT goes back to 1998. Only identifier shown on terminal is the name. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 447, 105 Wyoming St, #101, Welch, WV 24801; 304-436-8588; fax: 304-436-8575; 9AM-5PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Fee to fax out file \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Magistrate Court. No personal checks accepted. Credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, fax, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per name. Records on computer go back to 1997. Mail turnaround 5 days. Civil PAT goes back to 1998. Terminal shows no identifiers - only the name.

Criminal Search: Access: Mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search, DOB, SSN. Records on computer go back to 1997. Records on criminal now go back to 1997. Mail turnaround 5 days. Criminal PAT goes back to 1998.

Probate (County Clerk) 90 Wyoming St, #109, Welch, WV 24801; 304-436-8544; fax: 304-436-8576; 9AM-5PM (EST). *Probate.*

Mercer County

Circuit Court 1501 Main St, Ste. 111, Princeton, WV 24740; 304-487-8323/8371; criminal phone: 304-487-8410/304-487-8372; civil phone: 304-487-8369; fax: 304-425-1598; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, adoption, mental health, guardianship or conservatorship records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: \$.50 per page. Payee: Circuit Court Clerk. Business checks accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer from 10/1989 to present. On index books from 1930-1989 (Cott System). On index cards back to 1890s. Mail turnaround 4-5 days. Civil PAT goes back to 10/1989. Terminal shows no identifiers - only the name. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 10/1989 to present. On index books from 1930-1989 (Cott System). On index cards back to 1890s. Mail turnaround 4-5 days. Criminal PAT goes back to 10/1989. You must pull the file to properly identify the subject of a name search. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 120 Scott St #103, Princeton, WV 24740; 304-431-7115; criminal phone: 304-431-7122; civil phone: 304-431-7121; fax: 304-425-6106; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page plus copy fee. Payee: Mercer County Magistrate Court. Cashiers checks and money orders accepted. Visa/MC accepted. Prepayment required. Mail requests: SASE required for criminal.

Civil Search: Access: In person, mail, fax. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: address, DOB. Civil records held 10 years or if active. Mail turnaround 1-2 days. Civil PAT goes back to 1994.

Criminal Search: Access: In person, mail, fax. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: address, DOB. Criminal records held 10 years or if active. Mail turnaround 1-2 days. Criminal PAT goes back to 1994.

Probate (County Clerk) 1501 W Main St, #121, Princeton, WV 24740; 304-487-8321/8447; fax: 304-487-9842; 8:30AM-4:30PM (EST). *Probate.*

www.mercercounty.wv.gov/court/governmentagencies/Pages/courtclerk.aspx

Mineral County

Circuit Court 150 Armstrong St, Keyser, WV 26726; 304-788-1562; probate phone: 304-788-3924; fax: 304-788-4109; 8:30AM-5PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.mineralcountywv.com/circuitclerk/index.asp

General Information: No juvenile, adoption, divorce, mental hygiene, conservatorship or guardianship records released. Will fax documents, no fee. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Clerk of Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search. Civil records on computer 1/1991 to present, older records on docket books. Note: Fax access not guaranteed. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 or \$120 monthly fee plan. Mail turnaround 2-4 days. Civil PAT available. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records on computer 1/1991 to present, on dockets books prior. Note: Fax

access not guaranteed. Mail turnaround 2-4 days. Criminal PAT available. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 105 West St, Keyser, WV 26726; 304-788-2625; fax: 304-788-9835; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search. Civil records on computer back to 1991. Mail turnaround as time permits. Civil PAT goes back to 1991.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Records on computer back to 1991. Mail turnaround as time permits. Criminal PAT goes back to 1991.

Probate (County Clerk) 150 Armstrong St, Keyser, WV 26726; 304-788-3924; fax: 304-788-4109; 8:30AM-5PM (EST). *Probate.*

www.mineralcountywv.com/courtclerk/index.asp

Mingo County

Circuit Court PO Box 435, 75 E 2nd Ave, Rm 232, Williamson, WV 25661; 304-235-0320; probate phone: 304-235-0330; fax: 304-235-0326; 8:30AM-1:4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

http://mingocountywv.com/circuit_clerk.html

General Information: No adoption, mental hygiene, juvenile records released. Will fax documents to local or toll-free number. Court makes copy: \$.75 per page. Self serve copy: same. Certification fee: \$2.00. Payee: Mingo County Circuit Clerk. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: In person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer from 1/91 to present, civil on index books back to 1960, chancery books back to 1800s (written or in person only). Civil PAT goes back to 1991. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$10.00 per name. Required to search: name, years to search; also helpful: DOB. Criminal records on computer since 1/91, Index books back to 1955. Mail turnaround 1-2 weeks. Criminal PAT goes back to 1991. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 986, Williamson, WV 25661; 304-235-2445/2218; fax: 304-235-3179; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will not fax out documents. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Magistrate Court. Personal checks accepted. Visa/MC, Discover accepted. Prepayment required.

Civil Search: Access: Phone, mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: \$25 per name. Required to search: name, years to search; also helpful: DOB. Civil records go back to 1977; on computer back to 1998. Mail turnaround 1 week. Civil PAT goes back to 1998. Terminal shows no identifiers - only the name. Public terminal located only in Court Clerk's office.

Criminal Search: Access: Mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1977; on computer back to 1998. Mail turnaround 1 week, sooner for phone requests. Criminal PAT goes back to 1998. Only identifier shown on terminal is the name. Public terminal located only in Court Clerk's office.

Probate (County Clerk) PO Box 1197, Williamson, WV 25661; 304-235-0330; fax: 304-235-0565; 8:30AM-4:30PM (EST). *Probate.*
<http://mingocountywv.com/>

Monongalia County

Circuit Court County Courthouse, 243 High St, Rm 110, Morgantown, WV 26505; 304-291-7240; fax: 304-291-7273; 8:30AM-7PM M; 8:30AM-5PM T-F (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.monongaliacircuitclerk.com/

General Information: A disclaimer for the Clerk must be included by mail requesters. No juvenile, divorce, mental hygiene, adoption, guardianship, conservatorship or domestic records released. Fee to fax out file \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Circuit Clerk. Business checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search. Civil records on computer from 1/90 to present, on index book separated by plaintiff and defendant back to 1865. Mail turnaround 1 day. Civil PAT goes back to 1990. Terminal shows no identifiers - only the name. There is an online access to case information, but one must be registered first. The site gives no data regarding types of cases or the throughput dates. See <http://129.71.117.92/CIRCUITCLERKS/signon.aspx>.

Criminal Search: Access: Mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 1/90 to present, on index book separated by plaintiff and defendant back to 1865. Note: Court plans to have records online in the future. Mail turnaround 1 day. Criminal PAT goes back to 1994. Only identifier shown on terminal is the name. There is an online access to case information, but one must be registered first. The site gives no data regarding types of cases or the throughput dates. See <http://129.71.117.92/CIRCUITCLERKS/signon.aspx>.

Magistrate Court 265 Spruce St, Morgantown, WV 26505; 304-291-7296; fax: 304-284-7313; 8AM-4PM Tues-Fri; 8AM-7PM Mon (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*
www.morgantownwv.gov/

General Information: Will not fax documents. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Records on computer back to 2002; prior in books back 10 years. Note: This court will no longer perform name searches for the public. Mail turnaround 10-14 days. Civil PAT goes back to 2002.

Criminal Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: DOB, SSN. Records on computer go back to 2002; prior in books back 10 years only. Note: This court will no longer perform name searches for the public. Criminal PAT goes back to 2002.

Probate (County Clerk) 243 High St, Rm 123, Courthouse, WV 26505; 304-291-7236; fax: 304-291-7233; 9AM-7PM M; 9AM-5PM T-F (EST). *Probate.*

www.monongaliacountyclerk.com/

Monroe County

Circuit Court PO Box 350, Union, WV 24983-0350; 304-772-3017; fax: 304-772-4497; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.monroecountywv.net/Circuit_Clerk.html

General Information: No juvenile or adoption records released. Will fax documents to local or toll free line. Court makes copy: \$1.00 per page. Include postage with copy fee. Certification fee: \$1.00 per document. Payee: Clerk of Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE requested.

Civil Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books 1799 to present; on computer back to 2000. Mail turnaround 1 week. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books 1799 to present; on computer back to 2000. Mail turnaround 1 week. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 4, Greenfield St, Union, WV 24983; 304-772-3321; fax: 304-772-4357; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

www.monroecountywv.net/Magistrate/

General Information: Will fax documents \$2.00. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page plus copy fee. Payee: Monroe County Magistrate Court. Personal checks accepted. Credit cards accepted. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, DOB, SSN. Civil records go back to 1998; computerized records since mid 2001. Mail turnaround 1-2 days. Civil PAT goes back to mid 2001.

Criminal Search: Access: Mail, in person, fax. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Misdemeanor records go back to 1998; computerized felony records since mid 2001. Mail turnaround 1-2 days. Criminal PAT goes back to mid 2001. Terminal results show DOB.

Probate (County Clerk) PO Box 350, Union, WV 24983-0350; 304-772-3096; fax: 304-772-4191; 8:30AM-4:30PM (EST). *Probate.*
www.monroecountywv.net/Probate.html

Morgan County

Circuit Court 77 Fairfax St, Rm 302, Berkeley Springs, WV 25411-1501; 304-258-8554; fax: 304-258-7319; 9AM-5PM M-F (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*
<http://morgancountywv.gov/CircuitClerk/index.html>

General Information: No juvenile, adoption, mental health, divorce records released. Will not fax documents. Court makes copy: \$.75 per page. Self serve copy: same. No certification fee. Payee: Kimberly J Jackson, Circuit Clerk. Only cashiers checks and money orders accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Will bill to attorneys.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil records on computer back to 1/93, index cards back to 1960; in person searching only on index books back to 1800s. Civil PAT available.

Criminal Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: DOB, SSN, signed release. Criminal records computerized from 1/93, index cards back to 1960. Criminal PAT available.

Magistrate Court 77 Fairfax St, #203, Berkeley Springs, WV 25411; 304-258-8631; fax: 304-258-8639; 9AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.* www.courtswv.gov/

General Information: Above web site is to print forms and fill out to mail to courts for processing. Will not fax documents. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Magistrate Court. Only cashiers checks and money orders accepted. Major credit cards accepted in person only. Prepayment required.

Civil Search: Access: Mail, in person. Visitors must perform in person searches themselves. Search fee: \$25.00 per request. Civil records go back 10 years from last action; records computerized since 1998. Mail turnaround is 1-2 days.

Criminal Search: Access: Mail, in person. Only the court performs in person name searches; visitors may not. Search fee: \$25.00 per request. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back 10 years from last action; records computerized since 1998. Note: Phone, fax and mail access limited.

Probate (County Clerk) 77 Fairfax, Rm 102, Berkeley Springs, WV 25411-1501; 304-258-8547; fax: 304-258-8545; 9AM-5PM M,T,F; 9AM-1PM W; 9AM-7PM TH (EST). *Probate.*

<http://morgancountywv.gov/CountyClerk/index.html>

Nicholas County

Circuit Court 700 Main St #5, Summersville, WV 26651; 304-872-7810; fax: 304-872-7863; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.nicholaswvcircuitcourt.org/

General Information: No juvenile, adoption, mental, guardianship records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer since 1994; prior records on index cards from 1976 to 1994 on dockets back to 1818. Mail turnaround 1 week. Online access is via a pay service at

www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records on computer since 06/1994; prior records on index cards from 1976 to 1994 on dockets back to 1818. Mail turnaround 1 week. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 511 Church St, #206, 2nd Fl, Summersville, WV 26651; 304-872-7829; fax: 304-872-7888; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Domestic records restricted. Will fax documents for \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: In person. Visitors must perform in person searches themselves. Civil records on computer back to 10/90, cases available since 1994. Civil PAT goes back to 10/1990.

Criminal Search: Access: In person. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 1990, cases available since 1994. Criminal PAT goes back to 10/1990.

Probate (County Clerk) 700 Main St, #2, Summersville, WV 26651; 304-872-7820; fax: 304-872-9600; 8:30AM-4:30PM (EST). *Probate.*

www.nicholascountywv.org/county-offices/countyclerk.aspx

Ohio County

Circuit Court 1500 Chapline St, City & County Bldg, Rm 403, Wheeling, WV 26003; 304-234-3611; fax: 304-232-0550; 8:30AM-5PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No domestic, juvenile, mental, adoption records released. Fee to fax out file \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: \$1.50 per document for triple seal, includes copies. Payee: Ohio County Circuit Court. Business checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search. Civil records on computer from 10/1986 to present, on index books back to 1800s. Mail turnaround up to 48 hours. Civil PAT goes back to late 1800's. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized. Mail turnaround 1 week for accounts only. Criminal PAT goes back to late 1800's. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court Courthouse Annex, 26 15th St, Wheeling, WV 26003; 304-234-3709; fax: 304-234-6439; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents for \$2.00 per page, paid in advance. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Court. Personal checks accepted with proper identification. Major credit cards accepted. Mail requests: SASE requested.

Civil Search: Access: Mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search. Paper record kept 10 years, but there may be some case history sheets older. Court will only search back to 2000. Mail turnaround 1 week. Civil PAT goes back to 1999.

Criminal Search: Access: Mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB. Paper record kept 10 years, but there may be some case history sheets older. Court will only search back to 1999. Mail turnaround 1 week. Criminal PAT goes back to 1999.

Probate (County Clerk) County Clerk's Office, 1500 Chapline St, Rm 205, Wheeling, WV 26003; 304-234-3656; fax: 304-234-3829; 8:30AM-5PM (EST). *Probate.*

www.ohiocountywv.gov/countygovernment/agencies/Pages/countyclerk.aspx

Pendleton County

Circuit Court PO Box 846, 100 S Main St, Franklin, WV 26807; 304-358-7067; fax: 304-358-2152; 8:30AM-4:30PM M-F (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, divorce records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Pendleton County Circuit Clerk. Local checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books back to 1800s. Mail turnaround 2-3 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books back to 1800s. Mail turnaround 2-3 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 637, Franklin, WV 26807; 304-358-2343/2344; fax: 304-358-3870; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents to local or toll free line. Court makes copy: \$.25 per page. Certification fee: \$.50 per page plus copy fee. Payee: Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search. Civil records computerized since 1993. Note: No fee if public uses terminal.

Mail turnaround 5-10 days. Civil PAT goes back to 1993.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search. Records computerized since 1993. Note: No fee if public uses terminal. Mail turnaround 5-10 days. Criminal PAT goes back to 1993.

Probate (County Clerk) PO Box 1167, Franklin, WV 26807; 304-358-2505; fax: 304-358-2473; 8:30AM-4:30PM (EST). *Probate.*
www.pendletoncommission.com/cty-clerk.htm

Pleasants County

Circuit Court 301 Court Ln, Rm 201, St. Mary's, WV 26170; 304-684-3513; fax: 304-684-3514; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.courtswv.gov/lower-courts/counties/pleasants.html

General Information: No domestic, marriage, adoption, juvenile or mental health records released. Will fax documents to local or toll-free number. Court makes copy: \$1.00 per page. Certification fee: none. Payee: Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil records on computer from 1/1960 to present, on index cards from 1960 to present, on index books back to 1800s. Civil PAT goes back to 1960.

Criminal Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Criminal records computerized from 1/1960 to present, on index cards from 1960 to present, on index books back to 1800s. Criminal PAT available.

Magistrate Court 301 Court Ln, Rm B-6, St. Mary's, WV 26170; 304-684-7197; fax: 304-684-3882; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*
www.courtswv.gov/lower-courts/counties/pleasants.html

General Information: Domestic violence records restricted. Fee to fax files is \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Pleasants County Magistrate Court. Personal checks accepted. Credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB or SSN. Records go back to 1977, on computer since mid-2000. Civil PAT goes back to 2000.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Records go back to 1977, on computer since mid-2000. Criminal PAT goes back to 2000.

Probate (County Clerk) 301 Court Lane, Rm 101, Courthouse, St. Mary's, WV 26170; 304-684-3542; fax: 304-684-7569; 8:30AM-4:30PM (EST). *Probate.*
www.courtswv.gov/lower-courts/counties/pleasants.html

Pocahontas County

Circuit Court 900-D 10th Ave, Marlinton, WV 24954; 304-799-4604; fax: 304-799-0833; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, domestic cases involving finances, adoption, guardianship records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. No certification fee. Payee: Clerk of Circuit Court. Personal checks

accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: address. Civil index on docket books from 1948 to present, order books back to 1800s. Computerized records from 1995 to present. Mail turnaround same day. Civil PAT goes back to 10 years. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books from 1948 to present, order books back to 1800s. Computerized records from 1995 to present. Mail turnaround same day. Criminal PAT goes back to 10 years. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 900 10th Ave, Marlinton, WV 24954; 304-799-6603; fax: 304-799-5430; 9AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: No Domestic cases released except for final orders. Will fax documents \$2.00 per fax. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.75 per page. Payee: Pocahontas Co Magistrate Court. Personal checks accepted. Visa/MC accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name. Records stored since 2000, computerized since 10-14-99; actual record destroyed after 10 years. Mail turnaround at clerk's earliest convenience. Civil PAT goes back to 2000 for most. Results include name of defendant and case number. The court converted their record database to the new computer system. There may be some problems, caution is recommended.

Criminal Search: Access: In person. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: DOB, SSN. Records stored since 2000, computerized since 10-14-99; actual record is destroyed after 10 years except DUIs. Criminal PAT goes back to 2000 for most. Results include name and docket number. The court converted their record database to the new computer system. There may be some problems, caution is recommended.

Probate (County Clerk) 900C 10th Ave, Marlinton, WV 24954; 304-799-4549; fax: 304-799-6947; 8:30AM-4:30PM (EST). *Probate.* www.pocahontascourt.wv.gov/officials/Pages/PocahontasCountyClerk.aspx

Preston County

Circuit Court 101 W Main St, Rm 301, Kingwood, WV 26537; 304-329-0047; fax: 304-329-1417; 9AM-5PM M-F (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile, Domestic.*

www.prestoncountywv.org/circuitclerk.php

General Information: No juvenile, adoption, domestic, mental hygiene records released. Fee to fax out file \$2.00 per page. Court makes copy: \$1.00 per page. No certification fee. Payee: Betsy Castle, Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Phone, fax, mail, in person, online. Only the court performs in person name

searches; visitors may not. Search fee: None. Required to search: name, years to search. Civil records on computer from 1/80 to present, on index books 1965 to 1980, chancery file from 1869 to 1965. Mail turnaround 1 week. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: In person, online. Only the court performs in person name searches; visitors may not. Search fee: None. Required to search: name, years to search, DOB, SSN. Criminal docket on books from 1869 to 1979, records on computer since 1997. Note: The court will not do name searches, but will assist walk-ins. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 101 W Main St #201, Kingwood, WV 26537; 304-329-2764; fax: 304-329-0855; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Physical address is 101 W Main St. Will fax documents for \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Court. Personal checks accepted. Visa/MC accepted. Prepayment required. Mail requests: SASE requested.

Civil Search: Access: In person. Visitors must perform in person searches themselves. Civil records go back to 1977; computerized records since 1987. Mail turnaround 1 week. Civil PAT goes back to 1989. Terminal shows no identifiers - only the name. In 2013 the court switched to the new database system. Reportedly there were instances of missing records, but the Clerk feels these problems are solved.

Criminal Search: Access: In person. Both court and visitors may perform in person name searches. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1977; computerized records since 1987. Criminal PAT goes back to 1989. Terminal results usually include DOB and address. In 2013 the court switched to the new database system. Reportedly there were instances of missing records, but the Clerk feels these problems are solved.

Probate (County Clerk) County Courthouse Annex, 106 W Main St, #103, Kingwood, WV 26537; 304-329-0070; fax: 304-329-0198; 9AM-5PM (Monday open until 7PM) (EST). *Probate, Vital Records, Real Estate, Liens.*

www.prestoncountywv.org/countyclerk.php

Putnam County

Circuit Court Putnam County Judicial Bldg, 3389 Winfield Rd, Winfield, WV 25213; 304-586-0203; fax: 304-586-0221; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

http://putnamcountygov.com/departments_directory.php

General Information: No divorce records released. Court makes copy: \$1.00 per page. No certification fee. Payee: Circuit Clerk. Business checks, Cashier Checks or Money Orders accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required for mail return of any copies.

Civil Search: Access: In person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer from 1989 to present, on index books back to 1800s. Civil PAT available. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with

\$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 1982 to present. Criminal PAT available. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 3389 Winfield Rd, Winfield, WV 25213; 304-586-0234; fax: 304-586-0267; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Required to search: name, DOB. Records are computerized since 1996, overall records kept since 1977. Mail turnaround 1 week. Civil PAT goes back to 1996. Results include address if entered.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Required to search: name, years to search; also helpful: DOB. Records stored since 1977. Mail turnaround 1 week. Criminal PAT goes back to 1996. Terminal results usually include DOB and address.

Probate (County Clerk) 3389 Winfield Rd, Winfield, WV 25213; 304-586-0202; fax: 304-586-0280; 8AM-4PM M,T,W,F; 8AM-7PM TH (EST). *Probate.* <http://putnamcoclerk.com/>

Raleigh County

Circuit Court 215 Main St, Beckley, WV 25801; 304-255-9135; fax: 304-255-9353; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

<http://raleighcounty.com/Default.aspx?id=15>

General Information: No divorce, juvenile, adoption records released. Fee to fax out file \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Clerk of Circuit Court. Business checks accepted. Major credit cards accepted with a service charge of \$3.00 for every \$100.00. Prepayment required. Will bill to attorneys. Mail requests: SASE required for criminal.

Civil Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil records on master index books from 1977; on computer back to 1997; on dockets back to 1800s. Civil PAT goes back to 1997. Terminal shows no identifiers - only the name. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records on master index books from 1977; on computer back to 1997; on dockets back to 1800s. Criminal PAT goes back to 1997. Only identifier shown on terminal is the name. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 222 Main Street, Beckley, WV 25801; 304-255-9197; fax: 304-255-3701; 8AM-

4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax specific case file \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page includes copy fee. Payee: Magistrate Court. Personal checks accepted. Credit cards accepted. Prepayment required. Mail requests: n/a.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name. Civil records go back to 1991, are computerized. Older records have been destroyed. Civil PAT goes back to 1991. Also, middle initial may appear in PAT results.

Criminal Search: Access: In person only. Both court and visitors may perform in person name searches. Required to search: name, years to search; also helpful: DOB, SSN, offense, date of offense. Criminal records go back to 1992. Criminal PAT goes back to 1992. Also, middle initial may appear in PAT results.

Probate (County Clerk) 215 Main St, Courthouse, Beckley, WV 25801; 304-255-9123; fax: 304-255-9352; 8:30AM-4PM (EST). *Probate.*
www.raleighcounty.com/Default.aspx?id=19

Randolph County

Circuit Court Courthouse, 2 Randolph Ave, Elkins, WV 26241; 304-636-2765; fax: 304-637-3700; 8AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, adoption, mental health, or guardianship records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Circuit Clerk. Personal checks accepted. Prepayment required.

Civil Search: Access: Fax, mail, in person. Visitors must perform in person searches themselves. Search fee: None. Required to search: name, years to search. Civil records on computer from 1/91 to present. On index books back to late 1800s. Note: If the record request is for a background check, then request can only be in person. Civil PAT goes back to 1991.

Criminal Search: Access: Fax, mail, in person. Visitors must perform in person searches themselves. Search fee: None. Required to search: name, years to search. Criminal records computerized from 1/91 to present. On index books back to late 1800s. Note: If the record request is for a background check, then request can only be in person. Criminal PAT goes back to 1991.

Magistrate Court #11 Randolph Ave, Elkins, WV 26241; 304-636-5885; fax: 304-636-2510; 8AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Domestic case info is restricted. Will fax documents \$2.00 per page prepaid. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page plus copy fee. Payee: Randolph County Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required for mail return of any copies.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Civil records go back to 1977; computerized records since 10/90. Mail turnaround 3 days. Civil PAT goes back to 1992.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1977; computerized records since 10/90. Mail turnaround 3 days. Criminal PAT goes back to 1992.

Probate (County Clerk) 2 Randolph Ave, Elkins, WV 26241; 304-636-0543; fax: 304-636-0544; 8AM-4:30PM (EST). *Probate.*

www.randolphcountycommissionwv.org/index.php/county-government/county-offices/county-clerk

Ritchie County

Circuit Court 115 E. Main St, Rm 301, Harrisville, WV 26362; 304-643-2164 x229; civil phone: x1; fax: 304-643-2534; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, mental health, adoption records released. Will not fax documents. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE requested.

Civil Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on cards from 1960 to present. On index books back to mid-1800s; on computer back to 2000. Mail turnaround 1-2 days. Civil PAT goes back to 2000. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed on cards from 1960 to present. On index books back to mid-1800s; on computer back to 2000. Mail turnaround 1-2 days. Criminal PAT goes back to 2000. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 311 E Main St, Harrisville, WV 26362; 304-643-4409; fax: 304-643-2098; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: 2nd fax: 304-643-2311. No domestic violence or juvenile records released. Will fax out documents \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: Ritchie County Magistrate Court. Personal checks accepted. Credit & debit cards accepted. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Phone, fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name, paid at time of request. Required to search: name, years to search; also helpful: DOB, SSN. Civil records go back 10 yrs; computerized from 1990. Note: Phone, fax or mail access is limited, call ahead for turnaround time. Mail turnaround 1-2 days, 1-2 hours for phone requests. Civil PAT goes back to 1990. Terminal shows no identifiers - only the name.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back 10 yrs; computerized from 1990. Mail turnaround 1-2 days, 1-2 hours for phone request. Criminal PAT goes back to 1990. Only identifier shown on terminal is the name.

Probate (County Clerk) 115 E Main St, Rm 201, Courthouse, Harrisville, WV 26362; 304-643-2164 x228; fax: 304-643-2906; 8AM-4PM (EST). *Probate.*

www.ritchiecounty.wv.gov/countygovernmentagency/Pages/countyclerk.aspx

Roane County

Circuit Court 200 Main Street, Spencer, WV 25276; 304-927-2750; fax: 304-927-2164; 8:30AM-N, 1-4PM; 9AM-N 1st Sat of Month (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.roanewv.com/cms.aspx?Name=CircuitClerk

General Information: Email question to stockner@circuits.state.wv.us. No sealed, juvenile, adoption records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: none. Checks only accepted from law firms. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books back to early 1900s; computerized records go back to 1998. Mail turnaround 1-2 days, less for phone requests. Civil PAT available. The terminal only shows the name, no other identifiers. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books back to early 1900s; computerized records go back to 1998. Mail turnaround 1-2 days, less for phone request. Criminal PAT available. The terminal only shows the name, no other identifiers. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 201 Main St, Spencer, WV 25276; 304-927-4750; fax: 304-927-2754; 8:30AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Record requests can be directed to 304-746-2180. Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Roane County Magistrate Court. Personal checks accepted. Visa/MC accepted. Prepayment required. Will bill to attorneys.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search. Records on computer back to 1997; prior records go back to 1976. Civil PAT goes back to 1997. Terminal shows no identifiers - only the name.

Criminal Search: Access: In person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, DOB; also helpful: years to search, SSN. Records on computer back to 1997; prior records go back to 1976. Criminal PAT goes back to 1997. Terminal results show DOB.

Probate (County Clerk) 200 Main St, Spencer, WV 25276; 304-927-2860; fax: 304-927-2489; 8:30AM-4PM M-F; 9AM-N Sat (EST). *Probate.*
www.roanecounty.wv.gov/countygovernmentagency/Pages/countyclerk.aspx

Summers County

Circuit Court PO Box 1058, Hinton, WV 25951; 304-466-7103; fax: 304-466-7124; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, adoption, child abuse records released. Court makes copy: n/a. Self

serve copy: \$1.00 per page. Certification fee: \$1.00. Payee: Clerk of Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: In person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books back to late 1800s; computerized records since 1999. Note: Clerk will lookup names on court's terminal for in person searches. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: In person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books back to 1878, computerized since 1999. Note: Clerk will lookup names on court's terminal for in person searches. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 1059, 123 Temple St, Hinton, WV 25951; 304-466-7108; fax: 304-466-4912; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Probate fax is same as main fax number. Records on domestic violence are restricted. Will fax documents \$2.00 per fax. Court makes copy: \$.25 per page. Certification fee: \$.50 per page plus copy fee. Payee: Magistrate Court. Personal checks accepted. Credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Phone, fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Required to search: name, years to search, other names used; also helpful-address. Civil index on docket books to 1977 and computer back to 1998. Mail turnaround 1-2 days. Civil PAT goes back to 1998. Terminal shows no identifiers - only the name. The court converted their record database to the new computer system.

Criminal Search: Access: Phone, fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Required to search: name, years to search; also helpful: DOB, SSN. Criminal docket on books to 1977, and computer back to 1998. Mail turnaround 1-2 days. Criminal PAT goes back to 1998. Only identifier shown on terminal is the name. The court converted their record database to the new computer system.

Probate (County Clerk) PO Box 97, 120 Ballengee St, Hinton, WV 25951; 304-466-7104/7152; fax: 304-466-7146; 8:30AM-4:30PM (EST). *Probate.*

www.summerscountywv.org

Taylor County

Circuit Court 214 W Main St, Rm 104, Grafton, WV 26354; 304-265-2480; fax: 304-265-1404; 8:30AM-N, 1-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, adoptions, mental health records released. Fee to fax out file \$2.00 per page. Court makes copy: \$1.00 per page. No certification fee. Payee: Circuit Clerk. Personal checks accepted only from local residents. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Phone, mail, in person, online. Only the court performs in person name searches; visitors may not. Search fee: None. Required to search: name, years to search. Civil index on docket books back to 1844, computerized since 1996. Mail

turnaround 2 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, in person, online. Only the court performs in person name searches; visitors may not. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books back to 1929, computerized since 1996. Mail turnaround 2 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 214 W Main St, Grafton, WV 26354; 304-265-1322; fax: 304-265-5708; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Search fee will include both civil and criminal indexes, if you ask. Will fax documents \$2.00 per page, prepaid. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page includes copy fee. Payee: Magistrate Court. Business checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search. Computerized records go back to 1992. Mail turnaround 1-2 days. Civil PAT goes back to 1992. Results include address if entered. The public terminal is at the Magistrate window. The court converted their records to the new database program.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Required to search: name, years to search; also helpful: DOB, SSN, signed release. Computerized records go back to 1992. Mail turnaround 1-2 days. Criminal PAT goes back to 1992. Terminal results usually include DOB and address. The public terminal is actually the clerk's terminal. The court converted their records to the new database program.

Probate (County Clerk) 214 W Main St, Rm 101, Courthouse, Grafton, WV 26354; 304-265-1401; fax: 304-265-5450; 8:30-4:30PM (EST). *Probate.*

www.taylorcounty.wv.gov/countygovernmentagency/s/Pages/countyclerk.aspx

Tucker County

Circuit Court 211 1st St, Ste 403, Parsons, WV 26287; 304-478-2606 ext 202; fax: 304-478-4464; 8AM-4PM (EST). *Felony, Civil Actions over \$5,000, Juvenile, Divorce.*

www.tuckercounty.wv.gov/countygovernmentagency/s/Pages/circuitclerk.aspx

General Information: No juvenile, guardianship, adoption or mental hygiene records released. Domestic orders only released. Will fax documents for \$2.00 per page. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Circuit Court Clerk. Personal checks accepted; no out of state checks. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books from 1856 to 1996, 1997 to present on computer. Note: Due to limited staff, the court cannot do extensive civil searches. Court prefers all requests to be in writing. Files may not be viewed outside the presence of staff. Mail turnaround 2-5 days.

Criminal Search: Access: Mail, in person, fax. Both court and visitors may perform in person name

searches. Search fee: None. Required to search: name, years to search, SSN; also helpful: DOB, case number. Criminal records indexed in books to 1856 to 1996; 1997 to present on computer. Note: Court prefers all requests to be in writing, may be faxed in. Files may not be viewed outside the presence of staff. Mail turnaround 2 days.

Magistrate Court 201 Walnut Street, Parsons, WV 26287; 304-478-2665; fax: 304-478-4836; 8:30AM-4:00PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

www.tuckercounty.wv.gov/countygovernmentagency/s/Pages/countymagistrates.aspx

General Information: Domestic violence case files not released. Will fax documents to local or toll-free number. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Magistrate Court Tucker County. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil records go back to 1977; computerized since 8/1999. Civil PAT goes back to 8/1999. The court converted their records to the new database system.

Criminal Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Criminal records go back to 1977; computerized since 8/1999. Criminal PAT goes back to 8/1999. The court converted their records to the new database system.

Probate (County Clerk) 211 1st St, Ste 205, Parsons, WV 26287; 304-478-2414 x201; fax: 304-478-2217; 8AM-4PM (EST). *Probate.*

www.tuckercounty.wv.gov/countygovernmentagency/s/Pages/countyclerk.aspx

Tyler County

Circuit Court PO Box 8, 129 Main St, Middlebourne, WV 26149; 304-758-4811; fax: 304-758-4008; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No adoption, juvenile, or domestic records released. Fee to fax out file \$2.00 per page. Court makes copy: \$1.00 per page. No certification fee. Payee: Tyler County Circuit Clerk. No personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, fax, in person. Visitors must perform in person searches themselves. Search fee: None. Required to search: name, years to search. Civil index on docket books back to 1800s; computerized back to 1997. Mail turnaround 1-2 days. Civil PAT available.

Criminal Search: Access: Mail, fax, in person. Visitors must perform in person searches themselves. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books back to 1864; computerized back to 1997. Mail turnaround 1-2 days. Criminal PAT available.

Magistrate Court PO Box 127, Middlebourne, WV 26149; 304-758-2137; fax: 304-758-2692; 9AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Domestic records restricted. Will fax documents \$2.00 per page, in advance. Court makes copy: \$.25 per page. Certification fee: \$.50 per page includes copy fee. Payee: Tyler County Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: Name, years to search, other names used, address;

also helpful- DOB, SSN. Records go back to 1/1/77; on computer back to 1/1/2000, hard copies 10 years. Mail turnaround 1 week. Civil PAT goes back to 1/2000. Terminal shows no identifiers - only the name.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Records go back to 1/1/2000. Mail turnaround 1 week. Criminal PAT goes back to 1/2000. Only identifier shown on terminal is the name.

Probate (County Clerk) PO Box 66, Corner of Main & Court, Middlebourne, WV 26149; 304-758-2102; fax: 304-758-2126; 8AM-4PM (EST). *Probate.*

<http://tylercountywv.com/admin/countyclerk.htm>

General Information: Records Room is 304-758-2041.

Upshur County

Circuit Court 38 W. Main St, Rm 304, Upshur County Court House Annex, Buckhannon, WV 26201; 304-472-2370; fax: 304-472-2168; 8AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.upshurcounty.org/ctclerk/index.html

General Information: No mental health, juvenile, adoption records released. Will fax findings to toll-free numbers. Court makes copy: \$1.00 per page. Certification fee: \$1.00 per page. Payee: Circuit Clerk. Business checks accepted. Visa/MC accepted in person. Prepayment required. Mail requests: SASE requested.

Civil Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil index on docket books from 1947 to present, card index 1900 to 1960, on computer from 1900. Civil PAT goes back to 1900. Terminal shows no identifiers - only the name.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$5.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized from 1900 to present, on index books 1947 to present, on dockets back to 1800s. Mail turnaround 1-2 days. Criminal PAT goes back to 1900. Only identifier shown on terminal is the name.

Magistrate Court 38 W Main, Rm 204 Courthouse Annex, Buckhannon, WV 26201; 304-472-2053; fax: 304-472-2061; 8AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 a name. Civil records computerized back to 1998. Mail turnaround 1-2 days. Civil PAT goes back to 10 years. There is also an older system going back more than 10 years, but it will be retired sometime in the future.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 a name. Required to search: name; also helpful: DOB, SSN. Criminal records computerized back to 1998. Mail turnaround 1-2 days. Criminal PAT goes back to 10 years. There is also an older system going back more than 10 years, but it will be retired sometime in the future.

Probate (County Clerk) 40 W Main St, Rm 101, Courthouse, Buckhannon, WV 26201; 304-472-1068; fax: 304-472-1029; 8AM-4:30PM (EST). *Probate.*

www.upshurcounty.org/home.html#

Wayne County

Circuit Court PO Box 68, Court Street, Wayne, WV 25570; 304-272-6360; civil phone: 304-272-6359;; 8AM-4PM M,T,W,F; 8AM-7PM TH (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.courtswv.gov/lower-courts/circuit-courts.html

General Information: No juvenile, adoption, mental records released. Will not fax documents. Court makes copy: \$1.00 per page. Self serve copy: same. No certification fee. Payee: Clerk of Circuit Court. Business checks accepted only if an attorney. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required for civil.

Civil Search: Access: Phone, mail, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer back to 1993; prior on index books from 1960 to present. Contact Circuit Clerk for books prior to 1900s. Note: The staff will not conduct genealogical searches. Mail turnaround 1-2 days.

Criminal Search: Access: In person only. Visitors must perform in person searches themselves. Required to search: name, years to search, SSN; also helpful: DOB. Criminal records computerized from 1993; prior on index books from 1960 to present. Contact Circuit Clerk for books prior to 1900s.

Magistrate Court PO Box 667, 700 Hendricks, Wayne, WV 25570; 304-272-5648/6388; fax: 304-272-5988; 8AM-N, 1-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

www.courtswv.gov/lower-courts/magistrate-courts.html

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Wayne County Magistrate Court. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Phone, fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name; also helpful: years to search, DOB, SSN. Civil records on computer back to 1996. Mail turnaround 1-2 days, usually same day for phone requests. Civil PAT goes back to 1996. Terminal shows no identifiers - only the name.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name; also helpful: years to search, DOB, SSN. Criminal records computerized from 1996. Mail turnaround 1-2 days; usually same day for phone request. Criminal PAT goes back to 1996. Only identifier shown on terminal is the name.

Probate (County Clerk) PO Box 248, 700 Hendricks St, Rm 108, Wayne, WV 25570; 304-272-6372/62; fax: 304-272-5318; 8AM-4PM M,T,W,F; 8AM-7PM TH (EST). *Probate, Marriage, Death, Birth, Land Records, Judgment and Release.*

www.waynecountywv.us

Webster County

Circuit Court 2 Court Square, Rm G-4, Webster Springs, WV 26288; 304-847-2421; fax: 304-847-2062; 8:30AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No mental health, juvenile, guardianship, adoption, paternity records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: \$.50 per page. Payee: Clerk of Circuit Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE requested.

Civil Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in

person name searches. Search fee: None. Required to search: name, years to search. Civil index on cards from 1977 to present, also on computer since 8/99. Mail turnaround 3-5 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Felony dockets back to 1800s. Criminal records also on computer from 8/99. Mail turnaround 3-5 days. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court 112 Bell St, #A, Webster Springs, WV 26288; 304-847-2613; fax: 304-847-7747; 8:30AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: The agency recommends that criminal name searches be directed to the Court Repository in Charleston, 304-746-2180. Certain domestic cases are restricted. Will fax documents to local or toll free line. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.50 per page. Payee: Magistrate Court Clerk. Personal checks accepted. Major credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Civil cases indexed by both defendant/plaintiff. Civil records go back to 1998; on computer since 2001. Mail turnaround 7-10 days. Civil PAT goes back to 2000.

Criminal Search: Access: Fax, mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1998; on computer since 2001. Mail turnaround 7-10 days. Criminal PAT goes back to 2000. Terminal results show DOB.

Probate (County Clerk) 2 Court Sq, Rm G-1, Courthouse, Webster Springs, WV 26288-1049; 304-847-2508/5780; fax: 304-847-7755; 8:30AM-4PM (EST). *Probate.*

www.webstercounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Wetzel County

Circuit Court PO Box 263, New Martinsville, WV 26155; 304-455-8219; fax: 304-455-1069; 9AM-4:30PM; till 4PM only TH; 9AM-N Sat (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile, domestic, guardianship or mental records released. Will fax documents if less than 10 pages. Court makes copy: \$1.00 per page. No certification fee. Payee: Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: name, years to search. Civil index on docket books back to mid 1863; computerized back to 1996. Civil PAT goes back to 1996. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: In person, online. Visitors must perform in person searches themselves. Required to search: Name only. Criminal records

indexed in books back to mid 1863; computerized back to 1996. Criminal PAT goes back to 1996. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 147, 303 Main St, 2nd Floor, New Martinsville, WV 26155; 304-455-5040/51712450; fax: 304-455-2859; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.* General Information: Will fax documents. Court makes copy: \$.25 per page. Payee: Wetzel County Magistrate Court. Personal checks accepted. Visa/MC accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, DOB, SSN, years to search. Civil records go back to 1995. Mail turnaround 1-2 days. Civil PAT goes back to 11/1999.

Criminal Search: Access: mail, fax, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records go back to 1980. Mail turnaround 1-2 days. Criminal PAT goes back to 11/1999.

Probate (County Clerk) PO Box 156, New Martinsville, WV 26155; 304-455-8224; fax: 304-455-5256; 9AM-4:30PM M,T,W,F; 9AM-4PM TH; 9AM-N Sat (EST). *Probate.*

www.wetzelcounty.wv.gov/courtygovernmentagency/es/Pages/courtyclerk.aspx

Wirt County

Circuit Court PO Box 465, Elizabeth, WV 26143; 304-275-6597; fax: 304-275-3230; 8AM-4PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

General Information: No juvenile or adoption records released. No fee to fax documents. Court makes copy: \$.25 per page. Certification fee: \$.50 per page includes copy fee. Payee: Wirt County Circuit Clerk. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE required for civil.

Civil Search: Access: Phone, fax, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on cards from 1848 to present; computerized back to 9/2000. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Fax, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search, DOB, SSN. Criminal records indexed on cards from 1848 to present; computerized back to 9/2000. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 249, Court St, Elizabeth, WV 26143; 304-275-3641/2; fax: 304-275-4882; 8:30AM-4PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Court makes copy: \$.25 per page. Certification fee: \$.50 per page. Payee: County Magistrate Court.

Personal checks accepted. Visa/MC accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Civil records go back 10 years; computerized back to 9/2000. Civil PAT goes back to 9/2000.

Criminal Search: Access: Main, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00. Required to search: name, years to search; also helpful: address, DOB, SSN. Criminal records go back 10 years; computerized back to 9/2000. Criminal PAT goes back to 9/2000.

Probate (County Clerk) PO Box 53, Elizabeth, WV 26143; 304-275-4271; fax: 304-275-3418; 8AM-4PM (EST). *Probate.*

Wood County

Circuit Court Wood County Judicial, #2 Government Sq, Parkersburg, WV 26101-5353; 304-424-1700; fax: 304-424-1804; 8:30AM-4:30PM (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.*

www.woodcountywv.com/page/page45.php

General Information: No juvenile, domestic, adoption, mental hygiene, guardianship records released. Will fax documents \$2.00 per page. Court makes copy: \$1.00 per page. Certification fee: None, part of copy fee. Payee: Carole Jones, Clerk. No checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required.

Civil Search: Access: Phone, mail, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil records on computer from 1978 to present, on index books back to 1885. Mail turnaround approx. 2-3 days. Civil PAT available.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search, DOB, SSN. Criminal records on computer since 1979; prior records on index back to 1885. Mail turnaround approx. 2-3 days. Depends on how busy. Criminal PAT available.

Magistrate Court 401 2nd Street, Parkersburg, WV 26101; 304-422-3444; 8:30AM-4:30PM (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Will fax documents \$2.00 per page. Do not fax in record search requests. Court makes copy: \$.25 per page. Certification fee: \$.50 per page includes copy fee. Payee: Wood County Magistrate Court. Personal checks accepted. Credit cards accepted. Prepayment required. Mail requests: SASE required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, DOB, SSN, years to search. Civil records go back 10 years. Note: Fax and mail access limited. Mail turnaround 10 days. Civil PAT goes back to 1996.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. Required to search: name, years to search, address; also helpful: DOB, SSN. Criminal records go back 10 years. Note: Fax and mail access limited. Mail turnaround 10 days. Criminal PAT goes back to 1996.

Probate (County Clerk) 1 Court Sq, Ste 204, PO Box 1474, Parkersburg, WV 26102; 304-424-1898; fax: 304-424-1897; 8:30AM-4:30PM (EST). *Probate.*

www.woodcountywv.com/page/page14.php

General Information: The probate Clerk is also the County Clerk and performs a number of other functions.

Wyoming County

Circuit Court PO Box 190, Pineville, WV 24874; 304-732-8000 X238; fax: 304-732-7262; 8AM-4PM M-TH; 8AM-6PM F (EST). *Felony, Misdemeanor, Civil Actions over \$5,000, Juvenile.* www.courtswwv.gov/lower-courts/circuit-courts.html

General Information: No juvenile, mental hygiene, adoption, or sealed records released without court order. Will not fax documents. Court makes copy: \$1.00 per page. Certification fee: \$1.00 but this includes the copy fee. Payee: David Stover, Circuit Clerk. Business checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE preferred.

Civil Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search. Civil index on docket books back to 1800s. Note: In-person research may view the docket books. Mail turnaround 1-2 days, less for phone requests. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Criminal Search: Access: Phone, mail, in person, online. Both court and visitors may perform in person name searches. Search fee: None. Required to search: name, years to search; also helpful: DOB, SSN. Criminal records indexed in books back to 1800s. Note: In-person research may view the docket books. Mail turnaround 1-2 days, less for phone request. Online access is via a pay service at www.wvcircuitexpress.com/ or call 800-795-8543. \$125 set-up fee plus a \$38.00 monthly fee with \$1.00 per minute connect time. Per state law, online does not show personal identifiers.

Magistrate Court PO Box 598, 44 Cedar St, Pineville, WV 24874; 304-732-8000 X218; fax: 304-732-7247; 9AM-4PM M-TH, 9AM-6PM Fri (EST). *Misdemeanor, Civil Actions under \$5,000, Eviction, Small Claims, Infractions, Traffic.*

General Information: Information on search warrants are not released. Fee to fax files is \$2.00 per page. Court makes copy: \$.25 per page. Self serve copy: same. Certification fee: \$.75. Payee: Wyoming County Magistrate Court. Personal checks accepted. No credit cards accepted for record copies or searches, etc. Prepayment required. Mail requests: SASE not required.

Civil Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. The search fee includes a search of "citation, criminal and civil." Civil records computerized back to 1995. Mail turnaround 1-2 days. Civil PAT goes back to 9/1995. Results include address if entered.

Criminal Search: Access: Mail, in person. Both court and visitors may perform in person name searches. Search fee: \$25.00 per name. The search fee includes a search of "citation, criminal and civil." Required to search: name, years to search; also helpful: DOB, SSN. Criminal records computerized back to 1995. Mail turnaround 1-2 days. Criminal PAT goes back to 9/1995.

Probate (County Clerk) PO Box 309, Pineville, WV 24874; 304-732-8000; fax: 304-732-9659; 8AM-4PM M-TH; 8AM-6PM F (EST). *Probate.*

www.wyomingcounty.com/courty-agencies.aspx

General Information: The County Clerks Office is located on the ground floor of the Courthouse on the corner of Bank and Main Street, Pineville, WV 24874.

West Virginia Recording Offices

- Organization:** 55 counties, 55 recording offices. The recording officer is the County Clerk. West Virginia is entirely in the Eastern Time Zone (EST).
Note - in most counties, the County Clerk also holds the **Probate** records.
- Types of Recorded Documents:** The County Clerk records all real estate related documents and all liens and judgments, plus voter registration, hunting and fishing licenses, justification of surety, birth, marriage, death certificates and minister's licenses.
- Searching Real Estate Records:** Most County Clerks will not perform real estate searches. Real estate record copy fees are usually \$1.50 up to two pages and \$1.00 each additional page. Certification fee is usually \$1.00 but may be per page or per document.
- Searching UCC Records:** Financing statements are filed at the state level except for real estate related collateral which are filed only with the Register of Deeds. Previous to July, 2001, collateral on consumer goods were are filed in both places; now they are only filed at the state level. About one-third of recording offices will perform UCC searches. Use search request form UCC-11. UCC search fees vary.
- Searching Tax Lien Records:** All federal and state tax liens are filed with the County Clerk. Some, not all, counties will not perform tax lien searches by name.
- Online Access:** There is no statewide service for access to recorded documents or assessor data. However many counties offer online access, usually via a vendor.
Private company Digital Software offers subscription access to land book assessment information for all counties at <http://digitalcourthouse.com>. A user agreement is required.
Software Systems offers free access to property tax information for a number of counties at www.softwaresystems.com. Participating counties: Berkeley, Boone, Cabell, Fayette, Greenbrier, Hancock, Harrison, Jackson, Jefferson, Kanawha, Lewis, Logan, Marion, Marshall, Mineral, Mingo, Monongalia, Morgan, Nicholas, Ohio, Putnam, Ritchie, Roane, Taylor, and Upshur.

Barbour County

County Clerk, 8 N Main St, Courthouse, Philippi, WV 26416. 304-457-2232; fax-304-457-5983; 8:30AM-4:30PM. (EST)
www.barbourcounty.wv.gov/countygovernmentagency/Pages/countyclerk.aspx
Index: Separate indices to search include computer to 1997, prior on books by year. Records indexed on a public use terminal back to 7/97. Office personnel or visitors may perform in-person searches. Office will search real estate records, inquiry by name of book & page ONLY. Copy fee \$1.50 per page. Payee- Barbour County Clerk. Office does not sell bulk data.
Online: Access records for free at <http://129.71.117.241/>.
ASSESSOR INFO: 8 N Main St, Courthouse, Philippi, WV 26416; 304-457-2336, fax- 304-457-4952.
www.barbourcounty.wv.gov/countygovernmentagency/Pages/assessor.aspx

Berkeley County

County Clerk, 100 W King St, Rm 1, Martinsburg, WV 25401. 304-264-1927; fax-304-267-1794; 9AM-5PM. (EST)
www.berkeleycountycomm.org/officials/court-clerk.cfm
Index: Separate indices to search include 1772-1925, 1926-1981, 1982-1998, 1998 forward on computer. Records indexed on a public use terminal back to 11/1998. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l page. Payee- County Clerk.
ASSESSOR INFO: 400 W Stephen St, #208, Martinsburg, WV 25401; 304-264-1904, assessor fax- 304-262-8484. www.theassessor.org/
Online: Access to GIS/mapping free at <http://maps.berkeleywv.org/berkeleyonline/>. Access sheriff tax sale data free at <http://planning.berkeleycountycomm.org:8003/>.

Boone County

County Clerk, 200 State St, Rm 104, Madison, WV 25130. 304-369-7335; fax-304-369-7334; 8AM-4PM. (EST)
Index: All recorded documents are in one master index. Records indexed on computer on 2 computers in record room. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Boone County Clerk. Office does not sell bulk data.
ASSESSOR INFO: 200 State St, #106, Madison, WV 25130; 304-369-7399. No public access terminal.
Online: Access property tax data free at <http://boone.softwaresystems.com:8003/index.html>.

Braxton County

County Clerk, PO Box 486, Sutton, WV 26601-0728. 304-765-2833; fax-304-765-2093; 8AM-4PM. (EST)
www.braxtoncounty.wv.gov/countygovernmentagency/Pages/countyclerk.aspx
Index: Records indexed on computer back to 1986. All recorded documents are in one master index. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l. Tax maps \$3.00 per page. Payee- Susan K Luncsford, Clerk.
ASSESSOR INFO: 300 Main St, PO Box 486, Sutton, WV 26601; 304-765-2805, assessor fax- 304-765-2093. Email is aherndon@assessor.state.wv.us.
www.braxtoncounty.wv.gov/countygovernmentagency/Pages/assessor.aspx

Brooke County

County Clerk, 201 Courthouse Sq; Courthouse, Wellsburg, WV 26070. 304-737-3661; fax-304-737-4023; 9AM-5PM, M-F; 9AM-N Sat. (EST)
www.brookewv.org
Index: Separate indices to search by document type. Records indexed on computer back to 6/1/11. Usually, only the public may search. Office personnel may perform limited search, 1 item. Search fee not applicable. Will search limited UCC records. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Vital stats-

\$5.00 each. Payee- Brooke County Clerk. Office does not sell bulk data.

ASSESSOR INFO: Sheriff's Tax Office, 202 Courthouse Sq, Wellsburg, WV 26070; 304-737-3663, assessor fax- 304-737-0759. hours- 9AM-4:30PM M-F; 9AM-N 1st and last Sat of month. www.brookecountysheriff.com/tax/AboutUs.aspx
Online: Access to tax records for free at www.brookecountysheriff.com/tax/Search.aspx.

Cabell County

County Clerk, 750 5th Ave, Rm 108; County Courthouse, Huntington, WV 25701-2083. 304-526-8625; fax-304-526-8632; 8:30AM-4:30PM. (EST)
www.cabellcountyclerk.org
Index: Separate indices to search include deeds, liens, wills, financing statements. Records indexed on a public use terminal back to 1/1/1995. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Office does not sell bulk data.
ASSESSOR INFO: 750 5th Ave, Rm 205, Courthouse, Huntington, WV 25701; 304-526-9899 (real estate), assessor fax- 304-526-9898. <http://cabellassessor.com/> Online: GIS/mapping free at <http://maps.cabellassessor.com/gis/>.

Calhoun County

County Clerk, PO Box 230, Grantsville, WV 26147-0230. 304-354-6725; fax-Same as voice.; 8:30AM-4PM. (EST)
www.calhouncounty.wv.gov/countygovernmentagency/Pages/countyclerk.aspx
Index: All recorded documents are in one master index. Record index not computerized. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. General copy fee-\$1.50 1st 2 pages, \$1.00 each add'l page. Payee- County Clerk. Office does not sell bulk data.
ASSESSOR INFO: PO Box 357, 100 Main St, Courthouse, Grantsville, WV 26147-0230; 304-354-6958, assessor fax- Same as voice. Email is jnette@assessor.state.wv.us.

www.calhouncounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Clay County

County Clerk, PO Box 129, Clay, WV 25043. 304-587-4256; fax-304-587-4346; 8AM-4PM. (EST) www.claycounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Index: Separate indices to search. Record index not computerized. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 per page. Payee- Clay County Clerk.

ASSESSOR INFO: PO Box 310, Clay, WV 25043; 304-587-4258, assessor fax- 304-587-4481. www.claycounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Doddridge County

County Clerk, 118 E Court St, Rm 102, West Union, WV 26456-1297. 304-873-2631; fax-304-873-1840; 8:30AM-4PM. (EST)

www.doddridgecounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Index: Separate indices to search include deed/lease, wills, liens. Records indexed on a public use terminal back to 1994. Some documents go back 40 years or more. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l page. Payee- Doddridge County Clerk. Office does not sell bulk data.

ASSESSOR INFO: 118 E Court St, #B6, West Union, WV 26456; 304-873-1261, fax- 304-873-3419.

www.doddridgecounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Fayette County

County Clerk, PO Box 569, Fayetteville, WV 25840. 304-574-4226; fax-304-574-4335; 8AM-4PM. (EST) www.fayettecounty.wv.gov/countyclerk/Pages/default.aspx

Index: Records indexed on computer back to 1993. Separate indices to search include probate, debtor/creditor, grantor/grantee. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.00 per page. Payee- Fayette County Clerk.

ASSESSOR INFO: 100 Church St, Annex Bldg, 1st Fl, PO Box 449, Fayetteville, WV 25840; 304-574-4240, assessor fax- 304-574-4312. Public access terminal available.

www.fayettecounty.wv.gov/assessor/Pages/default.aspx Online: Access data and GIS/mapping for free at www.fayettecounty.wv.gov/assessor/Pages/Disclaimer.aspx. Also, access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Gilmer County

County Clerk, 10 Howard St, Courthouse, Glenville, WV 26351. 304-462-7641; fax-304-462-8855; 8AM-4PM. (EST)

www.gilmercounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Index: Record index not computerized. Separate indices to search include wills, trust deeds, deeds, liens, assignments, UCCs, appraisements, birth, death, marriage. Only the public may search. Search fee not applicable. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Gilmer County Clerk.

ASSESSOR INFO: 10 Howard St, Glenville, WV 26351; 304-462-7731, assessor fax- 304-462-4923. (Appraiser/Auditor- 304-462-7039); hours- 8AM-N 1PM-4PM. Email is glwofel@assessor.state.wv.us. www.gilmercounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Grant County

County Clerk, 5 Highland Ave, Petersburg, WV 26847. 304-257-4550; fax-304-257-4207; 8:30AM-4:30PM. (EST)

www.grantcounty.wv.gov/agencies/county-clerk.php

Index: Separate indices to search include general, lien. Records indexed on computer back to 7/1/79. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.00 for 1-10 pages, \$.50 each add'l. \$6.00 for birth, death or marriage certificate. Payee- Grant County Clerk. Office does not sell bulk data.

ASSESSOR INFO: 5 Highland Ave, Petersburg, WV 26847; 304-257-1050, assessor fax- 304-257-4117. hours- 8:30AM-4PM. No public access computer in office.

www.grantcounty.wv.gov/agencies/county-assessor.php

Greenbrier County

County Clerk, PO Box 506, Lewisburg, WV 24901. 304-647-6602; fax-304-647-6694; 8:30AM-4:30PM. (EST)

<http://greenbriercounty.net/departments/county-clerk/> Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Greenbrier County Clerk. Office does not sell bulk data.

ASSESSOR INFO: 200 N Court St, Lewisburg, WV 24901; 304-647-6615, assessor fax- 304-647-6667. hours- 8AM-4:30PM.

<http://greenbriercounty.net/departments/assessor/>

Hampshire County

County Clerk, PO Box 806, Romney, WV 26757-0806. 304-822-5112; fax-304-822-4039; 8AM-4PM. (EST)

www.hampshirecounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Index: Separate indices to search include deed, liens, marriages, birth, death, wills, general records. Records indexed on a public use terminal back to 7/98. Only the public may search. Search fee not applicable. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Hampshire County Clerk.

ASSESSOR INFO: 66 N High St, PO Box 806, Romney, WV 26757; 304-822-3326, assessor fax- 304-822-8164.

www.hampshirecounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx Online: GIS/mapping for free at <http://ags.hampshirewv.com/map/>.

Hancock County

County Clerk, PO Box 367, New Cumberland, WV 26047. 304-564-3311 x266,267,268,279,280,281; fax-304-564-5941; 8:30AM-4:30PM (recording till 4PM). (EST) <http://hancockcountywv.org>

Index: Records indexed on computer back to 10/1/97. Before 10/1/97 docs are individually indexed. After, all in one. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l page, per doc. Payee- Hancock County Clerk (no personal check accepted).

ASSESSOR INFO: PO Box 455, New Cumberland, WV 26047; 304-564-3311 x256, assessor fax- 304-564-3415; hours- 8AM-4:30PM. Contact email is jalongi@assessor.state.wv.us.

<http://hancockcountywv.org/assessor.html> Online: Access to records for free at <http://hancock.wvassessor.com/assweb/Default.aspx>. Also, access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Hardy County

County Clerk, 204 Washington St, Rm 111, Moorefield, WV 26836. 304-530-0250; fax-304-530-0251; 9AM-4PM. (EST)

www.hardycounty.wv.gov/hardy-county-clerk

Index: Separate indices to search include deeds, liens, releases, DT. Records indexed on a public use terminal back to 1/1/1993. Index goes back to 1/1993. Index books and deeds are available to beginning on website. Office will perform a UCC search but public must search other records themselves. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Hardy County

Clerk. Online: Access recorded index free at <http://72.15.246.183/hardycv/>.

ASSESSOR INFO: 204 Washington St, Moorefield, WV 26836; 304-530-0202, fax- 304-530-0203. www.hardycounty.com/assessor

Harrison County

County Clerk, 301 W Main St, Courthouse, Clarksburg, WV 26301. 304-624-8675; fax-304-624-8575; 8:30AM-4:30PM. (EST)

www.harrisoncountywv.com/countyclerk.aspx

Index: Separate indices to search include grantee/grantor, liens, marriage, death. Records indexed on a public use terminal back to 1988. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 for 1st 2 pages, \$1.00 each add'l. Payee- Harrison County Clerk. Online: Access to records free at www.harrisoncountywv.com/warning.aspx.

ASSESSOR INFO: 301 W Main St, Courthouse, Clarksburg, WV 26301; 304-624-8510. www.harrisoncountyassessor.com/?sm=d

Online: Access parcel ownership/GIS/mapping at www.harrisoncountyassessor.com/searchdisclaimer.aspx.

Jackson County

County Clerk, PO Box 800, Ripley, WV 25271. 304-373-2250; fax-304-372-1107; 8:30AM-4:30PM M-F. (EST)

www.jacksoncounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Index: Records indexed on computer from 1999 to present. Separate indices to search include liens, releases, deeds, leases, fiduciary, PITs. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Jackson County Clerk.

ASSESSOR INFO: 106 North St W, Ripley, WV 25271; 304-372-2240, assessor fax- 304-372-2041.

www.jacksonwvassessor.com/ Online: Access to Assessor's database free at <http://portal.jacksonwvassessor.com/portal/>. Also, access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Jefferson County

County Clerk, 100 E Washington St, Courthouse, Charles Town, WV 25414. 304-728-3215; fax-304-728-1957; 9AM-5PM. (EST)

www.jeffersoncountyclerkwv.com/

Index: Separate indices to search include judgments, UCC, releases, deeds, deeds of trust, will, plat, and more. Records indexed on a public use terminal back to 1801. Office will perform a UCC search but public must search other records themselves though the office can assist. Office will not name search real estate records. Search fee \$4.00 per name (UCC searches only). Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Jefferson County Clerk. Office does not sell bulk data. Online: Access to county records free at www.jeffersoncountyclerkwv.com/. Click on Jefferson County document inquiry.

ASSESSOR INFO: 104 E Washington St, Charles Town, WV 25414; 304-728-3224.

<http://jefferson.wvassessor.com/> Online: Access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Kanawha County

County Clerk, 409 Virginia St E, County Courthouse, Charleston, WV 25301. 304-357-0130; fax-304-357-0585; 8AM-5PM M,T,W,F; 8AM-7PM TH. (EST) www.kanawha.us/countyclerk/

Index: Separate indices. Records indexed on a public use terminal back to 8/99. Prior to 8/99 on index card system. Only the public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- County Clerk. Office does not sell bulk data.

Online: Access to records for free at <http://www.clerkpass.com/FormsePass/Kanawha/>. Copy and certification fees involved.
ASSESSOR INFO: 409 Virginia St E, County Courthouse, Charleston, WV 25301; 304-357-0250, fax- 304-357-0551. www.kanawha.us/assessor/
 Online: Access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Lewis County

County Clerk, PO Box 87, Weston, WV 26452. 304-269-8215; fax-304-269-8202; 8:30AM-4:30PM. (EST) <http://lewiscountywv.org/ccindex.html>
 Index: Record index not computerized. Separate indices to search include deeds, deed of trust, judgment, releases, fiduciary, plats, birth, death, marriage. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Lewis County Clerk. Office does not sell bulk data.
ASSESSOR INFO: 110 Center Ave, PO Box 706, Weston, WV 26452; 304-269-8205, assessor fax- 304-269-5728. <http://lewiscountywv.org/asindex.html>

Lincoln County

County Clerk, PO Box 497, Hamlin, WV 25523. 304-824-7990 x233; fax-304-824-2444; 9AM-4:30PM. (EST)
www.lincolncountywv.org/CountyClerk/tabid/93/Default.aspx
 Records indexed on a public use terminal back to 2002. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l.
ASSESSOR INFO: PO Box 373, Courthouse, Hamlin, WV 25523; 304-824-7878 x241, fax- 304-824-2012. Email is jbrum@assessor.state.wv.us.
www.lincolncountywv.org/Assessor/tabid/60/Default.aspx Online: Access to tax records for free at www.lincolncountywv.org/Assessor/LASearch/tabid/187/Default.aspx.

Logan County

County Clerk, 300 Stratton St, Rm 101; Courthouse, Logan, WV 25601. 304-792-8600; fax-304-792-8621; 8:30AM-4:30PM. (EST)
www.logancounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx
 Index: Separate indices to search include deeds, releases, UCCs, liens, trustee's report of sales, misc, maps, fiduciary. Records indexed on a public use terminal back to 0101/1988. Records before 1988 are in index book form. Only the public may search. Search fee not applicable. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l. Payee- John A. Turner- County Clerk. Office does not sell bulk data.
ASSESSOR INFO: 300 Stratton St, Rm 212, Courthouse, Logan, WV 25601; 304-792-8520, assessor fax- 304-792-8542. Contact email is www.logancounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Marion County

County Clerk, PO Box 1267, Fairmont, WV 26555-1267. 304-367-5440; fax-304-367-5448; 8:30AM-4:30PM. (EST)
www.marioncountywv.com/departments/county_clerk/index.php
 Index: Separate indices to search. Records indexed on a public use terminal back to 1985. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. General copy fee \$1.50 for 1st 5 pages and \$1.00 each add'l page. Payee- Marion County Clerk.
ASSESSOR INFO: 200 Jackson St, 4th Fl, J Harper Meredith Bldg, Fairmont, WV 26554; 304-367-5410, assessor fax- 304-366-6532.
www.marioncountywv.com/departments/assessor/index.php Online: Access property tax data free at <http://marion.softwaresystems.com/index.html>.

Marshall County

County Clerk, PO Box 459, Moundsville, WV 26041. 304-845-1220; fax-304-845-5891; 8:30AM-4:30PM M,T,W,TH; 8:30AM-5:30PM F. (EST)
www.marshallcountywv.org/county.asp
 Index: Separate indices to search include deed, lien, miscellaneous. Records indexed on computer back to 4/01. Only the The public may search in person, staff will not assist with name searches. Copy fee \$.50 per page. Vital Stat- \$5.00 per doc. Payee- Marshall County Clerk. Online: Access to records for free at <http://129.71.117.225/>.
ASSESSOR INFO: 600 7th St, PO Box 554, Moundsville, WV 26041; 304-845-1490. www.marcoassessor.org/ Online: Access to property data for free at <http://portal.marcoassessor.org/portal/>. Also, access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Mason County

County Clerk, 200 6th St, Point Pleasant, WV 25550. 304-675-1997; fax-304-675-2521; 8:30AM-4:30PM. www.pointpleasantwv.org/Government/County/CourtyClerk/county_clerk_hello.htm
 Index: Separate indices to search include grantor/grantee, debtor, estate. Records indexed on a public use terminal back to 1991. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Mason County Clerk.
ASSESSOR INFO: 200 6th St, Courthouse, Point Pleasant, WV 25550; 304-675-2840, assessor fax- 304-675-6358. (Appraiser/Auditor- 304-675-2918); No public computer in office.
www.pointpleasantwv.org/Government/County/assessor.htm

McDowell County

County Clerk, 90 Wyoming St, #109, Welch, WV 24801-2487. 304-436-8544; fax-304-436-8576; 9AM-5PM. (EST)
www.mcdowellcounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx
 Index: More than one index. Record index not computerized. Only the The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- McDowell County Clerk.
ASSESSOR INFO: 90 Wyoming St, #110, Welch, WV 24801; 304-436-8528, assessor fax- 304-436-5230. (Appraiser/Auditor- 304-436-8528); www.mcdowellcounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Mercer County

County Clerk, 1501 W Main St, #121, Princeton, WV 24740. 304-487-8466; fax-304-487-9842; 8:30AM-4:30PM. (EST)
www.mercercounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx
 Index: Records indexed on computer back to June, 1991. Separate indices to search include deed, birth, death, marriage, military, misc, etc. Trust deed, judgment, UCCs and financing are in same index on the computer. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Mercer County Clerk. Office does not sell bulk data.
ASSESSOR INFO: 1501 W Main St, #110, Princeton, WV 24740; 304-487-8397, assessor fax- 304-487-8399.
 Email is bblanken@assessor.statewv.us.
www.mercercounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx Online: Access for free at <http://portal.mercerassessor.com/portal/>.

Mineral County

County Clerk, 150 Armstrong St, Keyser, WV 26726. 304-788-3924; fax-304-788-4109; 8:30AM-5PM.

(EST)

www.mineralcountywv.com/countyclerk/index.asp
 Index: All recorded documents are in one master index, computerized form 10/1/1987. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Mineral County Clerk.
ASSESSOR INFO: 150 Armstrong St, 1st Fl, Courthouse, Keyser, WV 26726; 304-788-3753, assessor fax- 304-788-4109. Contact email is assessor@mineralcountywv.com.
www.mineralcountywv.com/assessor/index.asp

Mingo County

County Clerk, PO Box 1197, Williamson, WV 25661. 304-235-0330/0337; fax-304-235-0565; 8:30AM-4:30PM. (EST)
 Index: All recorded documents are in one master index. Records indexed on a public use terminal back to 7/90. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages, \$.50 each add'l. Payee- Mingo County Clerk.
ASSESSOR INFO: 75 E 2nd Ave, PO Box 36, Williamson, WV 25661; 304-235-0310, assessor fax- 304-235-0424. Online: Access property tax data free at <http://mingo.softwaresystems.com/index.html>.

Monongalia County

County Clerk, 243 High St, Rm 123; Courthouse, Morgantown, WV 26505-5491. 304-291-7230; fax- 304-291-7233; (EST)
www.monongaliacountyclerk.com/
 Index: Records indexed on computer. Separate indices to search include deeds, liens, estates, discharges, assumed names. Only the The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l per doc. Payee- Monongalia County Clerk. Online: Search free at <http://searchrecords.monongaliacountyclerk.com/>.
ASSESSOR INFO: 243 High St, 2nd Fl, Courthouse Annex, Morgantown, WV 26505; 304-291-7222/7225/7226, assessor fax- 304-291-7220. hours- 9AM-7PM M; 9AM-5PM T-F. A public access terminal is available. www.assessor.org/ Online: Access the County Parcel Search database free at www.assessor.org/parcelweb/. Search by a wide variety of criteria including owner name and address. Also, access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Monroe County

County Clerk, PO Box 350, Union, WV 24983. 304-772-3096; fax-304-772-4191; 8:30AM-4:30PM. (EST) www.monroecountywv.net/Clerk.html
 Index: Separate indices to search include liens, releases, deeds, leases, fiduciary, PITs. Records indexed on computer from 1999 to present. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Monroe County Clerk. Office does not sell bulk data.
ASSESSOR INFO: PO Box 350, 216 Main St, Union, WV 24983; 304-772-3083, assessor fax- 304-772-4087. No public access computer in office.
www.monroecountywv.net/Assessor.html

Morgan County

County Clerk, 77 Fairfax, Rm 102, Berkeley Springs, WV 25411. 304-258-8547; fax-304-258-8545; 9AM-5PM M,T,F; 9AM-1PM W; 9AM-7PM TH. (EST)
<http://morgancountywv.gov/CountyClerk/index.html>
 Index: Separate indices to search. Records indexed on public use terminal from 1958 forward. Also have paper indexes for older documents. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. General copy fee \$1.50 for 1st 2 pages; \$1.00 each add'l. Payee- Morgan County Clerk. Online: Access to Morgan County database free at <http://129.71.205.187/>.

ASSESSOR INFO: 77 Fairfax St, Rm 103, Berkeley Springs, WV 25411; 304-258-8570, assessor fax-304-258-7308.
<http://morgancountywv.gov/Assessor/index.html>

Nicholas County

County Clerk, 700 Main St, #2; Courthouse, 1st Fl, Summersville, WV 26651. 304-872-7820; fax-304-872-9600; 8:30AM-4:30PM. (EST)

www.nicholascountywv.org/county-offices/countyclerk.aspx

Index: Separate indices to search include deeds, frauds, liens, judgment & execution, mechanic liens. Records indexed on a public use terminal back to 1818. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- County Clerk's Office. Office does not sell bulk data. Online: Access to records free at <https://cotthosting.com/wv/nicholas/User/Login.aspx?ReturnUrl=%2fwv/nicholas%2fIndex.aspx>. Can sign in as a guest or get an account.

ASSESSOR INFO: 700 Main St, Summersville, WV 26651; 304-872-7800.

www.nicholascountywv.org/county-offices/assessor.aspx

Ohio County

County Clerk, 1500 Chapline St, Rm 205, Wheeling, WV 26003. 304-234-3656; fax-304-234-3829; 8:30AM-5PM. (EST)

www.ohiocounty.wv.gov/countygovernment/agencies/Pages/countyclerk.aspx

Index: Records indexed on computer back to 1993. Separate indices to search include deed, lien, will, birth, death, marriage. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$.50 per page. Payee- Ohio County Clerk. Office does not sell bulk data.

ASSESSOR INFO: 1500 Chapline St, Rm 215, Wheeling, WV 26003; 304-234-3626, assessor fax-304-232-0293.

www.ohiocounty.wv.gov/countygovernment/agencies/Pages/assessor.aspx Online: Access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Pendleton County

County Clerk, PO Box 1167, Franklin, WV 26807-0089. 304-358-2505; fax-304-358-2473; 8:30AM-4:30PM. (EST) www.pendletoncommission.com/cty-clerk.htm

Index: Lien and right of ways are in separate indices from regular records. Record index not computerized. Office will perform a UCC search but public must search other records themselves. Clerk search fee \$.50 per name per request. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Pendleton County Clerk.

ASSESSOR INFO: PO Box 937, 100 S Main St, Franklin, WV 26807; 304-358-2563, assessor fax-304-358-2473. (Appraiser/Auditor- 304-358-2473); No public terminal; must search books. www.pendletoncommission.com/assessor.htm

Pleasants County

County Clerk, 301 Court Ln, Rm 101; Courthouse, St. Marys, WV 26170. 304-684-3542; fax-304-684-7569; 8:30AM-4:30PM. (EST)

www.cityofstmaryswv.com/pleasants_county_court_house.html

Index: Separate indices to search include wills, marriages, deaths, deed of trusts, releases, deeds, final estate settlements. Records indexed on a public use terminal back to 0901/2002. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- County Clerk.

ASSESSOR INFO: 301 Court Ln, Rm 103, Courthouse, St. Marys, WV 26170; 304-684-3132, assessor fax- 304-684-9315. (Appraiser/Auditor- 304-684-3132); Public access computer in office for index and records searching.

www.cityofstmaryswv.com/pleasants_county_court_house.html

Pocahontas County

County Clerk, 900C 10th Ave, Marlinton, WV 24954. 304-799-4549; fax-304-799-6947; 8:30AM-4:30PM. (EST)

www.pocahontascounty.wv.gov/officials/Pages/PocahontasCountyClerk.aspx

Index: All recorded documents are in one master index. Record index not computerized. Office personnel (except for tax lien records) or visitors may perform in-person searches. Office will search one real estate records (further search could be misinterpreted as a title search). Search fee-\$1.00 per debtor name, UCCs. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Pocahontas County Clerk. Office does not sell bulk data.

ASSESSOR INFO: 900-C 10th Ave, Marlinton, WV 24954; 304-799-4750, assessor fax- 304-799-6132. No public access computer in office. Contact email is tlanel@assessor.state.wv.us.

www.pocahontascountyassessor.com/ Online: Access to property database for free at www.pocahontascountyassessor.com/property-record-search.

Preston County

County Clerk, 106 W Main St, #103, Kingwood, WV 26537. 304-329-0070; fax-304-329-0198; 9AM-5PM (Monday open until 7PM). (EST)

www.prestoncountywv.org/countyclerk.php

Index: Pre-2001 indices to search include deeds, liens. Now all in one. Records indexed on a public use terminal back to 01/2001. Only the public may search. Search fee not applicable. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. for 1st 2 pages; \$1.00 each add'l. Payee- Preston County Clerk. Office does not sell bulk data. Online: Access to records free at www.prestoncountywv.org/disclaimer.php. Records from 1/1/1900 to present.

ASSESSOR INFO: 106 W Main St, #101, Kingwood, WV 26537; 304-329-1220, assessor fax-304-329-1643. (Appraiser/Auditor- 304-329-1220); hours- 9AM-7PM M; 9AM-5PM T-F. No public computer in office

www.prestoncountywv.org/assessor.php Online: Access to the Assessor Land Book Viewer for free at <http://129.71.117.27/landbook/>.

Putnam County

County Clerk, 12093 Winfield Rd, Winfield, WV 25213-9705. 304-586-0202; fax-304-586-0280; 8AM-4PM M,T,W,F; 8AM-7PM TH. (EST) <http://putnamcoclerk.com/>

Index: All recorded documents are in one master index. Records indexed on a public use terminal back to 3/92. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l. Vital records- \$5.00 each. Payee- Putnam County Clerk. Office does not sell bulk data.

ASSESSOR INFO: 12093 Winfield Rd, Winfield, WV 25213-9705; 304-586-0206, assessor fax- 304-586-0226. <http://putnamcoassessor.com/>

Online: Access property tax data free at www.softwaresystems.com/ssi/taxinquiry/. Also, access to GIS/mapping for free at www.landmarkgeospatial.com/putnam/.

Raleigh County

County Clerk, 215 Main St; Courthouse, Beckley, WV 25801. 304-255-9123; fax-304-255-9352; 8:30AM-4PM. (EST)

<http://raleighcounty.com/Default.aspx?id=19>

Index: All recorded documents are in one master index. Records indexed on a public use terminal back to 1990. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Raleigh County Clerk.

ASSESSOR INFO: 215 Main St, Courthouse, Beckley, WV 25801; 304-255-9120, assessor fax-

304-255-9364; hours- 8:30AM-4:30PM. <http://raleighcountyassessor.com/> Online: Access to records free at http://mapping.raleighcountyassessor.com/portal/search_all.php.

Randolph County

County Clerk, 2 Randolph Ave, Elkins, WV 26241. 304-636-0543; fax-304-636-0544; 8AM-4:30PM. (EST)

www.randolphcountycommissionwv.org/index.php/county-government/county-offices/county-clerk

Index: Separate indices to search include deeds, liens, releases. Records indexed on public use terminal beginning 1/1/2011. Records also in books. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Vital statistic records are \$5.00 each. Payee- Randolph County Clerk. Online: Access records free at <http://129.71.117.90/>. Can view records only, no copies to be made.

ASSESSOR INFO: 4 Randolph Ave, #101, Elkins, WV 26241; 304-636-2114, assessor fax- 304-636-9474. hours- 8AM-4PM. Public access computer in office for index and records searching. www.randolphcountyassessor.com/ Online: Search County Assessor information at www.randolphcountyassessor.com/search (requires username and password to login).

Ritchie County

County Clerk, 115 E Main St, Rm 201; Courthouse, Harrisville, WV 26362. 304-643-2164 x221; fax-304-643-2906; 8AM-4PM. (EST)

www.ritchiecounty.wv.gov/countygovernment/agencies/Pages/countyclerk.aspx

Index: Separate indices to search include UCC financing statements, releases prior to July 1, 1985; Estate appraisements prior to 7/1/1985; Appointments & bonds prior to 7/1/1985. Records indexed on public use terminals back to 1843, except for releases and deeds of trust, which are available back to 7/85. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l. Payee- Ritchie County Clerk.

Online: Access to record indexing free at <https://www.uslandrecords.com/uslr/UslrApp/index.js> p. Subscription required for more detailed information and viewing. With the exception of UCC's and vital records, all records are available beginning 7/1/85.

ASSESSOR INFO: 115 E Main St, Rm 203, Harrisville, WV 26362; 304-643-2164 x240, fax-304-643-2962. (Appraiser- 304-643-2164 x242); www.ritchiecounty.wv.gov/countygovernment/agencies/Pages/assessor.aspx

Online: Access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Roane County

County Clerk, 200 Main St, Spencer, WV 25276. 304-927-2860; fax-304-927-2489; 8:30AM-4PM M-F; 9AM-N Sat. (EST)

www.roanecounty.wv.gov/countygovernment/agencies/Pages/countyclerk.aspx

Index: Separate indices to search include deeds, liens. Records indexed on a public use terminal back to 1977. Clerks or public may search. No fee for search. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l. Payee- Roane County Clerk. Office does not sell bulk data. **ASSESSOR INFO:** 200 Main St, Spencer, WV 25276; 304-927-3020, fax- 304-927-4499. (Appraiser/Auditor- 304-927-3020); hours- 8:30AM-4PM.

www.roanecounty.wv.gov/countygovernment/agencies/Pages/assessor.aspx Online: Access tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Summers County

County Clerk, PO Box 97, Hinton, WV 25951-0097. 304-466-7104; fax-304-466-7146; 8:30AM-4:30PM. (EST)

<http://summerscountywv.org/index.php?page=county-clerk>

Index: Separate indices to search. Record index not computerized. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Summers County Clerk. Office does not sell bulk data.

ASSESSOR INFO: 120 Ballengee St, Hinton, WV 25951; 304-466-7101, assessor fax- 304-466-7128. <http://summerscountywv.org/index.php?page=assessor> Online: Access the tax inquiry database free at <http://summerscountywv.org/index.php?page=online-tax-inquiry>.

Taylor County

County Clerk, 214 W Main St, Rm 101; Courthouse, Grafton, WV 26354. 304-265-1401; 8:30-4:30PM. (EST) www.taylorcountyclerkwv.org/

Index: Separate indices to search include deeds, liens, releases, leases. Some only indexed at front of books. Deeds and liens indexed on public use computer terminal back to 1/2003. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Taylor County Clerk. ASSESSOR INFO: 204 W Main St, Rm 107, Grafton, WV 26354; 304-265-2420, fax- 304-265-8010. email: info@taylorcountyassessorwv.com. www.taylorcountyassessorwv.com/

Tucker County

County Clerk, 211 1st St, #205, Parsons, WV 26287. 304-478-2414 x201; fax-304-478-2217; 8AM-4PM. (EST)

www.tuckercountycommission.com/index.php/government/county-offices/county-clerk

Index: Separate indices to search include Judgments, Deeds of Trust, Misc Instruments. Records (deeds and dt's) indexed on computer. Office will perform a UCC search but public must search other records themselves. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Tucker County Clerk. Office does not sell bulk data. Online: Access to records free at www.tuckerwv.net/. Use "user" for username and "welcome" for password.

ASSESSOR INFO: 215 1st St, #1, Parsons, WV 26287; 304-478-3727 x206, assessor fax- 304-478-6223.

www.tuckercountycommission.com/index.php/government/county-offices/assessors-office

Tyler County

County Clerk, PO Box 66, Middlebourne, WV 26149. 304-758-2102; fax-304-758-2126; 8AM-4PM M-F; 8AM-6PM 1st TH of month. (EST)

<http://tylercountywv.com/admin/countyclerk.htm>

Index: Separate indices to search. Records indexed on a public use terminal back to 1998. Office personnel or visitors may perform in-person searches. Office will search real estate records only if book/pg number is already known. Real estate record copy- \$1.50 1st 2 pages; \$1.00 each add'l page. Payee- Tyler County Clerk. Office does not sell bulk data. Online: Access to records for free at <http://129.71.117.165/>.

ASSESSOR INFO: PO Box 2, Corner of Main St & Court, Middlebourne, WV 26149; 304-758-4781, assessor fax- 304-758-2126. hours- 8AM-4PM. <http://tylercountywv.com/admin/assessor.htm> Online: Access to mapping for free at www.mapwv.gov/flood/.

Upshur County

County Clerk, 40 W Main St, Rm 101; Courthouse, Buckhannon, WV 26201. 304-472-1068; fax-304-472-1029; 8AM-4:30PM. (EST)

www.upshurcounty.org/home.html#

Index: Records indexed on computer from 7/1/07 to present. Separate indices to search include deeds, mortgages, Lis Pendens, judgments, fed tax, other liens. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l. Certified Vital stat copy- \$5.00. Payee- Upshur County Clerk.

ASSESSOR INFO: 38 W Main St, Rm 102, Buckhannon, WV 26201; 304-472-4650, assessor fax- 304-472-1421. (Appraiser/Auditor- 304-472-4650); Contact email is hphillil@assessor.state.wv.us. www.upshurcounty.org/Assessor/Index.html Online: Access property tax data free at www.softwaresystems.com/ssi/taxinquiry/.

Wayne County

Clerk of County Commission, PO Box 248, Wayne, WV 25570. 304-272-6372; fax-304-272-5318; 8AM-4PM M,T,W,F; 8AM-7PM TH. (EST)

www.waynecountywv.org/countyclerk.php

Index: Separate indices to search include deed (grantor/grantee), debtor (Lien/Release). Records indexed on a public use terminal back to 4/1/89. Only the public may search. Deputy Clerks will assist in searches for records but are not authorized for title searches. Search fee not applicable. Copy fee \$1.50 1st 2 pages, \$1.00 each add'l. Payee- Wayne County Clerk. Office does not sell bulk data. Online: Access recorded document index back to 4/1/1989 free at www.waynecountywv.us/WEBInquiry/.

ASSESSOR INFO: PO Box 40, 705 Hendricks St, Rm 105, Wayne, WV 25570; 304-272-6352/6349. Contact email is assessor@waynecountywv.org. www.waynecountywv.org/assessor.php Online: Access property tax data free at www.waynecountywv.us/WEBTax/Default.aspx.

Webster County

County Clerk, 2 Court Sq, Rm G-1; Courthouse, Webster Springs, WV 26288-1049. 304-847-2508; fax-304-847-7755; 8:30AM-4PM. (EST)

www.webstercounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Index: All separate before 7/1/1979. Record index not computerized. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Webster County Clerk.

ASSESSOR INFO: 2 Courthouse Sq, Rm G2, Webster Springs, WV 26288-1054; 304-847-2110, assessor fax- 304-847-5371. No public computer in office. Email is cochran@assessor.state.wv.us. www.webstercounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Wetzel County

County Clerk, PO Box 156, New Martinsville, WV 26155-0156. 304-455-8224; fax-304-455-5256; 9AM-4:30PM M,T,W,F; 9AM-4PM TH; 9AM-N Sat. (EST)

www.wetzelcounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Index: Separate indices to search include liens, wills, fiduciary, marriages, births, deaths, plats, all deeds including oil/gas, misc, releases. Records indexed on a public use terminal back to 1993. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 per UCC; if real estate \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Wetzel County Clerk. Office does not sell bulk data.

ASSESSOR INFO: PO Box 7, 210 Main St, New Martinsville, WV 26155-0156; 304-455-8216, assessor fax- 304-455-5256. hours- 9AM-4:30PM, 9AM-N Sat. email is Lemley@assessor.state.wv.us. www.wetzelcounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Wirt County

County Clerk, PO Box 53, Elizabeth, WV 26143. 304-275-4271; fax-304-275-3418; 8AM-4PM. (EST)

www.wirtcounty.wv.gov/countygovernmentagencies/Pages/countyclerk.aspx

Index: Separate indices to search include deeds that are cross indexed. Record index not computerized. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Wirt County Clerk. Office does not sell bulk data.

ASSESSOR INFO: PO Box 548, 1 Court Sq, Elizabeth, WV 26143; 304-275-3192, assessor fax- 304-275-3418.

Contact email is dhennenl@assessor.state.wv.us. www.wirtcounty.wv.gov/countygovernmentagencies/Pages/assessor.aspx

Wood County

County Clerk, PO Box 1474, Parkersburg, WV 26102-1474. 304-424-1870; fax-304-424-1864; 8:30AM-4:30PM. (EST)

www.woodcountywv.com/page/page14.php

The County Clerk is also the Probate Clerk. Index: Separate indices to search include deed, lien, UCC, births, deaths, wills & appraisement, marriage, military discharge. Records indexed on a public use terminal back to 7/1/88. Only the public may search. Search fee not applicable. Copy fee \$1.50 1st 2 pages; \$1.00 each add'l. Payee- Wood County Clerk. Office does not sell bulk data. Online: Access at <http://129.71.205.120/webinquiry/>. Some records go back to the 1800's.

ASSESSOR INFO: 1 Court Sq, #302, Parkersburg, WV 26102; 304-424-1875, assessor fax- 304-424-1786. Public access terminal available. Email is Assessor@woodcountywv.com.

www.woodcountywv.com/page/page28.php Online: Access to the tax inquiry for free at <http://129.71.205.120/webtax/>. Also, access property data on the GIS-mapping site free at www.onlinegis.net/WvWood/asp/controlVersion.asp. Click on Display Map then Search; no name searching.

Wyoming County

County Clerk, PO Box 309, Pineville, WV 24874. 304-732-8000; fax-304-732-9659; 8AM-4PM M-TH; 8AM-6PM F. (EST) www.wyomingcounty.com/

Index: Separate indices to search include deeds, trust deeds, judgments, UCCs. Record index not computerized. Staff does not perform name searches. The public may search in person, staff will not assist with name searches. Copy fee \$1.50 for 1st 2 pages, \$1.00 each add'l. Payee- Wyoming City Clerk.

ASSESSOR INFO: PO Box 929, Pineville, WV 24874; 304-732-8000, assessor fax- 304-732-7158. www.wyomingcounty.com/

West Virginia County Locator

You will usually be able to find the city name in the City/County Cross Reference below. In that case, it is a simple matter to determine the county from the cross reference. However, only the official US Postal Service city names are included in this index. There are an additional 40,000 place names that people use in their addresses. Therefore, we have also included a ZIP/City Cross Reference immediately following the City/County Cross Reference.

If you know the ZIP Code but the city name does not appear in the City/County Cross Reference index, look up the ZIP Code in the ZIP/City Cross Reference, find the city name, then look up the city name in the City/County Cross Reference. For example, you want to know the county for an address of Menands, NY 12204. There is no "Menands" in the City/County Cross Reference. The ZIP/City Cross Reference shows that ZIP Codes 12201-12288 are for the city of Albany. Looking back in the City/County Cross Reference, Albany is in Albany County.

West Virginia City/County Cross Reference

ACCOVILLE Logan	BIG RUN Marion, Marshall, Webster, Wetzel	CEREDO Wayne	DOTHAN Fayette
ADRIAN Upshur	BIG SANDY McDowell	CHAPMANVILLE Logan	DRENNEN Nicholas
ADVENT Jackson	BIG SPRINGS Calhoun	CHARLES TOWN Jefferson	DRY CREEK Raleigh
ALBRIGHT Preston	BIM Boone	CHARLESTON Kanawha	DRYFORK Randolph
ALDERSON Greenbrier	BIRCH RIVER Nicholas	CHARLTON HEIGHTS Fayette	DUCK Clay
ALKOL Lincoln	BLACKSVILLE Monongalia	CHARMCO Greenbrier	DUNBAR Kanawha
ALLEN JUNCTION Wyoming	BLAIR Jefferson, Logan	CHATTAROY Mingo	DUNLOW Wayne
ALLOY Fayette	BLANDVILLE Doddridge	CHAUNCEY Logan	DUNMORE Pocahontas
ALUM BRIDGE Lewis	BLOOMERY Hampshire, Jefferson	CHESTER Hancock	DURBIN Pocahontas
ALUM CREEK Kanawha	BLOOMINGROSE Boone	CHLOE Calhoun	EAST BANK Kanawha
AMEAGLE Raleigh	BLOUNT Kanawha	CIRCLEVILLE Pendleton	EAST LYNN Wayne
AMHERSTDALE Logan	BLUE CREEK Kanawha	CLARKSBURG Harrison	ECCLES Raleigh
AMIGO Raleigh	BLUE JAY Raleigh	CLAY Clay	ECKMAN McDowell
AMMA Roane	BLUEFIELD Mercer	CLEAR CREEK Raleigh	EDMOND Fayette
ANAWALT McDowell	BOB WHITE Boone	CLEAR FORK Wyoming	EGLON Preston
ANMOORE Harrison	BOLT Raleigh	CLENDENIN Kanawha	ELBERT McDowell
ANSTED Fayette	BOMONT Clay	CLEVELAND Webster	ELEANOR Putnam
APPLE GROVE Mason, McDowell	BOOMER Fayette	CLIO Kanawha, Roane	ELIZABETH Wirt
ARBOVALE Pocahontas	BOOTH Monongalia	CLOTHIER Boone	ELK GARDEN Mineral
ARNETT Braxton, Raleigh	BORDERLAND Mingo	COAL CITY Raleigh	ELKHORN McDowell
ARNOLDSBURG Calhoun	BOWDEN Randolph	COAL MOUNTAIN Wyoming	ELKINS Randolph
ARTHURDALE Preston	BRADLEY Boone, Raleigh	COALTON Randolph	ELKVIEW Kanawha
ARTIE Raleigh	BRADSHAW Logan, McDowell	COALWOOD McDowell	ELLAMORE Upshur
ASBURY Greenbrier	BRAMWELL Mercer	COLCORD Raleigh	ELLENBORO Ritchie
ASHFORD Boone	BRANCHLAND Lincoln	COLFAX Marion	ELMIRA Braxton, Clay
ASHTON Mason	BRANDYWINE Pendleton	COLLIERS Brooke	ELTON Fayette, Summers
ATHENS Mercer	BREEDEN Mingo	COMFORT Boone	ENGLISH McDowell
AUBURN Ritchie	BRENTON Wyoming	COOL RIDGE Raleigh	ENTERPRISE Harrison, Wirt
AUGUSTA Hampshire	BRETZ Preston, Tucker	COPEN Braxton	ERBACON Webster
AURORA Preston	BRIDGEPORT Harrison	CORA Logan	ESKDALE Kanawha
AUTO Greenbrier	BRISTOL Harrison	CORE Monongalia	ETHEL Logan
AVONDALE Doddridge, McDowell	BROHARD Wirt	CORINNE Wyoming	EVANS Jackson
BAISDEN Logan, Mingo	BROWNTON Barbour, Taylor	COTTAGEVILLE Jackson	EVERETTVILLE Monongalia
BAKER Hardy	BRUCETON MILLS Preston	COVEL Wyoming	FAIRDALE Raleigh
BAKERTON Jefferson	BRUNO Logan	COWEN Webster	FAIRLEA Greenbrier
BALD KNOB Boone	BUCKEYE Pocahontas	COXS MILLS Gilmer	FAIRMONT Marion
BALLARD Monroe	BUCKHANNON Upshur	CRAB ORCHARD Raleigh	FAIRVIEW Marion, Marshall, Mason, Mingo, Putnam, Randolph, Wetzel
BALLENGEE Monroe, Summers	BUD Wyoming	CRAIGSVILLE Nicholas	FALLING ROCK Kanawha
BANCROFT Putnam	BUFFALO Putnam	CRAWFORD Lewis	FALLING WATERS Berkeley
BARBOURSVILLE Cabell	BUNKER HILL Berkeley	CRAWLEY Greenbrier	FANROCK Wyoming
BARRACKVILLE Marion	BURLINGTON Mineral	CRESTON Wirt	FARMINGTON Marion
BARTLEY McDowell	BURNSVILLE Braxton	CRICHTON Greenbrier	FAYETTEVILLE Fayette
BARTOW Pocahontas	BURTON Wetzel	CRUM Wayne	FENWICK Nicholas
BAXTER Berkeley, Marion	CABIN CREEK Kanawha	CRUMPLER McDowell	FISHER Hardy
BAYARD Grant	CABINS Grant	CUCUMBER McDowell	FLAT TOP Mercer
BEAVER Nicholas, Raleigh	CAIRO Ritchie	CULLODEN Cabell	FLATWOODS Braxton, Jackson
BECKLEY Raleigh	CALDWELL Greenbrier	CYCLONE Wyoming	FLEMINGTON Taylor
BEECH BOTTOM Brooke	CALVIN Nicholas	DAILEY Randolph	FOLLANSBEE Brooke
BEESON Mercer	CAMDEN Lewis	DALLAS Marshall	FOLSOM Wetzel
BELINGTON Barbour	CAMDEN ON GAULEY Webster	DANESE Fayette	FOREST HILL Summers
BELLE Kanawha	CAMERON Marshall	DANIELS Raleigh	FORT ASHBY Mineral
BELLEVILLE Wood	CAMP CREEK Mercer	DANVILLE Boone	FORT GAY Wayne
BELMONT Pleasants	CANNELTON Fayette	DAVIN Logan	FORT SPRING Greenbrier
BELVA Nicholas	CANVAS Nicholas	DAVIS Logan, Tucker	FOSTER Boone
BENS RUN Tyler	CAPELS McDowell	DAVISVILLE Tucker, Wood	FOUR STATES Marion
BENTREE Clay, Nicholas	CAPON BRIDGE Hampshire	DAVY McDowell	FRAMETOWN Braxton
BENWOOD Marshall	CAPON SPRINGS Hampshire	DAWES Kanawha	FRANKFORD Greenbrier
BEREA Ritchie	CARETTA McDowell	DEEP WATER Fayette	FRANKLIN Brooke, Marshall, Pendleton
BERGOO Webster	CAROLINA Marion	DELBARTON Mingo	FRAZIERS BOTTOM Putnam
BERKELEY SPRINGS Morgan	CASS Pocahontas	DELLSLOW Monongalia	FREEMAN Mercer, Upshur
BERWIND McDowell	CASSVILLE Monongalia	DIANA Webster	FRENCH CREEK Upshur
BETHANY Brooke	CEDAR GROVE Kanawha, Wood	DILLAY Hampshire	FRENCHTON Upshur
BEVERLY Randolph	CEDARVILLE Gilmer	DILLE Clay	FRIENDLY Tyler
BICKMORE Clay	CENTER POINT Doddridge	DINGESS Mingo	GALLAGHER Kanawha
BIG CREEK Logan	CENTRALIA Braxton	DIXIE Harrison, Nicholas	GALLIPOLIS FERRY Mason
		DOROTHY Raleigh	

GALLOWAY Barbour	HOMETOWN Putnam	LITTLETON Wetzel	MUNDAY Wirt
GANDEEVILLE Roane	HORNER Lewis	LIZEMORES Clay	MYRA Lincoln
GAP MILLS Monroe	HUGHESTON Kanawha	LOCHGELLY Fayette	NALLEN Fayette
GARY McDowell	HUNDRED Wetzel	LOCKNEY Gilmer	NAOMA Raleigh
GASSAWAY Braxton	HUNTINGTON Cabell, Wayne	LOGAN Logan	NAPIER Braxton
GAULEY BRIDGE Fayette	HURRICANE Putnam	LONDON Kanawha	NAUGATUCK Mingo
GAY Jackson	HUTTONSVILLE Randolph	LOOKOUT Fayette	NEBO Clay, Upshur
GENOA Wayne	IAEGER McDowell	LOONEYVILLE Roane	NELLIS Boone
GERRARDSTOWN Berkeley	IDAMAY Marion	LORADO Logan	NEMOURS Mercer
GHENT Raleigh	IKES FORK Wyoming	LORENTZ Upshur	NEOLA Greenbrier
GILBERT Mingo	INDEPENDENCE Barbour, Clay, Jackson, Preston	LOST CITY Hardy	NETTIE Nicholas
GILBOA Nicholas	INDORE Clay	LOST CREEK Harrison	NEW CREEK Mineral
GILMER Gilmer	INDUSTRIAL Doddridge, Harrison	LUMBERPORT Harrison	NEW CUMBERLAND Hancock
GIVEN Jackson	INSTITUTE Kanawha	LYBURN Logan	NEW HAVEN Mason
GLACE Monroe	INWOOD Berkeley	LYNCO Wyoming	NEW MANCHESTER Hancock
GLADY Randolph	IRELAND Lewis	MABEN Wyoming	NEW MARTINSVILLE Wetzel
GLASGOW Kanawha	ISABAN McDowell	MABIE Randolph	NEW MILTON Doddridge
GLEN Clay	ITMANN Wyoming	MABSCOTT Raleigh	NEW RICHMOND Wyoming
GLEN DANIEL Raleigh	IVYDALE Clay, Kanawha	MACFARLAN Ritchie	NEWBURG Preston
GLEN EASTON Marshall	JACKSONBURG Wetzel	MADISON Boone	NEWELL Hancock
GLEN FERRIS Fayette	JANE LEW Lewis	MAIDSVILLE Monongalia	NEWHALL McDowell
GLEN FORK Wyoming	JEFFREY Boone	MALLORY Logan	NEWTON Roane
GLEN JEAN Fayette	JENKINJONES McDowell	MAMMOTH Kanawha	NEWTOWN Fayette, Mingo
GLEN MORGAN Raleigh	JESSE Wyoming	MAN Logan	NIMITZ Summers
GLEN ROGERS Wyoming	JODIE Fayette, Nicholas	MANNINGTON Marion	NITRO Kanawha, Putnam
GLEN WHITE Raleigh	JOLO McDowell	MARIANNA Wyoming	NOLAN Mingo
GLENGARY Berkeley	JONBEN Raleigh	MARLINTON Pocahontas	NORMANTOWN Gilmer
GLENHAYES Wayne	JOSEPHINE Raleigh	MARTINSBURG Berkeley	NORTH MATEWAN Mingo
GLENVILLE Gilmer	JULIAN Boone	MASON Mason	NORTH SPRING Wyoming
GLENWOOD Mason, Mercer, Ohio	JUMPING BRANCH Summers	MASONTOWN Preston	NORTHFORK McDowell
GORDON Boone	JUNCTION Hampshire	MATEWAN Mingo	NORTON Randolph
GORMANIA Grant	JUNIOR Barbour	MATHENY Wyoming	OAK HILL Calhoun, Fayette, Grant, Jackson
GRAFTON Taylor	JUSTICE Mingo	MATHIAS Hardy	OAKVALE Mercer
GRANT TOWN Marion	KANAWHA FALLS Fayette	MATOAKA Mercer	OCEANA Wyoming
GRANTSVILLE Calhoun	KANAWHA HEAD Upshur	MAXWELTON Greenbrier	ODD Raleigh
GRANVILLE Monongalia	KEARNEYSVILLE Jefferson	MAYBEURY McDowell	OHLEY Kanawha
GRASSY MEADOWS Greenbrier	KEGLEY Mercer	MAYSEL Clay	OLD FIELDS Hardy
GREAT CACAPON Morgan	KELLYSVILLE Mercer	MAYSVILLE Grant	OMAR Logan
GREEN BANK Pocahontas	KENNA Jackson	MCGRAWS Wyoming	ONA Cabell
GREEN SPRING Hampshire	KENOVA Wayne	MCMECHEN Marshall	ONEGO Pendleton
GREEN SULPHUR SPRINGS Summers	KERENS Randolph	MEADOR Mingo	ORGAS Boone
GREENVILLE Logan, Monroe	KERMIT Mingo	MEADOW BLUFF Greenbrier	ORLANDO Braxton
GRIFFITHSVILLE Lincoln	KESLERS CROSS LANES Nicholas	MEADOW BRIDGE Fayette, Summers	ORMA Calhoun
GRIMMS LANDING Mason	KEYSER Mineral	MEADOW CREEK Summers	OSAGE Monongalia
GYPSY Harrison	KEYSTONE Marion, McDowell	MEADOWBROOK Harrison, Kanawha, Mason	OTTAWA Boone
HACKER VALLEY Webster	KIAHSVILLE Wayne	MEDLEY Grant, Mineral	OVAPA Clay
HALLTOWN Jefferson	KIEFFER Greenbrier	METZ Marion	PADEN CITY Tyler, Wetzel
HAMBLETON Tucker	KILSYTH Fayette	MIAMI Kanawha	PAGE Fayette
HAMLIN Lincoln	KIMBALL McDowell	MIDDLEBOURNE Tyler	PAGETON McDowell
HAMPDEN Mingo	KIMBERLY Fayette, Monongalia	MIDKIFF Lincoln	PALESTINE Greenbrier, Wirt
HANDLEY Kanawha	KINCAID Fayette	MIDWAY Fayette, Mercer, Putnam, Raleigh	PANTHER McDowell
HANOVER Wyoming	KINGMONT Marion	MILAM Hardy, Wyoming	PARKERSBURG Wood
HANSFORD Kanawha	KINGWOOD Preston	MILL CREEK Randolph	PARSONS Tucker
HARMAN Randolph	KISTLER Logan	MILLSTONE Calhoun	PAW PAW Marion, Morgan
HARPER Pendleton, Raleigh	KOPPERSTON Wyoming	MILLVILLE Jefferson	PAX Fayette
HARPERS FERRY Jefferson	KYLE McDowell	MILLWOOD Jackson	PAYNESVILLE McDowell
HARRISVILLE Ritchie	LAHMANSVILLE Grant	MILTON Cabell	PEACH CREEK Logan
HARTS Lincoln	LAKE Logan	MINDEN Fayette	PECKS MILL Logan
HAVACO McDowell	LAKIN Mason	MOATSVILLE Barbour	PENCE SPRINGS Summers
HAYWOOD Harrison	LANARK Raleigh	MOHAWK McDowell	PENNSBORO Ritchie
HAZELTON Preston	LANSING Fayette	MONAVALLE Logan	PENTRESS Monongalia
HEATERS Braxton	LASHMEET Mercer	MONTCALM Mercer	PERKINS Gilmer
HEDGESVILLE Berkeley	LAVALETTE Wayne	MONTERVILLE Randolph	PETERSBURG Grant
HELEN Raleigh	LAYLAND Fayette	MONTGOMERY Fayette, Kanawha	PETERSTOWN Monroe
HELVETIA Randolph	LECKIE McDowell	MONTROSE Randolph	PETROLEUM Ritchie
HEMPHILL McDowell	LEEWOOD Kanawha	MOOREFIELD Hardy	PEYTONA Boone
HENDERSON Mason	LEIVASY Nicholas	MORGANTOWN Monongalia	PHILIPPI Barbour
HENDRICKS Tucker	LENORE Mingo	MOUNDSVILLE Marshall	PICKENS Randolph
HENLAWSON Logan	LEON Mason	MOUNT ALTO Jackson	PIEDMONT Mercer, Mineral
HENSLEY McDowell	LERONA Mercer	MOUNT CARBON Fayette	PINCH Kanawha
HEPZIBAH Harrison, Taylor	LESAGE Cabell	MOUNT CLARE Harrison	PINE GROVE Fayette, Marion, Pleasants, Wetzel
HERNDON Wyoming	LESLIE Greenbrier	MOUNT GAY Logan	PINEVILLE Wyoming
HERNSHAW Kanawha	LESTER Raleigh	MOUNT HOPE Boone, Fayette, Roane	PINEY VIEW Raleigh
HEWETT Boone	LETART Mason	MOUNT LOOKOUT Nicholas	PIPESTEM Summers
HIAWATHA Mercer	LEVELS Hampshire	MOUNT NEBO Nicholas, Preston	POCA Putnam
HICO Fayette	LEWISBURG Greenbrier	MOUNT OLIVE Fayette, Mason, Mercer, Roane	POINT PLEASANT Mason
HIGH VIEW Hampshire	LIBERTY Harrison, Putnam	MOUNT STORM Grant	POINTS Hampshire
HILLSBORO Pocahontas	LINDEN Roane	MOUNT ZION Calhoun	POND GAP Kanawha
HILLTOP Fayette	LINDSIDE Monroe	MOUNTAIN Ritchie	POOL Nicholas
HINES Greenbrier	LINN Gilmer	MULLENS Wyoming	PORTERS FALLS Wetzel
HINTON Summers	LITTLE BIRCH Braxton		
HOLDEN Logan			

POWELLTON Fayette	RUPERT Greenbrier	STEPHENSON Wyoming	WALTON Roane
POWHATAN McDowell	SABINE Wyoming	STIRRAT Logan, Mingo	WANA Monongalia
PRATT Kanawha	SAINT ALBANS Kanawha	STOLLINGS Logan	WAR McDowell
PREMIER McDowell	SAINT MARYS Pleasants	STRANGE CREEK Braxton, Clay	WARDENSVILLE Hardy
PRICHARD Wayne	SALEM Fayette, Harrison, Preston	SUGAR GROVE Pendleton	WARRIORMINE McDowell
PRINCE Fayette	SALT ROCK Cabell	SUMERCO Lincoln	WASHINGTON Wood
PRINCETON Mercer	SAND FORK Clay, Gilmer	SUMMERLEE Fayette	WAVERLY Wood
PRINCEWICK Raleigh	SANDSTONE Summers	SUMMERSVILLE Nicholas	WAYNE Wayne
PROCIOSUS Clay	SANDYVILLE Jackson	SUMMIT POINT Jefferson	WAYSIDE Monroe
PROCTOR Wetzel	SARAH ANN Logan	SURVEYOR Raleigh	WEBSTER SPRINGS Webster
PROSPERITY Raleigh	SAULSVILLE Wyoming	SUTTON Braxton	WEIRTON Brooke, Hancock
PULLMAN Ritchie	SAXON Raleigh	SWISS Nicholas	WELCH McDowell
PURGITSVILLE Hampshire	SCARBRO Fayette	SWITCHBACK McDowell	WELLSBURG Brooke
PURSGLOVE Monongalia	SCOTT DEPOT Putnam	SWITZER Logan	WEST COLUMBIA Mason
QUINWOOD Greenbrier	SECONDCREEK Monroe	SYLVESTER Boone	WEST HAMLIN Lincoln
RACHEL Marion	SELBYVILLE Upshur	TAD Kanawha	WEST LIBERTY Ohio
RACINE Boone	SENECA ROCKS Pendleton	TALCOTT Summers	WEST MILFORD Harrison
RAGLAND Mingo	SETH Boone	TALLMANSVILLE Upshur	WEST UNION Doddridge, Pocahontas
RAINELLE Greenbrier	SHADY SPRING Raleigh	TARIFF Roane	WESTON Lewis
RALEIGH Raleigh	SHANKS Hampshire	TEAYS Putnam	WHARNCLIFFE Mingo
RAMSEY Fayette	SHARON Kanawha	TERRA ALTA Preston	WHARTON Boone
RANGER Lincoln	SHARPLES Logan	TERRY Raleigh	WHEELING Marshall, Ohio
RANSON Jefferson	SHENANDOAH JUNCTION Jefferson	THACKER Mingo	WHITE OAK Raleigh, Ritchie, Upshur
RAVENCLIFF Wyoming	SHEPHERDSTOWN Jefferson	THOMAS Tucker	WHITE SULPHUR SPRINGS Greenbrier
RAVENSWOOD Jackson	SHERMAN Jackson	THORNTON Taylor	WHITESVILLE Boone
RAWL Mingo	SHINNSTON Harrison	THORPE McDowell	WHITMAN Logan
RAYSAL McDowell	SHIRLEY Tyler	THURMOND Fayette	WHITMER Randolph
READER Wetzel	SHOALS Wayne	TIOGA Nicholas	WIDEN Clay
RED CREEK Tucker	SHOCK Gilmer	TORNADO Kanawha	WILCOE McDowell
RED HOUSE Putnam	SHORT CREEK Brooke	TRIADELPHIA Ohio	WILEY FORD Mineral
RED JACKET Mingo	SIMON Wyoming	TROY Gilmer	WILEYVILLE Wetzel
REDSTAR Fayette	SIMPSON Taylor	TUNNELTON Preston	WILKINSON Logan
REEDSVILLE Preston	SINKS GROVE Monroe	TURTLE CREEK Boone	WILLIAMSBURG Greenbrier
REEDY Roane	SISTERSVILLE Tyler	TWILIGHT Boone, Ohio	WILLIAMSON Mingo
REYNOLDSVILLE Harrison	SKELTON Raleigh	TWIN BRANCH McDowell	WILLIAMSTOWN Wood
RHODELL Raleigh	SKYGUSTY McDowell	UNEEDA Boone	WILSIE Braxton
RICHWOOD Nicholas	SLAB FORK Raleigh	UNION Barbour, Monroe	WILSONBURG Harrison
RIDGELEY Mineral	SLANESVILLE Hampshire	UPPER TRACT Pendleton	WILSONDALE Wayne
RIDGEVIEW Boone, Logan	SLATYFORK Pocahontas	UPPERGLADE Webster	WINDSOR HEIGHTS Brooke
RIDGEWAY Berkeley	SMITHBURG Doddridge	VALLEY BEND Barbour, Randolph	WINFIELD Marion, Putnam
RIO Hampshire	SMITHERS Fayette, Kanawha	VALLEY FORK Clay	WINIFREDE Kanawha
RIPLEY Jackson	SMITHFIELD Wetzel	VALLEY GROVE Ohio	WINONA Fayette
RIPPON Jefferson	SMITHVILLE Marion, Ritchie	VALLEY HEAD Randolph	WOLF PEN McDowell
RIVERTON Pendleton	SMOOT Greenbrier	VAN Boone	WOLFCREEK Monroe
RIVESVILLE Marion	SOD Lincoln	VARNEY Mingo	WOLFE Mercer
ROBSON Fayette	SOPHIA Raleigh	VERDUNVILLE Logan	WOODVILLE Lincoln
ROCK Mercer	SOUTHSIDE Mason	VERNER Mingo	WORTH McDowell
ROCK CAVE Upshur	SPANISHBURG Mercer	VICTOR Fayette, Kanawha	WORTHINGTON Marion
ROCK CREEK Boone, Raleigh	SPELTER Harrison	VIENNA Wood	WYATT Harrison
ROCK VIEW Wyoming	SPENCER Roane	VOLGA Barbour	WYCO Wyoming
ROCKPORT Wetzel, Wood	SPRAGUE Raleigh	VULCAN Mingo	WYOMING Wyoming
RODERFIELD McDowell	SPRING DALE Fayette	WADESTOWN Monongalia	YAWKEY Lincoln
ROMNEY Hampshire	SPRINGFIELD Hampshire	WAITEVILLE Monroe	YELLOW SPRING Hampshire
RONCEVERTE Greenbrier	SPURLOCKVILLE Lincoln	WALKER Wood	YOLYN Logan
ROSEDALE Braxton, Fayette, Monongalia	SQUIRE McDowell	WALKERSVILLE Lewis	YUKON McDowell
ROSEMONT Berkeley, Taylor	STANAFORD Raleigh	WALLACE Harrison, Kanawha	
ROWLESBURG Preston	STATTS MILLS Jackson	WALLBACK Roane	

West Virginia ZIP/City Cross Reference

24701-24701 BLUEFIELD	24808-24808 ANAWALT	24832-24832 ENGLISH	24860-24860 MATHENY
24710-24710 ALPOCA	24810-24810 ASHLAND	24834-24834 FANROCK	24861-24861 MAYBEURY
24712-24712 ATHENS	24811-24811 AVONDALE	24836-24836 GARY	24862-24862 MOHAWK
24714-24714 BEESON	24813-24813 BARTLEY	24839-24839 HANOVER	24866-24866 NEWHALL
24715-24715 BRAMWELL	24815-24815 BERWIND	24841-24841 HAVACO	24867-24867 NEW RICHMOND
24716-24716 BUD	24816-24816 BIG SANDY	24842-24842 HEMPHILL	24868-24868 NORTHFORK
24719-24719 COVEL	24817-24817 BRADSHAW	24843-24843 HENSLEY	24869-24869 NORTH SPRING
24724-24724 FREEMAN	24818-24818 BRENTON	24844-24844 IAEGER	24870-24870 OCEANA
24726-24726 HERNDON	24819-24819 CANEBRAKE	24845-24845 IKES FORK	24871-24871 PAGETON
24729-24729 HIAWATHA	24819-24819 CANABRAKE	24846-24846 ISABAN	24872-24872 PANTHER
24731-24731 KEGLEY	24820-24820 CAPELS	24847-24847 ITMANN	24873-24873 PAYNESVILLE
24732-24732 KELLYSVILLE	24821-24821 CARETTA	24848-24848 JENKINJONES	24874-24874 PINEVILLE
24733-24733 LASHMEET	24822-24822 CLEAR FORK	24849-24849 JESSE	24877-24877 POWHATAN
24735-24735 MC COMAS	24823-24823 COAL MOUNTAIN	24850-24850 JOLO	24878-24878 PREMIER
24736-24736 MATOAKA	24824-24824 COALWOOD	24851-24851 JUSTICE	24879-24879 RAYSAL
24737-24737 MONTCALM	24825-24825 CRUMPLER	24852-24852 KEYSTONE	24880-24880 ROCK VIEW
24738-24738 NEMOURS	24826-24826 CUCUMBER	24853-24853 KIMBALL	24881-24881 RODERFIELD
24739-24739 OAKVALE	24827-24827 CYCLONE	24854-24854 KOPPERSTON	24882-24882 SIMON
24740-24740 PRINCETON	24828-24828 DAVY	24855-24855 KYLE	24883-24883 SKYGUSTY
24747-24747 ROCK	24829-24829 ECKMAN	24856-24856 LECKIE	24884-24884 SQUIRE
24751-24751 WOLFE	24830-24830 ELBERT	24857-24857 LYNCO	24886-24886 SUPERIOR
24801-24801 WELCH	24831-24831 ELKHORN	24859-24859 MARIANNA	24887-24887 SWITCHBACK

24888-24888	THORPE	25044-25044	CLEAR CREEK	25180-25180	SAXON
24889-24889	TWIN BRANCH	25045-25045	CLENDENIN	25181-25181	SETH
24891-24891	VIVIAN	25046-25046	CLO	25182-25182	SHARON
24892-24892	WAR	25047-25047	CLOTHIER	25183-25183	SHARPLES
24894-24894	WARRIORMINE	25048-25048	COLCORD	25185-25185	MOUNT OLIVE
24895-24895	WILCOE	25049-25049	COMFORT	25186-25186	SMITHERS
24896-24896	WOLF PEN	25051-25051	COSTA	25187-25187	SOUTHSIDE
24897-24897	WORTH	25052-25052	CROWN HILL	25189-25189	SUNDIAL
24898-24898	WYOMING	25053-25053	DANVILLE	25193-25193	SYLVESTER
24899-24899	YUKON	25054-25054	DAWES	25201-25201	TAD
24901-24901	LEWISBURG	25057-25057	DEEP WATER	25202-25202	TORNADO
24902-24902	FAIRLEA	25059-25059	DIXIE	25203-25203	TURKLE CREEK
24910-24910	ALDERSON	25060-25060	DOROTHY	25204-25204	TWILIGHT
24915-24915	ARBOVALE	25061-25061	DRYBRANCH	25205-25205	UNEEDA
24916-24916	ASBURY	25062-25062	DRY CREEK	25206-25206	VAN
24917-24917	AUTO	25063-25063	DUCK	25208-25208	WHARTON
24918-24918	BALLARD	25064-25064	DUNBAR	25209-25209	WHITESVILLE
24919-24919	BALLENGEE	25067-25067	EAST BANK	25211-25211	WIDEN
24920-24920	BARTOW	25070-25070	ELEANOR	25213-25213	WINFIELD
24923-24923	BOZOO	25071-25071	ELKVIEW	25214-25214	WINIFREDE
24924-24924	BUCKEYE	25075-25075	ESKDALE	25231-25231	ADVENT
24927-24927	CASS	25076-25076	ETHEL	25234-25234	ARNOLDSBURG
24928-24928	CLINTONVILLE	25079-25079	FALLING ROCK	25235-25235	CHLOE
24931-24931	CRAWLEY	25080-25080	FOLA	25237-25237	CLIFTON
24934-24934	DUNMORE	25081-25081	FOSTER	25239-25239	COTTAGEVILLE
24935-24935	FOREST HILL	25082-25082	FRAZIER'S BOTTOM	25241-25241	EVANS
24936-24936	FORT SPRING	25083-25083	GALLAGHER	25243-25243	GAY
24938-24938	FRANKFORD	25085-25085	GAULEY BRIDGE	25244-25244	GAY
24939-24939	FRIARS HILL	25086-25086	GLASGOW	25245-25245	GIVEN
24942-24942	GLACE	25088-25088	GLEN	25246-25246	HARMONY
24944-24944	GREENVILLE	25090-25090	GLEN FERRIS	25247-25247	HARTFORD
24945-24945	GREENVILLE	25092-25092	GLEN FERRIS	25248-25248	KENNA
24946-24946	HILLSBORO	25093-25093	GORDON	25249-25249	KENTUCK
24947-24947	KIFFER	25095-25095	GRIMMS LANDING	25250-25250	LAKIN
24948-24948	LINDSIDE	25102-25102	HANDLEY	25251-25251	LEFT HAND
24949-24949	LINTON	25103-25103	HANSFORD	25252-25252	LE ROY
24950-24950	MAXWELTON	25105-25105	HARRISON	25253-25253	LETART
24951-24951	MARLINTON	25106-25106	HENDERSON	25254-25254	LOCKNEY
24952-24952	MCDOW BLUFF	25107-25107	HERNSHAW	25255-25255	LETTER GAP
24953-24953	NEOLA	25108-25108	HEWETT	25256-25256	LINDEN
24954-24954	PENOE SPRINGS	25109-25109	HOMETOWN	25258-25258	LOCKNEY
24955-24955	PETERS TOWN	25110-25110	HUGHESTON	25259-25259	LOONEYVILLE
24956-24956	REINICK	25111-25111	INDORE	25260-25260	MASON
24957-24957	ROCK CASTLE	25112-25112	INSTITUTE	25261-25261	MILLSTONE
24958-24958	SAND RIDGE	25113-25113	IVYDALE	25262-25262	MILLWOOD
24959-24959	SANDYVILLE	25114-25114	JEFFREY	25264-25264	MOUNT ALTO
24960-24960	SHARPLES	25115-25115	KANAWHA FALLS	25265-25265	NEW HAVEN
24961-24961	SHARPLES	25116-25116	KANAWHA FALLS	25266-25266	NEWTON
24962-24962	SHARPLES	25117-25117	KANAWHA FALLS	25267-25267	NORMANTOWN
24963-24963	SHARPLES	25118-25118	KIMBERLY	25268-25268	ORMA
24964-24964	SHARPLES	25119-25119	KINCAID	25269-25269	REEDY
24965-24965	SHARPLES	25120-25120	KINGSTON	25270-25270	RIPLEY
24966-24966	SHARPLES	25121-25121	LAKE	25271-25271	ROCK CASTLE
24967-24967	SHARPLES	25122-25122	LEEWOOD	25272-25272	ROCK CASTLE
24968-24968	SHARPLES	25123-25123	LEON	25274-25274	SAND RIDGE
24969-24969	SHARPLES	25124-25124	LIBERTY	25275-25275	SANDYVILLE
24970-24970	SHARPLES	25125-25125	LIZEMORES	25276-25276	SPENCER
24971-24971	SHARPLES	25126-25126	LONDON	25279-25279	STATTS MILLS
24972-24972	SHARPLES	25127-25127	MADISON	25280-25280	STUMPTOWN
24973-24973	SHARPLES	25128-25128	MADISON	25281-25281	TARIFF
24974-24974	SHARPLES	25129-25129	MADISON	25282-25282	VALLEY FORK
24975-24975	SHARPLES	25130-25130	MADISON	25283-25283	VALLEY FORK
24976-24976	SHARPLES	25131-25131	MADISON	25285-25285	WALLBACH
24977-24977	SHARPLES	25132-25132	MADISON	25286-25286	WALTON
24978-24978	SHARPLES	25133-25133	MADISON	25287-25287	WEST COLUMBIA
24979-24979	SHARPLES	25134-25134	MADISON	25288-25288	WEST COLUMBIA
24980-24980	SHARPLES	25135-25135	MADISON	25289-25289	WEST COLUMBIA
24981-24981	SHARPLES	25136-25136	MADISON	25290-25290	WEST COLUMBIA
24982-24982	SHARPLES	25137-25137	MADISON	25291-25291	WEST COLUMBIA
24983-24983	SHARPLES	25138-25138	MADISON	25292-25292	WEST COLUMBIA
24984-24984	SHARPLES	25139-25139	MADISON	25293-25293	WEST COLUMBIA
24985-24985	SHARPLES	25140-25140	MADISON	25294-25294	WEST COLUMBIA
24986-24986	SHARPLES	25141-25141	MADISON	25295-25295	WEST COLUMBIA
24987-24987	SHARPLES	25142-25142	MADISON	25296-25296	WEST COLUMBIA
24988-24988	SHARPLES	25143-25143	MADISON	25297-25297	WEST COLUMBIA
24989-24989	SHARPLES	25144-25144	MADISON	25298-25298	WEST COLUMBIA
24990-24990	SHARPLES	25145-25145	MADISON	25299-25299	WEST COLUMBIA
24991-24991	SHARPLES	25146-25146	MADISON	25300-25300	WEST COLUMBIA
24992-24992	SHARPLES	25147-25147	MADISON	25301-25301	WEST COLUMBIA
24993-24993	SHARPLES	25148-25148	MADISON	25302-25302	WEST COLUMBIA
24994-24994	SHARPLES	25149-25149	MADISON	25303-25303	WEST COLUMBIA
24995-24995	SHARPLES	25150-25150	MADISON	25304-25304	WEST COLUMBIA
24996-24996	SHARPLES	25151-25151	MADISON	25305-25305	WEST COLUMBIA
24997-24997	SHARPLES	25152-25152	MADISON	25306-25306	WEST COLUMBIA
24998-24998	SHARPLES	25153-25153	MADISON	25307-25307	WEST COLUMBIA
24999-24999	SHARPLES	25154-25154	MADISON	25308-25308	WEST COLUMBIA
25000-25000	SHARPLES	25155-25155	MADISON	25309-25309	WEST COLUMBIA
25001-25001	SHARPLES	25156-25156	MADISON	25310-25310	WEST COLUMBIA
25002-25002	SHARPLES	25157-25157	MADISON	25311-25311	WEST COLUMBIA
25003-25003	SHARPLES	25158-25158	MADISON	25312-25312	WEST COLUMBIA
25004-25004	SHARPLES	25159-25159	MADISON	25313-25313	WEST COLUMBIA
25005-25005	SHARPLES	25160-25160	MADISON	25314-25314	WEST COLUMBIA
25006-25006	SHARPLES	25161-25161	MADISON	25315-25315	WEST COLUMBIA
25007-25007	SHARPLES	25162-25162	MADISON	25316-25316	WEST COLUMBIA
25008-25008	SHARPLES	25163-25163	MADISON	25317-25317	WEST COLUMBIA
25009-25009	SHARPLES	25164-25164	MADISON	25318-25318	WEST COLUMBIA
25010-25010	SHARPLES	25165-25165	MADISON	25319-25319	WEST COLUMBIA
25011-25011	SHARPLES	25166-25166	MADISON	25320-25320	WEST COLUMBIA
25012-25012	SHARPLES	25167-25167	MADISON	25321-25321	WEST COLUMBIA
25013-25013	SHARPLES	25168-25168	MADISON	25322-25322	WEST COLUMBIA
25014-25014	SHARPLES	25169-25169	MADISON	25323-25323	WEST COLUMBIA
25015-25015	SHARPLES	25170-25170	MADISON	25324-25324	WEST COLUMBIA
25016-25016	SHARPLES	25171-25171	MADISON	25325-25325	WEST COLUMBIA
25017-25017	SHARPLES	25172-25172	MADISON	25326-25326	WEST COLUMBIA
25018-25018	SHARPLES	25173-25173	MADISON	25327-25327	WEST COLUMBIA
25019-25019	SHARPLES	25174-25174	MADISON	25328-25328	WEST COLUMBIA
25020-25020	SHARPLES	25175-25175	MADISON	25329-25329	WEST COLUMBIA
25021-25021	SHARPLES	25176-25176	MADISON	25330-25330	WEST COLUMBIA
25022-25022	SHARPLES	25177-25177	MADISON	25331-25331	WEST COLUMBIA
25023-25023	SHARPLES	25178-25178	MADISON	25332-25332	WEST COLUMBIA
25024-25024	SHARPLES	25179-25179	MADISON	25333-25333	WEST COLUMBIA
25025-25025	SHARPLES	25180-25180	MADISON	25334-25334	WEST COLUMBIA
25026-25026	SHARPLES	25181-25181	MADISON	25335-25335	WEST COLUMBIA
25027-25027	SHARPLES	25182-25182	MADISON	25336-25336	WEST COLUMBIA
25028-25028	SHARPLES	25183-25183	MADISON	25337-25337	WEST COLUMBIA
25029-25029	SHARPLES	25184-25184	MADISON	25338-25338	WEST COLUMBIA
25030-25030	SHARPLES	25185-25185	MADISON	25339-25339	WEST COLUMBIA
25031-25031	SHARPLES	25186-25186	MADISON	25340-25340	WEST COLUMBIA
25032-25032	SHARPLES	25187-25187	MADISON	25341-25341	WEST COLUMBIA
25033-25033	SHARPLES	25188-25188	MADISON	25342-25342	WEST COLUMBIA
25034-25034	SHARPLES	25189-25189	MADISON	25343-25343	WEST COLUMBIA
25035-25035	SHARPLES	25190-25190	MADISON	25344-25344	WEST COLUMBIA
25036-25036	SHARPLES	25191-25191	MADISON	25345-25345	WEST COLUMBIA
25037-25037	SHARPLES	25192-25192	MADISON	25346-25346	WEST COLUMBIA
25038-25038	SHARPLES	25193-25193	MADISON	25347-25347	WEST COLUMBIA
25039-25039	SHARPLES	25194-25194	MADISON	25348-25348	WEST COLUMBIA
25040-25040	SHARPLES	25195-25195	MADISON	25349-25349	WEST COLUMBIA
25041-25041	SHARPLES	25196-25196	MADISON	25350-25350	WEST COLUMBIA
25042-25042	SHARPLES	25197-25197	MADISON	25351-25351	WEST COLUMBIA
25043-25043	SHARPLES	25198-25198	MADISON	25352-25352	WEST COLUMBIA
25044-25044	SHARPLES	25199-25199	MADISON	25353-25353	WEST COLUMBIA
25045-25045	SHARPLES	25200-25200	MADISON	25354-25354	WEST COLUMBIA
25046-25046	SHARPLES	25201-25201	MADISON	25355-25355	WEST COLUMBIA
25047-25047	SHARPLES	25202-25202	MADISON	25356-25356	WEST COLUMBIA
25048-25048	SHARPLES	25203-25203	MADISON	25357-25357	WEST COLUMBIA
25049-25049	SHARPLES	25204-25204	MADISON	25358-25358	WEST COLUMBIA
25050-25050	SHARPLES	25205-25205	MADISON	25359-25359	WEST COLUMBIA
25051-25051	SHARPLES	25206-25206	MADISON	25360-25360	WEST COLUMBIA
25052-25052	SHARPLES	25207-25207	MADISON	25361-25361	WEST COLUMBIA
25053-25053	SHARPLES	25208-25208	MADISON	25362-25362	WEST COLUMBIA
25054-25054	SHARPLES	25209-25209	MADISON	25363-25363	WEST COLUMBIA
25055-25055	SHARPLES	25210-25210	MADISON	25364-25364	WEST COLUMBIA
25056-25056	SHARPLES	25211-25211	MADISON	25365-25365	WEST COLUMBIA
25057-25057	SHARPLES	25212-25212	MADISON	25366-25366	WEST COLUMBIA
25058-25058	SHARPLES	25213-25213	MADISON	25367-25367	WEST COLUMBIA
25059-25059	SHARPLES	25214-25214	MADISON	25368-25368	WEST COLUMBIA
25060-25060	SHARPLES	25215-25215	MADISON	25369-25369	WEST COLUMBIA
25061-25061	SHARPLES	25216-25216	MADISON	25370-25370	WEST COLUMBIA
25062-25062	SHARPLES	25217-25217	MADISON	25371-25371	WEST COLUMBIA
25063-25063	SHARPLES	25218-25218	MADISON	25372-25372	WEST COLUMBIA
25064-25064	SHARPLES	25219-25219	MADISON	25373-25373	WEST COLUMBIA
25065-25065	SHARPLES	25220-25220	MADISON	25374-25374	WEST COLUMBIA
25066-25066	SHARPLES	25221-25221	MADISON	25375-25375	WEST COLUMBIA
25067-25067	SHARPLES	25222-25222	MADISON	25376-25376	WEST COLUMBIA
25068-25068	SHARPLES	25223-25223	MADISON	25377-25377	WEST COLUMBIA
25069-25069	SHARPLES	25224-25224	MADISON	25378-25378	WEST COLUMBIA
25070-25070	SHARPLES	25225-25225	MADISON	25379-25379	WEST COLUMBIA
25071-25071	SHARPLES	25226-25226	MADISON	25380-25380	WEST COLUMBIA
25072-25072	SHARPLES	25227-25227	MADISON	25381-25381	WEST COLUMBIA
25073-25073	SHARPLES	25228-25228	MADISON	25382-25	

25674-25674	KERRMIT	25918-25918	SHADY SPRING	26162-26162	PORTERS FALLS
25676-25676	LENGORE	25919-25919	SKELTON	26164-26164	RAVENSWOOD
25678-25678	MATEWAN	25920-25920	SLAB FORK	26167-26167	READER
25682-25682	MEADOR	25921-25921	SOPHIA	26169-26169	ROCKPORT
25684-25684	MYRTLE	25922-25922	SPAINSBURG	26170-26170	SAINT MARYS
25685-25685	NAUGATUCK	25926-25926	SPRAGUE	26173-26173	SHERMAN
25686-25686	NOLAN	25927-25927	STANFORD	26175-26175	SISTERSVILLE
25687-25687	NOLAN	25928-25928	STEPHENSON	26178-26178	SMITHVILLE
25688-25688	NORTH MATEWAN	25931-25931	SUMMERLEE	26179-26179	TANNER
25689-25689	RAVLAND	25932-25932	SURVEYOR	26180-26180	WALKER
25690-25690	RAWL	25934-25934	TERRY	26181-26181	WASHINGTON
25691-25691	RED JACKET	25936-25936	THURMOND	26184-26184	WAVERTLY
25692-25692	SPRING	25938-25938	VICTOR	26185-26185	WICK
25693-25693	THACHER	25942-25942	WINONA	26186-26186	WILEYVILLE
25694-25694	VARNEY	25943-25943	WYCO	26187-26187	WILLIAMSTOWN
25695-25695	WILSONDALE	25947-25947	HINTON	26201-26201	BUCKHAMNOWN
25696-25696	WILSONDALE	25951-25951	BROOKS	26202-26202	FENWICK
25697-25697	HUNTINGTON	25958-25958	CHARMCO	26203-26203	ERBAACON
25698-25698	BECKLEY	25961-25961	CRICHTON	26205-26205	CRAIGSVILLE
25699-25699	ALLEN JUNCTION	25962-25962	RAINFELT	26206-26206	COWEN
25700-25700	AMIGO	25965-25965	ELTON	26207-26207	COTTLE
25701-25701	ANSTED	25966-25966	GREEN SULPHUR SPRINGS	26208-26208	CAMPDEN ON GAULEY
25702-25702	BEAVER	25967-25967	HINES	26209-26209	SNOWSHOE
25703-25703	BECKWITH	25969-25969	JUMPING BRANCH	26210-26210	ADRIAN
25704-25704	BLUE JAY	25971-25971	LERONA	26214-26214	CENTURY
25705-25705	BOLT	25972-25972	LESLIE	26215-26215	CLEVELAND
25706-25706	BRADLEY	25973-25973	LOCKBRIDGE	26217-26217	DIANA
25707-25707	CAMP CREEK	25976-25976	MEADOW BRIDGE	26218-26218	FRENCH CREEK
25708-25708	COAL CITY	25977-25977	MEADOW CREEK	26219-26219	FRENCHTON
25709-25709	COOL RIDGE	25978-25978	NIMITZ	26222-26222	HACKER VALLEY
25710-25710	CORINNE	25979-25979	PIPESTEM	26224-26224	HELVEITIA
25711-25711	CRAB ORCHARD	25981-25981	QUINWOOD	26228-26228	KANAWHA HEAD
25712-25712	CRAWFORD	25984-25984	RUPERT	26229-26229	LORENZ
25713-25713	DANIELS	25985-25985	SANDESTONE	26230-26230	PICKENS
25714-25714	DOHAN	25986-25986	SPRING DALE	26234-26234	ROCK CAVE
25715-25715	EDMOND	25988-25988	TRUE	26236-26236	SELBYVILLE
25716-25716	FAIRDALE	25989-25989	WHITE OAK	26237-26237	TALLMANSVILLE
25717-25717	FAYETTEVILLE	26000-26000	WHEELING	26238-26238	VOLGA
25718-25718	FAYETTEVILLE	26003-26003	BEECH BOTTOM	26241-26241	ELKINS
25719-25719	FLAT TOP	26003-26003	BETHANY	26250-26250	BELINGTON
25720-25720	GHEAT	26033-26033	CAMERON	26254-26254	BOWDEN
25721-25721	GLEN FORK	26034-26034	CHESTER	26257-26257	COALTON
25722-25722	GLEN JEAN	26035-26035	COLLIERS	26259-26259	DAILEY
25723-25723	GLEN MORGAN	26036-26036	DALLAS	26260-26260	DAVIS
25724-25724	GLEN RICHARDS	26038-26038	GLEN DALE	26263-26263	DRYFORK
25725-25725	GLEN WHITE	26039-26039	GLEN EASTON	26264-26264	DURBIN
25726-25726	HARPER	26040-26040	MCMECHEN	26266-26266	UPPERGLADE
25727-25727	HARPER	26040-26040	MCMECHEN	26267-26267	ELLAMORE
25728-25728	HICO	26041-26041	MOUNDVILLE	26268-26268	GLADY
25729-25729	HILLTOP	26047-26047	NEW CUMBERLAND	26269-26269	HAMBLETON
25730-25730	JOHNEN	26050-26050	NEWELL	26270-26270	HARMAN
25731-25731	JOSEPHINE	26055-26055	PROCTOR	26271-26271	HENDRICKS
25732-25732	KILSTYH	26056-26056	NEW MANCHESTER	26273-26273	HUTTONSVILLE
25733-25733	LANARK	26058-26058	SHORT CREEK	26275-26275	JUNIOR
25734-25734	LANARK	26059-26059	TRIADPHIA	26276-26276	KERENS
25735-25735	LAVALAND	26060-26060	VALLEY GROVE	26278-26278	MABIE
25736-25736	LESTER	26062-26062	WEIRTON	26280-26280	MILL CREEK
25737-25737	LOCHGELLY	26070-26070	WELLSBURG	26281-26281	MINGO
25738-25738	LONG BRANCH	26074-26074	WEST LIBERTY	26282-26282	MONTICELLO
25739-25739	LOOKOUT	26075-26075	WINDSOR HEIGHTS	26283-26283	MONTROSE
25740-25740	MABEN	26101-26101	PARKERSBURG	26285-26285	NORTON
25741-25741	MABEN	26105-26105	VIENNA	26287-26287	PARSONS
25742-25742	MACARTHUR	26106-26106	PARKERSBURG	26288-26288	WEBSTER SPRINGS
25743-25743	MAPLEWOOD	26120-26120	MINERAL WELLS	26289-26289	RED CREEK
25744-25744	MC GRAYS	26133-26133	BELLEVILLE	26290-26290	SAINT GEORGE
25745-25745	MIDMONT	26134-26134	BELMONT	26291-26291	SLATFORK
25746-25746	MIDWAY	26135-26135	BENS RUN	26292-26292	THOMAS
25747-25747	MIDWAY	26136-26136	BIG BEND	26293-26293	VALLEY BEND
25748-25748	MOUNT HOPE	26137-26137	BIG SPRINGS	26294-26294	VALLEY HEAD
25749-25749	MOUNT HOPE	26138-26138	BROADHARD	26296-26296	WHITMER
25750-25750	MOUNT HOPE	26141-26141	CRESTON	26298-26298	BERGOO
25751-25751	MOUNT HOPE	26142-26142	DAVISVILLE	26299-26299	BOGGS
25752-25752	MOUNT HOPE	26143-26143	ELIZABETH	26301-26301	CLARKSBURG
25753-25753	MOUNT HOPE	26144-26144	EUREKA	26320-26320	ALMA
25754-25754	MOUNT HOPE	26145-26145	FIVE FORKS	26321-26321	ALUM BRIDGE
25755-25755	MOUNT HOPE	26146-26146	FRIENDLY	26322-26322	ALVY
25756-25756	MOUNT HOPE	26147-26147	GRANTSVILLE	26323-26323	ANMOORE
25757-25757	MOUNT HOPE	26148-26148	MACFARLAN	26325-26325	AUBURN
25758-25758	MOUNT HOPE	26149-26149	MIDLEBOURNE	26327-26327	BEREA
25759-25759	MOUNT HOPE	26150-26150	MINERAL WELLS	26328-26328	BLANDVILLE
25760-25760	MOUNT HOPE	26151-26151	MOUNT ZION	26330-26330	BRIDGEPORT
25761-25761	MOUNT HOPE	26152-26152	MUNDAY	26332-26332	BRISTOL
25762-25762	MOUNT HOPE	26153-26153	MURRAYSVILLE	26334-26334	BROWNTON
25763-25763	MOUNT HOPE	26155-26155	NEW MARTINSVILLE	26335-26335	BURNSVILLE
25764-25764	MOUNT HOPE	26159-26159	PADEN CITY	26337-26337	CAIRO
25765-25765	MOUNT HOPE	26160-26160	PALESTINE	26338-26338	CAMDEN
25766-25766	MOUNT HOPE	26161-26161	PETROLEUM	26339-26339	CENTER POINT
25767-25767	MOUNT HOPE	26162-26162	PORTERS FALLS	26342-26342	COXS MILLS
25768-25768	MOUNT HOPE	26343-26343	CRAWFORD	26344-26344	DAWMONT
25769-25769	MOUNT HOPE	26346-26346	ELLENBORO	26347-26347	FLEMINGTON
25770-25770	MOUNT HOPE	26348-26348	FOLLOM	26349-26349	GALLOWAY
25771-25771	MOUNT HOPE	26350-26350	GILMER	26351-26351	GLENVILLE
25772-25772	MOUNT HOPE	26354-26354	GRAFTON	26355-26355	HARRISVILLE
25773-25773	MOUNT HOPE	26356-26356	HAYWOOD	26357-26357	HAZELGREEN
25774-25774	MOUNT HOPE	26359-26359	HEPZIBAH	26360-26360	LUMBERPORT
25775-25775	MOUNT HOPE	26361-26361	GYPSY	26362-26362	HARRISVILLE
25776-25776	MOUNT HOPE	26363-26363	LIMA	26364-26364	JANE LEW
25777-25777	MOUNT HOPE	26367-26367	JACKSONBURG	26370-26370	IRLAND
25778-25778	MOUNT HOPE	26371-26371	IRLAND	26372-26372	HORNER
25779-25779	MOUNT HOPE	26373-26373	INDEPENDENCE	26374-26374	INDEPENDENCE
25780-25780	MOUNT HOPE	26375-26375	INDUSTRIAL	26376-26376	IRLAND
25781-25781	MOUNT HOPE	26377-26377	JACKSONBURG	26378-26378	JANE LEW
25782-25782	MOUNT HOPE	26384-26384	LIMA	26385-26385	LOST CREEK
25783-25783	MOUNT HOPE	26386-26386	LUMBERPORT	26387-26387	MC WHORTER
25784-25784	MOUNT HOPE	26388-26388	MEADOW BROOK	26389-26389	MOATSVILLE
25785-25785	MOUNT HOPE	26390-26390	NEWBERNE	26391-26391	NEWBURG
25786-25786	MOUNT HOPE	26392-26392	NEWBURG	26393-26393	SMITHBURG
25787-25787	MOUNT HOPE	26394-26394	SHIRLEY	26395-26395	SIMPSON
25788-25788	MOUNT HOPE	26396-26396	SMITHBURG	26397-26397	SMITHFIELD
25789-25789	MOUNT HOPE	26398-26398	SPELTER	26399-26399	STOUTS MILLS
25790-25790	MOUNT HOPE	26400-26400	THORNTON	26401-26401	TROY
25791-25791	MOUNT HOPE	26402-26402	TUNNELTON	26403-26403	VALLEY CHAPEL
25792-25792	MOUNT HOPE	26404-26404	WALKERSVILLE	26405-26405	WALLACE
25793-25793	MOUNT HOPE	26406-26406	WEST MILFORD	26407-26407	WEST UNION
25794-25794	MOUNT HOPE	26408-26408	WILSONBURG	26409-26409	WOLF SUMMIT
25795-25795	MOUNT HOPE	26410-26410	WYATT	26411-26411	WYATT
25796-25796	MOUNT HOPE	26412-26412	WYATT	26413-26413	WYATT
25797-25797	MOUNT HOPE	26414-26414	WYATT	26415-26415	WYATT
25798-25798	MOUNT HOPE	26416-26416	WYATT	26417-26417	WYATT
25799-25799	MOUNT HOPE	26418-26418	WYATT	26419-26419	WYATT
25800-25800	MOUNT HOPE	26420-26420	WYATT	26421-26421	WYATT
25801-25801	MOUNT HOPE	26422-26422	WYATT	26423-26423	WYATT
25802-25802	MOUNT HOPE	26424-26424	WYATT	26425-26425	WYATT
25803-25803	MOUNT HOPE	26426-26426	WYATT	26427-26427	WYATT
25804-25804	MOUNT HOPE	26428-26428	WYATT	26429-26429	WYATT
25805-25805	MOUNT HOPE	26430-26430	WYATT	26431-26431	WYATT
25806-25806	MOUNT HOPE	26432-26432	WYATT	26433-26433	WYATT
25807-25807	MOUNT HOPE	26434-26434	WYATT	26435-26435	WYATT
25808-25808	MOUNT HOPE	26436-26436	WYATT	26437-26437	WYATT
25809-25809	MOUNT HOPE	26438-26438	WYATT	26439-26439	WYATT
25810-25810	MOUNT HOPE	26440-26440	WYATT	26441-26441	WYATT
25811-25811	MOUNT HOPE	26442-26442	WYATT	26443-26443	WYATT
25812-25812	MOUNT HOPE	26444-26444	WYATT	26445-26445	WYATT
25813-25813	MOUNT HOPE	26446-26446	WYATT	26447-26447	WYATT
25814-25814	MOUNT HOPE	26448-26448	WYATT	26449-26449	WYATT
25815-25815	MOUNT HOPE	26450-26450	WYATT	26451-26451	WYATT
25816-25816	MOUNT HOPE	26452-26452	WYATT	26453-26453	WYATT
25817-25817	MOUNT HOPE	26454-26454	WYATT	26455-26455	WYATT
25818-25818	MOUNT HOPE	26456-26456	WYATT	26457-26457	WYATT
25819-25819	MOUNT HOPE	26458-26458	WYATT	26459-26459	WYATT
25820-25820	MOUNT HOPE	26460-26460	WYATT	26461-26461	WYATT
25821-25821	MOUNT HOPE	26462-26462	WYATT	26463-26463	WYATT
25822-25822	MOUNT HOPE	26464-26464	WYATT	26465-26465	WYATT
25823-25823	MOUNT HOPE	26466-26466	WYATT	26467-26467	WYATT
25824-25824	MOUNT HOPE	26468-26468	WYATT	26469-26469	WYATT
25825-25825	MOUNT HOPE	26470-26470	WYATT	26471-26471	WYATT
25826-25826	MOUNT HOPE	26472-26472	WYATT	26473-26473	WYATT
25827-25827	MOUNT HOPE	26474-26474	WYATT	26475-26475	WYATT
25828-25828	MOUNT HOPE	26476-26476	WYATT	26477-26477	WYATT
25829-25829	MOUNT HOPE	26478-26478	WYATT	26479-26479	WYATT
25830-25830	MOUNT HOPE	26480-26480	WYATT	26481-26481	WYATT
25831-25831	MOUNT HOPE	26482-26482	WYATT	26483-26483	WYATT
25832-25832	MOUNT HOPE	26484-26484	WYATT	26485-26485	WYATT
25833-25833	MOUNT HOPE	26486-26486	WYATT	26487-26487	WYATT
25834-25834	MOUNT HOPE	26488-26488	WYATT	26489-26489	WYATT
25835-25835	MOUNT HOPE	26490-26490	WYATT	26491-26491	WYATT
25836-25836	MOUNT HOPE	26492-26492	WYATT	26493-26493	WYATT
25837-25837	MOUNT HOPE	26494-26494			

26561-26561	BIG RUN	26662-26662	CANVAS	26806-26806	FORT SEYBERT
26562-26562	BURTON	26667-26667	DRENNEN	26807-26807	FRANKLIN
26563-26563	CAROLINA	26671-26671	GILBOA	26808-26808	HIGH VIEW
26566-26566	COLFAX	26674-26674	JODIE	26810-26810	LOST CITY
26568-26568	ENTERPRISE	26675-26675	KESLERS CROSS LANES	26811-26811	LOST RIVER
26570-26570	FAIRVIEW	26676-26676	LEIVASY	26812-26812	MATHIAS
26571-26571	FARMINGTON	26678-26678	MOUNT LOOKOUT	26813-26813	MOYERS
26572-26572	FOUR STATES	26679-26679	MOUNT NEBO	26814-26814	RIVERTON
26574-26574	GRANT TOWN	26680-26680	NALLEN	26815-26815	SUGAR GROVE
26575-26575	HUNDRED	26681-26681	NETTIE	26816-26816	ARTHUR
26576-26576	IDAMAY	26683-26683	POE	26817-26817	BLOOMERY
26578-26578	KINGMONT	26684-26684	POOL	26818-26818	FISHER
26581-26581	LITTLETON	26690-26690	SWISS	26823-26823	CAPON SPRINGS
26582-26582	MANNINGTON	26691-26691	TIOGA	26824-26824	JUNCTION
26585-26585	METZ	26704-26704	AUGUSTA	26833-26833	MAYSVILLE
26586-26586	MONTANA MINES	26705-26705	AURORA	26836-26836	MOOREFIELD
26587-26587	RACHEL	26707-26707	BAYARD	26838-26838	MILAM
26588-26588	RIVESVILLE	26710-26710	BURLINGTON	26845-26845	OLD FIELDS
26589-26589	WADESTOWN	26711-26711	CAPON BRIDGE	26847-26847	PETERSBURG
26590-26590	WANA	26713-26713	CORINTH	26851-26851	WARDENSVILLE
26591-26591	WORTHINGTON	26714-26714	DELRAY	26852-26852	PURGITSVILLE
26601-26601	SUTTON	26716-26716	EGLON	26855-26855	CABINS
26610-26610	BIRCH RIVER	26717-26717	ELK GARDEN	26865-26865	YELLOW SPRING
26611-26611	CEDARVILLE	26719-26719	FORT ASHBY	26866-26866	UPPER TRACT
26612-26612	CENTRALIA	26720-26720	GORMANIA	26884-26884	SENECA ROCKS
26615-26615	COPEN	26722-26722	GREEN SPRING	26886-26886	ONEGO
26617-26617	DILLE	26726-26726	KEYSER		
26618-26618	ELMIRA	26729-26729	KIRBY		
26619-26619	EXCHANGE	26731-26731	LAHMANSVILLE		
26620-26620	FALLS MILL	26734-26734	MEDLEY		
26621-26621	FLATWOODS	26739-26739	MOUNT STORM		
26623-26623	FRAMETOWN	26743-26743	NEW CREEK		
26624-26624	GASSAWAY	26750-26750	PIEDMONT		
26626-26626	GLENDON	26753-26753	RIDGELEY		
26627-26627	HEATERS	26755-26755	RIO		
26629-26629	LITTLE BIRCH	26757-26757	ROMNEY		
26631-26631	NAPIER	26761-26761	SHANKS		
26633-26633	NICUT	26763-26763	SPRINGFIELD		
26634-26634	PERKINS	26764-26764	TERRA ALTA		
26636-26636	ROSEDALE	26765-26765	THREE CHURCHES		
26638-26638	SHOCK	26767-26767	WILEY FORD		
26639-26639	STRANGE CREEK	26769-26769	EGLON		
26641-26641	WILSIE	26801-26801	BAKER		
26651-26651	SUMMERSVILLE	26802-26802	BRANDYWINE		
26656-26656	BELVA	26804-26804	CIRCLEVILLE		
26660-26660	CALVIN				